

## REGULAR BOARD MEETING AGENDA

5:30 PM Wednesday April 24, 2024  
UPUD Headquarters | 339 Main Street, Murphys, CA 95247

### OUR MISSION

*Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.*

**Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:**

### Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 231 098 604 416

Passcode: fgRMdM

[Download Teams](#) | [Join on the web](#)

### Or call in (audio only)

[+1 209-729-7215,,484999377#](#)

Phone Conference ID: 484 999 377#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

## ORDER OF BUSINESS

### CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

1. ROLL CALL
2. APPROVAL OF AGENDA

**3. PUBLIC COMMENT:**

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendized.

**4. CONSENT AGENDA:**

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

- a. Approval of Minutes: March 27, 2024 – Regular Meeting
- b. Expenditures - March 2024
- c. Fund Balance Report – March 2024
- d. Balance Sheet & Income Statement – March 2024
- e. YTD Budget to Actuals – March 2024
- f. Legal Fees Year-to-Date Review

**5. OLD BUSINESS:** None

**6. NEW BUSINESS**

- a. Discussion/Action Regarding Consolidation of the 2024 General District Election      **RES 2024-\_\_\_**  
(Jenna Mayo, Board Clerk)
- b. Discussion/Action Regarding UPUD Fill Station – CEQA Notice of Exemption  
(Jessica Self, General Manager)
- c. Discussion/Action Regarding Draft Updates to District Fees  
(Paul Steigerwald, Weber Ghio)
- d. Discussion/Action Regarding Highway 4 Water Sustainability Partnership      **RES 2024-\_\_\_**  
(Jessica Self, General Manager)

**7. UPDATES**

- a. Discussion/Potential Direction Regarding UWPA

**8. REPORTS**

- a. General Manager

**9. DIRECTORS COMMENTS**

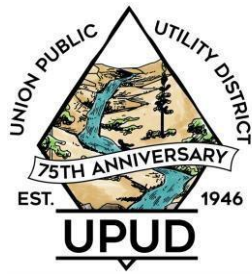
**10. CLOSED SESSION:**

- a. Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluation – General Counsel

**11. NEXT BOARD MEETINGS & EVENTS**

- Wednesday, May 22, 2024 at 5:30 PM – Regular Meeting
- Wednesday, June 26, 2024 at 5:30 PM - Regular Meeting
- Wednesday, July 24, 2024 at 5:30 PM - Regular Meeting

**12. ADJOURNMENT**



## MINUTES

### UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

**MARCH 27, 2024**

Directors Present: Eric Bottomley, President  
Greg Rasmussen, Vice-President  
Tom Quincy, Secretary  
Bruce Tallakson, Treasurer  
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager  
Jenna Mayo, Administrative Analyst/Board Clerk

Others Present: Andrew Ramos, Legal Counsel  
Jeremy Tamargo, NBS Project Manager and Associate Director  
Public at Large

## ORDER OF BUSINESS

### CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

#### 2. APPROVAL OF AGENDA

Motion: Director Tallakson  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

**3. PUBLIC COMMENT:**

No Public Comment.

**4. CONSENT AGENDA:**

- a. Approval of Minutes: February 28, 2024 – Regular Meeting
- b. Approval of Minutes: February 28, 2024 – Regular Financial Corporation Meeting
- c. Expenditures – February 2024
- d. Fund Balance Report – February 2024
- e. Balance Sheet & Income Statement – February 2024
- f. Updated Budget Revision FY 2023-2024
- g. YTD Budget to Actuals – February 2024
- h. Legal Fees Year-to-Date Review
- i. Request for Leak Adjustment

Motion: Director Tallakson  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH ITEM 4 H and 4 I TO BE PULLED FOR DISCUSSION AND REVIEW.

Director Tallakson drew attention to the combined legal fees. For Glanville versus UPUD, legal expenses to date stand at \$19,111.68. The total for Hatfield versus UPUD – Water Rate Initiative currently amounts to \$29,573.59. Lastly, the most substantial expenditure is Hatfield versus UPUD, with total legal fees to date of \$80,141.68.

Motion: Director Rasmussen  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: Director  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4 H AS PRESENTED.

Motion: Director Rasmussen  
Second: Director Chick  
Ayes: Directors Quincy, Tallakson, and Chick  
Nays: Directors Bottomley and Rasmussen  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4 I ONE-TIME CREDIT ADJUSTMENT TO THE CUSTOMER'S ACCOUNT APN #068-049-029 IN THE AMOUNT OF \$136.05 AS RECOMMENDED.

