

MINUTES

UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

OCTOBER 23, 2024

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Bruce Tallakson, Treasurer
Tom Quincy, Secretary
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager
Jenna Mayo, Executive Admin Coordinator

Others Present: Jeffrey Land, Oppenheimer & Co. Inc
Jeremy Tamargo, NBS
Frank Splendorio, Best, Best & Krieger LLP
Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:30 p.m. and let the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None

Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT:

Mike Peirano expressed his appreciation to the UPUD staff and Board Directors for their hard work and dedication.

4. CONSENT AGENDA:

- a. Approval of Minutes: September 25, 2024 – Regular Meeting
- b. Expenditures - September 25, 2024
- c. Fund Balance Report – September 25, 2024
- d. Balance Sheet & Income Statement – September 25, 2024
- e. YTD Budget to Actuals – September 25, 2024
- f. Legal Fees Year-to-Date Review

Motion: Director Tallakson
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

5. NEW BUSINESS

- a. Discussion/Action: Approve Financing Documents Related to Acquisition and Installation of Electric Panel and other CIP Projects
(Jeffrey Land, Oppenheimer & Co. Inc) **RES 2024-022**

Motion: Director Rasmussen
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-022. TO ADOPT RESOLUTION NO. 2024.022 - AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE CONTRACT RELATED TO ACQUISITION AND INSTALLATION OF ELECTRIC PANEL, AS PRESENTED.

- b. Discussion/Action Revising District Job Description
(Jessica Self, General Manager)

Motion: Director Rasmussen

Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5 B REVISING DISTRICT JOB DESCRIPTION, AS PRESENTED.

**c. Discussion/Action Regarding District Policy Updates
(Jessica Self, General Manager)**

RES 2024-023

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-023. TO ADOPT RESOLUTION NO. 2024.023 - UPDATING DISTRICT EMPLOYEE POLICIES, AS PRESENTED.

**d. Discussion/Action: Authorize the GM to Issue the Draft Proposition 218 Notices for the Proposed Rates and to Set the Public Hearing Pursuant to the Required Notice Period
(Jeremy Tamargo, NBS)**

Motion: Director Quincy
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5 D AUTHORIZE THE GM TO ISSUE THE DRAFT PROPOSITION 218 NOTICES FOR THE PROPOSED RATES AND TO SET THE PUBLIC HEARING PURSUANT TO THE REQUIRED NOTICE PERIOD, AS PRESENTED.

General Manager

The General Manager's report was presented to the Board by General Manager, Jessica Self.

6. DIRECTORS COMMENTS

Director Chick reported that the 10/22/24 UWPA meeting was cancelled due to the maintenance outage.

7. CLOSED SESSION:

None

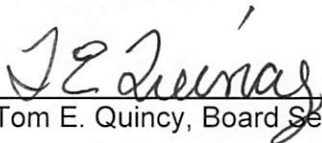
8. NEXT BOARD MEETINGS & EVENTS

- Thursday, November 14, 2024 at 1:00 PM and 6:00 PM – Prop 218 Workshops
- Wednesday, November 20, 2024 at 5:30 PM – Special Board Meeting
- Wednesday, December 11, 2024 at 6:00 PM – Public Hearing

9. ADJOURNMENT

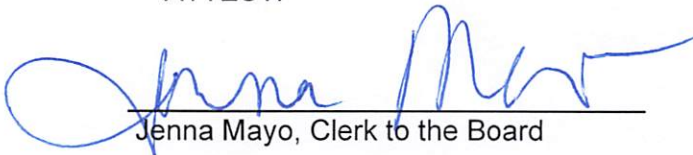
The meeting adjourned at 6:50 PM

Respectfully Submitted:



Tom E. Quincy, Board Secretary

ATTEST:



Jenna Mayo, Clerk to the Board