**5. OLD BUSINESS: NONE**

**6. NEW BUSINESS**

**a. Discussion/Action Regarding 218 Rate Consultant (NBS)**

Jeremy Tamargo, the NBS Project Manager and Associate Director, provided insights into his extensive experience with Proposition 218 across various water districts. He also emphasized his strong partnership with our Special Counsel, Lutfi Kharuf, and the team at BBK.

Motion: Director Bottomley  
Second: Director Chick  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 6 A, CONTRACT WITH NBS (PROPOSITION FOR A 218 RATE STUDY), AS PRESENTED.

**b. Discussion/Action Regarding Trout in the Classroom (Jessica Self, General Manager)**

General Manager, Jessica Self gave a presentation on the Trout in the Classroom program and the Release Day event held at the Murphys Park. During her presentation, she delved into various aspects including the trout lifecycle, pH levels, biology, water sheds, contamination, and trout anatomy. The March 4<sup>th</sup> release day was successful, with thanks to Director Quincy , Maryanne Garamendi, Nancy Minkler, Kathleen Bales, Dr. Clint Collins, Michael Elementary School, and Stewardship Through Education.

**c. Discussion/Action Regarding Developer Deposit**

**RESO NO. 2024-007**

Motion: Director Rasmussen  
Second: Director Tallakson  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick

Nays: None  
Absent: None  
Abstained: None

RESO NO. 2024-007. TO ADOPT RESOLUTION NO. 2024-007 – ADOPTING DISTRICT POLICY FOR DEVELOPER DEPOSITS AND PROCEDURE FOR APPROVAL AND ACCEPTANCE OF DEVELOPER IMPROVEMENTS, AS PRESENTED.

**7. PUBLIC HEARING:**

- a. Discussion/Action Regarding Amendment to Chapter 7 & 9 District Ordinance **ORD NO. 2024-001** (Jessica Self, General Manager)

General Manager, Jessica Self, provided a summary of the existing ordinances in chapters 7 and 9, along with the proposed revisions to these chapters. No public comments were made.

Motion: Director Tallakson  
Second: Director Quincy  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick  
Nays: None  
Absent: None  
Abstained: None

ORD NO. 2024-001. TO ADOPT ORDINANCE NO. 2024-001 – UPDATES TO CHAPTERS 7 AND 9 OF THE DISTRICT’S WATER ORDINANCE, AS PRESENTED.

**8. UWPA**

- a. Discussion/Potential Direction Regarding UWPA

Board Director Ralph Chick announced that UWPA is scheduled to experience an outage from April 1st to April 12th. Additionally, the organization received twenty-six letters of support for the FERC exemption from stakeholders.

The upcoming meeting is set for April 30th, beginning earlier than usual, and featuring a closed session.

**9. REPORTS**

- a. General Manager

A copy of the General Manager’s report was provided to the Board, and General Manager, Jessica Self reviewed the report with the Board.

**10. CLOSED SESSION: The meeting was adjourned into Closed Session at 6:33 PM**

- a. Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluations – Title: General Manager

**11. RETURN TO OPEN SESSION: The meeting returned to open session at 6:59 PM**

12. **REPORTABLE ACTION FROM CLOSED SESSION:** There was no reportable action.

13. **DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS**

Director Rasmussen is eager about prioritizing an irrigation project.

14. **NEXT BOARD MEETINGS & EVENTS**

1. Wednesday, April 24, 2024 at 5:30 PM - Regular Meeting
2. Wednesday, May 22, 2024 at 5:30 PM - Regular Meeting
3. Wednesday, June 26, 2024 at 5:30 PM - Regular Meeting

15. **AJOURNMENT**

The meeting adjourned at 7:00 PM

Respectfully Submitted:

ATTEST:

---

Tom E. Quincy, Board Secretary

---

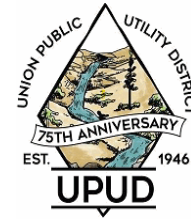
Jenna Mayo, Clerk to the Board



# Bank Reconciliation

## Expenditures

### March 2024

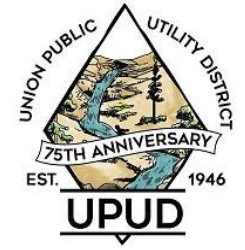


Check No	Check Date	Name	Module	Void	Amount
0	3/1/2024	CalPERS	AP		4,353.52
0	3/1/2024	EDD	AP		1,436.07
0	3/1/2024	Employment Development Dept	AP		314.38
0	3/1/2024	United States Treasury	AP		7,962.97
0	3/1/2024	PR - DD 00601.03.2024	PR		20,302.90
28492	3/8/2024	Alpha Analytical Laboratories, Inc.	AP		826.00
28493	3/8/2024	AWWA	AP		85.00
28494	3/8/2024	Carbon Copy	AP		54.83
28495	3/8/2024	Clark Pest Control	AP		212.00
28496	3/8/2024	Coneth Solutions, Inc	AP		1,455.00
28497	3/8/2024	CPPA	AP		4,431.29
28498	3/8/2024	Dataprose, LLC	AP		1,095.52
28499	3/8/2024	Ebbetts Pass Gas Service	AP		163.71
28500	3/8/2024	Mother Lode Answering Service, Inc.	AP		275.00
28501	3/8/2024	Troy Mumm	AP		207.11
28502	3/8/2024	Murphys Sanitary District	AP		120.00
28503	3/8/2024	Red Store	AP		69.94
0	3/15/2024	CalPERS	AP		4,416.13
0	3/15/2024	EDD	AP		1,452.81
0	3/15/2024	Employment Development Dept	AP		318.49
0	3/15/2024	United States Treasury	AP		8,055.11
0	3/15/2024	PR - DD 00602.03.2024	PR		20,561.86
0	3/22/2024	EDD	AP		92.41
0	3/22/2024	Employment Development Dept	AP		42.41
0	3/22/2024	United States Treasury	AP		1,051.34
0	3/22/2024	PR - DD 00603.03.2024	PR		2,963.75
28504	3/25/2024	Bartkiewicz,Kronick & Shanahan	AP		2,880.00
28505	3/25/2024	Best Best & Krieger Attorneys At Law	AP		3,006.50
28506	3/25/2024	Ferguson Waterworks #1423	AP		10,093.68
28507	3/25/2024	Gateway Press, Inc	AP		246.68
28508	3/25/2024	Gold Electric	AP		287.71
28509	3/25/2024	Progressive Print Solutions	AP		318.71
28510	3/25/2024	Sierra Hills Market	AP		53.60
28511	3/25/2024	Springbrook Holding Company, LLC.	AP		570.00
28512	3/25/2024	USA Vision	AP		165.44
0	3/29/2024	AT&T U-verse	AP		183.44
0	3/29/2024	California Waste Recovery System	AP		193.78
0	3/29/2024	CalPERS	AP		4,413.72
0	3/29/2024	CalPERS - Health Benefits	AP		18,194.96
0	3/29/2024	Comcast	AP		192.02
0	3/29/2024	Comcast Business	AP		289.70
0	3/29/2024	EDD	AP		1,379.79
0	3/29/2024	Employment Development Dept	AP		309.02
0	3/29/2024	Farmer's Insurance Exchange	AP		1,521.48
0	3/29/2024	PG&E	AP		3,500.00
0	3/29/2024	United States Treasury	AP		7,777.96
0	3/29/2024	US Bank	AP		4,011.67
0	3/29/2024	Verizon Wireless	AP		408.06

Check No	Check Date	Name	Module	Void	Amount
0	3/29/2024	Verizon Wireless	AP		408.06
0	3/29/2024	PR - DD 00604.03.2024	PR		19,995.30

Total Void Check Amount:	0
Total Valid Check Count:	0
Total Valid Check Amount:	50
Total Valid Check Amount:	162,720.83

General Ledger  
Fund Balance Report LAIF  
March 2024

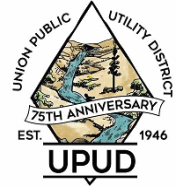


Account Number	Description	Beg Bal	Debits	Credits	End Bal
<b>01</b>	<b>Water Fund</b>				
01-00-1400	LAIF-Capital Replc	61,864.10	1,762.76	63,626.86	0.00
01-00-1401	LAIF-Emergency Reserve	721,426.92	421,789.76	400,000.00	743,216.68
01-00-1402	LAIF-Irrigation Reserve	180,935.79	20,559.76	0.00	201,495.55
01-00-1404	LAIF-UWPA Reserve	173,823.74	282,116.32	267,000.00	188,940.06
01-00-1405	LAIF-District Reserve	902,572.89	60,962.79	963,535.68	0.00
01-00-1406	LAIF-Operations Reserve	189,789.33	437,600.99	0.00	627,390.32
01-00-1407	LAIF-Capital Reserve	632,611.47	60,550.95	0.00	693,162.42
	<b>TOTAL LAIF</b>	<b>2,863,024.24</b>	<b>1,285,343.33</b>	<b>1,694,162.54</b>	<b>2,454,205.03</b>
01-00-1501	CA CLASS-Emergency Reserve	0.00	413,041.29	0.00	413,041.29
	<b>TOTAL CA CLASS</b>	<b>0.00</b>	<b>413,041.29</b>	<b>0.00</b>	<b>413,041.29</b>
	<b>TOTAL FUND BALANCE</b>	<b>2,863,024.24</b>	<b>1,698,384.62</b>	<b>1,694,162.54</b>	<b>2,867,246.32</b>

# General Ledger

## Balance Sheet

March 2024

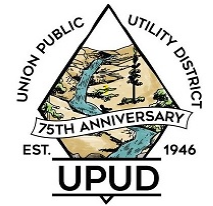


Period: 9  
Fiscal Year: 2024

### Fund ALFRE

Account Type	Amount
01 - Water Fund	
Assets	
Cash & Investments	3,153,549.15
Accounts Receivable	182,725.36
Inventory	0.00
Fixed Assets	4,672,618.36
Other Long Term Assets	0.00
CalPERS Pension Outflows	318,606.00
Grant Receivable	0.00
	<u>Total Assets: 8,327,498.87</u>
Liabilities	
Accounts Payable	0.00
Payroll Liabilities	0.00
Deferred Revenue	2,962.32
Compensated Absences	74,871.35
Bonds/Notes Payable-Current	0.00
CalPERS Pension -Liability Exp	525,941.00
CalPERS Pension - Inflows	43,711.00
	<u>Total Liabilities: 647,485.67</u>
Fund Balance	
Fund Balance	7,738,078.15
	<u>Total Fund Balance: 7,738,078.15</u>
	<u>Total Liabilities and Fund Balance: 8,385,563.82</u>
	<u>Total Retained Earnings: (58,064.95)</u>
	<u>Total Fund Balance and Retained Earnings: 7,680,013.20</u>
	<u>Total Liabilities, Fund Balance, and Retained Earnings: 8,327,498.87</u>
	<u>Totals for Fund 01 - Water Fund: 0.00</u>

General Ledger  
 Revenues by Category  
 March 2024

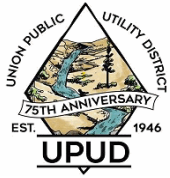


Period 01 - 09  
 Fiscal Year 2024

Account Number	Description	One Year Prior Actual	Budget	Period Amt	End Bal
<b>01</b>	<b>Water Fund</b>				
01-01-4100	Domestic Water Revenue	-1,372,975.26	-1,583,114.00	-118,345.88	-1,092,133.29
01-01-4105	Irrigation Water Revenue	-85,259.11	-180,000.00	-8,543.02	-135,839.30
01-01-4106	Utica Conveyance Fees	0.00	-370,000.00	-30,877.20	-277,792.80
01-01-4107	Utica Irrigation Water Sales	0.00	-163.00	0.00	-157.22
01-01-4120	Hydrant Meter Revenue	-1,381.40	-2,000.00	0.00	-689.00
01-01-4160	Penalties	-18,280.00	-10,000.00	-1,440.00	-10,760.00
01-01-4180	Other - Water Related	-4,557.73	-5,000.00	-235.00	-3,413.93
01-01-4189	Meter Reset Fees	-1,000.00	-1,000.00	0.00	-1,000.00
01-01-4190	Meter Connection Fees	-84,000.00	-56,000.00	-14,000.00	-56,000.00
01-01-4195	Non-Operating Income	0.00	-1,500.00	0.00	-878.06
01-01-4200	Interest Earned	-23,036.14	-110,000.00	-1,887.88	-85,222.08
01-01-4300	County Taxes	-80,264.51	-165,000.00	0.00	-97,421.38
01-01-4420	Insurance Refund	-11,142.05	0.00	0.00	-337.06
01-01-4440	Garage Rental Revenue	-700.00	-1,200.00	0.00	-1,005.00
01-01-4441	NCPA Facilities Use Agreement	-2,500.00	-2,500.00	0.00	-2,500.00
01-01-4460	Grant Income	-38,500.00	-150,000.00	0.00	0.00
<b>01</b>	<b>Water Fund</b>	<b>-1,723,596.20</b>	<b>-2,637,477.00</b>	<b>-175,328.98</b>	<b>-1,765,149.12</b>
<b>Revenue Total</b>		<b><u>-1,723,596.20</u></b>	<b><u>-2,637,477.00</u></b>	<b><u>-175,328.98</u></b>	<b><u>-1,765,149.12</u></b>

# General Ledger

## Budget Status March 2024



Period: 1 to 9 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	Water Fund							
Dept 01-01	Revenue							
R1	Water Sales Revenue							
01-01-4100	Domestic Water Revenue	1,583,114.00	1,092,133.29	1,092,133.29	490,980.71	0.00	490,980.71	31.01
01-01-4105	Irrigation Water Revenue	180,000.00	135,839.30	135,839.30	44,160.70	0.00	44,160.70	24.53
01-01-4106	Utica Conveyance Fees	370,000.00	277,792.80	277,792.80	92,207.20	0.00	92,207.20	24.92
01-01-4107	Utica Irrigation Water Sales	163.00	157.22	157.22	5.78	0.00	5.78	3.55
01-01-4120	Hydrant Meter Revenue	2,000.00	689.00	689.00	1,311.00	0.00	1,311.00	65.55
	<b>R1 Sub Totals:</b>	<b>2,135,277.00</b>	<b>1,506,611.61</b>	<b>1,506,611.61</b>	<b>628,665.39</b>	<b>0.00</b>	<b>628,665.39</b>	<b>29.44</b>
R2	Other Water Related Revenue							
01-01-4160	Penalties	10,000.00	10,760.00	10,760.00	-760.00	0.00	-760.00	0.00
01-01-4180	Other - Water Related	5,000.00	3,413.93	3,413.93	1,586.07	0.00	1,586.07	31.72
01-01-4189	Meter Reset Fees	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
01-01-4190	Meter Connection Fees	56,000.00	56,000.00	56,000.00	0.00	0.00	0.00	0.00
01-01-4200	Interest Earned	110,000.00	85,222.08	85,222.08	24,777.92	0.00	24,777.92	22.53
01-01-4410	General Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-4420	Insurance Refund	0.00	337.06	337.06	-337.06	0.00	-337.06	0.00
01-01-4430	Copy Machine	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-4450	Forest Meadows-Divert Wtr Stor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R2 Sub Totals:</b>	<b>182,000.00</b>	<b>156,733.07</b>	<b>156,733.07</b>	<b>25,266.93</b>	<b>0.00</b>	<b>25,266.93</b>	<b>13.88</b>
R3	Non-Operating Revenue							
01-01-4195	Non-Operating Income	1,500.00	878.06	878.06	621.94	0.00	621.94	41.46
01-01-4300	County Taxes	165,000.00	97,421.38	97,421.38	67,578.62	0.00	67,578.62	40.96
01-01-4440	Garage Rental Revenue	1,200.00	1,005.00	1,005.00	195.00	0.00	195.00	16.25
01-01-4441	NCPA Facilities Use Agreement	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
	<b>R3 Sub Totals:</b>	<b>170,200.00</b>	<b>101,804.44</b>	<b>101,804.44</b>	<b>68,395.56</b>	<b>0.00</b>	<b>68,395.56</b>	<b>40.19</b>
R4	Other Revenue							
01-01-4110	Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-4181	Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-4460	Grant Income	150,000.00	0.00	0.00	150,000.00	0.00	150,000.00	100.00
01-01-4461	SWRCB - CA Arrearage Prog Rev	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-01-4470	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R4 Sub Totals:	150,000.00	0.00	0.00	150,000.00	0.00	150,000.00	100.00
	Revenue Sub Totals:	2,637,477.00	1,765,149.12	1,765,149.12	872,327.88	0.00	872,327.88	33.07
	Dept 01 Sub Totals:	-2,637,477.00	-1,765,149.12	-1,765,149.12	-872,327.88	0.00		
Dept 01-02	Water Purchase							
E10	Misc. Operating Expense							
01-02-6000	Prior Period Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E13	Purchased Water							
01-02-6001	Source of Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-02-6003	Water Purchased	370,000.00	145,000.00	145,000.00	225,000.00	0.00	225,000.00	60.81
	E13 Sub Totals:	370,000.00	145,000.00	145,000.00	225,000.00	0.00	225,000.00	60.81
	Expense Sub Totals:	370,000.00	145,000.00	145,000.00	225,000.00	0.00	225,000.00	60.81
	Dept 02 Sub Totals:	370,000.00	145,000.00	145,000.00	225,000.00	0.00		
Dept 01-03	Treatment							
E1	Salary & Benefits							
01-03-6100	Labor	86,300.00	65,149.37	65,149.37	21,150.63	0.00	21,150.63	24.51
01-03-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6102	Vacation Pay	0.00	5,672.26	5,672.26	-5,672.26	0.00	-5,672.26	0.00
01-03-6103	Overtime	20,000.00	12,762.45	12,762.45	7,237.55	0.00	7,237.55	36.19
01-03-6104	On Call Pay	10,494.00	8,159.97	8,159.97	2,334.03	0.00	2,334.03	22.24
01-03-6105	WT Cert Bonus	500.00	500.00	500.00	0.00	0.00	0.00	0.00
01-03-6106	TP Out of Class Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6110	FICA 7.65%	9,200.00	7,056.75	7,056.75	2,143.25	0.00	2,143.25	23.30
01-03-6299	Health Ins - Retiree PEMHCA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6300	Health Insurance	44,000.00	35,908.56	35,908.56	8,091.44	0.00	8,091.44	18.39
01-03-6301	Worker's Compensation	4,150.00	3,049.22	3,049.22	1,100.78	0.00	1,100.78	26.52
01-03-6400	CalPERS PR Expense	20,000.00	17,135.20	17,135.20	2,864.80	0.00	2,864.80	14.32
	E1 Sub Totals:	194,644.00	155,393.78	155,393.78	39,250.22	0.00	39,250.22	20.17
E10	Misc. Operating Expense							
01-03-6203	Copier Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6209	Uniforms	500.00	550.15	550.15	-50.15	0.00	-50.15	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-03-6214	Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6220	CV Autogate Expense	1,500.00	330.06	330.06	1,169.94	0.00	1,169.94	78.00
01-03-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	2,000.00	880.21	880.21	1,119.79	0.00	1,119.79	55.99
E16	Banking Expense							
01-03-6213	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E16 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E17	CalPERS Pension - Contra Exp							
01-03-6401	CalPERS Pension Contra Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E17 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E2	Utilities							
01-03-6204	Utilities	43,000.00	25,866.34	25,866.34	17,133.66	0.00	17,133.66	39.85
01-03-6500	Telephone	3,500.00	1,168.73	1,168.73	2,331.27	0.00	2,331.27	66.61
	E2 Sub Totals:	46,500.00	27,035.07	27,035.07	19,464.93	0.00	19,464.93	41.86
E3	Materials/Supplies							
01-03-6202	Supplies	75,000.00	55,052.33	55,052.33	19,947.67	0.00	19,947.67	26.60
	E3 Sub Totals:	75,000.00	55,052.33	55,052.33	19,947.67	0.00	19,947.67	26.60
E4	Professional Services							
01-03-6212	Water Analysis	22,000.00	14,395.00	14,395.00	7,605.00	0.00	7,605.00	34.57
01-03-6801	Professional Svc-Engineer	10,000.00	23.98	23.98	9,976.02	0.00	9,976.02	99.76
01-03-6802	Professional Svc-Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6803	Professional Svc-Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-6804	Professional Svc-Other	9,500.00	9,520.19	9,520.19	-20.19	0.00	-20.19	0.00
	E4 Sub Totals:	41,500.00	23,939.17	23,939.17	17,560.83	0.00	17,560.83	42.32
E5	Vehicles/Equipment							
01-03-6200	Repairs & Maintenance	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
01-03-6201	Equipment Repairs	7,500.00	2,488.20	2,488.20	5,011.80	0.00	5,011.80	66.82
01-03-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
01-03-6215	Equipment Purchase to \$999	8,000.00	4,826.26	4,826.26	3,173.74	0.00	3,173.74	39.67
	E5 Sub Totals:	23,000.00	7,314.46	7,314.46	15,685.54	0.00	15,685.54	68.20
E6	Capital Expenditure							
01-03-6205	Capital Exp/ Equip Pur >\$1K	60,000.00	43,502.45	43,502.45	16,497.55	0.00	16,497.55	27.50
	E6 Sub Totals:	60,000.00	43,502.45	43,502.45	16,497.55	0.00	16,497.55	27.50
E7	Training/Travel							



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-03-6216	Education & Training	1,500.00	184.00	184.00	1,316.00	0.00	1,316.00	87.73
01-03-6450	Travel & Mileage	500.00	93.01	93.01	406.99	0.00	406.99	81.40
	E7 Sub Totals:	2,000.00	277.01	277.01	1,722.99	0.00	1,722.99	86.15
E8	Memberships							
01-03-6206	Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E8 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E9	Permits/Fees							
01-03-6207	Permits & Fees	30,000.00	6,619.88	6,619.88	23,380.12	0.00	23,380.12	77.93
	E9 Sub Totals:	30,000.00	6,619.88	6,619.88	23,380.12	0.00	23,380.12	77.93
	Expense Sub Totals:	474,644.00	320,014.36	320,014.36	154,629.64	0.00	154,629.64	32.58
	Dept 03 Sub Totals:	474,644.00	320,014.36	320,014.36	154,629.64	0.00		
Dept 01-04	Distribution							
E1	Salary & Benefits							
01-04-6100	Labor	269,000.00	187,019.33	187,019.33	81,980.67	0.00	81,980.67	30.48
01-04-6101	Sick Pay	0.00	7,029.70	7,029.70	-7,029.70	0.00	-7,029.70	0.00
01-04-6102	Vacation Pay	0.00	14,514.69	14,514.69	-14,514.69	0.00	-14,514.69	0.00
01-04-6103	Overtime	4,000.00	1,875.06	1,875.06	2,124.94	0.00	2,124.94	53.12
01-04-6104	On Call Pay	10,494.00	8,162.50	8,162.50	2,331.50	0.00	2,331.50	22.22
01-04-6105	TD Cert Bonus	1,500.00	500.00	500.00	1,000.00	0.00	1,000.00	66.67
01-04-6106	TD Out of Class Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6110	FICA	22,000.00	16,761.25	16,761.25	5,238.75	0.00	5,238.75	23.81
01-04-6300	Health Insurance	120,000.00	98,099.92	98,099.92	21,900.08	0.00	21,900.08	18.25
01-04-6301	Worker's Compensation	12,400.00	9,147.79	9,147.79	3,252.21	0.00	3,252.21	26.23
01-04-6400	CalPERS PR Expense	57,500.00	41,530.42	41,530.42	15,969.58	0.00	15,969.58	27.77
	E1 Sub Totals:	496,894.00	384,640.66	384,640.66	112,253.34	0.00	112,253.34	22.59
E10	Misc. Operating Expense							
01-04-6203	Copier Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6209	Uniforms	2,000.00	1,814.40	1,814.40	185.60	0.00	185.60	9.28
01-04-6210	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6214	Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	2,000.00	1,814.40	1,814.40	185.60	0.00	185.60	9.28
E16	Banking Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-04-6213	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E16 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E17	CalPERS Pension - Contra Exp							
01-04-6401	CalPERS Pension Contra Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E17 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E2	Utilities							
01-04-6204	Utilities	5,800.00	3,642.16	3,642.16	2,157.84	0.00	2,157.84	37.20
01-04-6500	Telephone	5,500.00	2,741.72	2,741.72	2,758.28	0.00	2,758.28	50.15
	E2 Sub Totals:	11,300.00	6,383.88	6,383.88	4,916.12	0.00	4,916.12	43.51
E3	Materials/Supplies							
01-04-6202	Supplies	30,000.00	16,317.17	16,317.17	13,682.83	0.00	13,682.83	45.61
	E3 Sub Totals:	30,000.00	16,317.17	16,317.17	13,682.83	0.00	13,682.83	45.61
E4	Professional Services							
01-04-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6801	Professional Svc-Engineer	65,000.00	47,033.95	47,033.95	17,966.05	0.00	17,966.05	27.64
01-04-6802	Professional Svc-Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6803	Professional Svc-Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-04-6804	Professional Svc-Other	12,000.00	2,207.19	2,207.19	9,792.81	0.00	9,792.81	81.61
	E4 Sub Totals:	77,000.00	49,241.14	49,241.14	27,758.86	0.00	27,758.86	36.05
E5	Vehicles/Equipment							
01-04-6200	Repairs & Maintenance	5,000.00	287.71	287.71	4,712.29	0.00	4,712.29	94.25
01-04-6201	Equipment Repairs	7,500.00	1,530.33	1,530.33	5,969.67	0.00	5,969.67	79.60
01-04-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
01-04-6211	Gas, Oil & Fuel	24,000.00	12,954.86	12,954.86	11,045.14	0.00	11,045.14	46.02
01-04-6215	Equipment Purchase to \$999	3,000.00	1,152.18	1,152.18	1,847.82	0.00	1,847.82	61.59
	E5 Sub Totals:	42,000.00	15,925.08	15,925.08	26,074.92	0.00	26,074.92	62.08
E6	Capital Expenditure							
01-04-6205	Capital Exp/Equip Pur > \$1K	500,000.00	216,794.08	216,794.08	283,205.92	0.00	283,205.92	56.64
	E6 Sub Totals:	500,000.00	216,794.08	216,794.08	283,205.92	0.00	283,205.92	56.64
E7	Training/Travel							
01-04-6216	Education & Training	2,500.00	1,468.00	1,468.00	1,032.00	0.00	1,032.00	41.28
01-04-6450	Travel & Mileage	300.00	117.11	117.11	182.89	0.00	182.89	60.96
	E7 Sub Totals:	2,800.00	1,585.11	1,585.11	1,214.89	0.00	1,214.89	43.39
E8	Memberships							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-04-6206	Memberships	4,500.00	4,551.56	4,551.56	-51.56	0.00	-51.56	0.00
	E8 Sub Totals:	4,500.00	4,551.56	4,551.56	-51.56	0.00	-51.56	0.00
E9	Permits/Fees							
01-04-6207	Permits & Fees	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E9 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Expense Sub Totals:	1,166,994.00	697,253.08	697,253.08	469,740.92	0.00	469,740.92	40.25
	Dept 04 Sub Totals:	1,166,994.00	697,253.08	697,253.08	469,740.92	0.00		
Dept 01-05	Customer Service							
E1	Salary & Benefits							
01-05-6100	Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6103	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6104	On Call Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6106	CS Out of Class Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6107	Temp Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6110	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6300	Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6301	Worker's Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6400	CalPERS PR Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E1 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	Misc. Operating Expense							
01-05-6209	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6210	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-6600	Maintenance Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E17	CalPERS Pension - Contra Exp							
01-05-6401	CalPERS Pension Contra Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E17 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E5	Vehicles/Equipment							
01-05-6211	Gas, Oil & Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E5 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 05 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 01-06	Administration							
E1	Salary & Benefits							
01-06-6100	Labor	339,080.00	242,026.33	242,026.33	97,053.67	0.00	97,053.67	28.62
01-06-6101	Sick Pay	0.00	7,705.32	7,705.32	-7,705.32	0.00	-7,705.32	0.00
01-06-6102	Vacation Pay	0.00	6,125.30	6,125.30	-6,125.30	0.00	-6,125.30	0.00
01-06-6103	Overtime	1,000.00	555.88	555.88	444.12	0.00	444.12	44.41
01-06-6106	OM Out of Class Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6110	FICA	27,000.00	20,439.05	20,439.05	6,560.95	0.00	6,560.95	24.30
01-06-6300	Health Insurance	72,500.00	64,612.67	64,612.67	7,887.33	0.00	7,887.33	10.88
01-06-6301	Worker's Compensation	950.00	669.05	669.05	280.95	0.00	280.95	29.57
01-06-6304	Health Benefits Adm Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6400	CalPERS PR Expense	75,000.00	46,883.05	46,883.05	28,116.95	0.00	28,116.95	37.49
	E1 Sub Totals:	515,530.00	389,016.65	389,016.65	126,513.35	0.00	126,513.35	24.54
E10	Misc. Operating Expense							
01-06-6203	Copier Expense	3,700.00	3,124.87	3,124.87	575.13	0.00	575.13	15.54
01-06-6209	Uniforms	500.00	674.20	674.20	-174.20	0.00	-174.20	0.00
01-06-6210	Postage	8,500.00	6,785.72	6,785.72	1,714.28	0.00	1,714.28	20.17
01-06-6214	Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6217	Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6302	General Insurance	25,000.00	20,200.80	20,200.80	4,799.20	0.00	4,799.20	19.20
01-06-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6805	Professional Svcs - IT	20,809.00	14,805.00	14,805.00	6,004.00	0.00	6,004.00	28.85
01-06-6810	Communications	5,000.00	1,663.36	1,663.36	3,336.64	0.00	3,336.64	66.73
01-06-6860	UWPA Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6901	Contingencies	42,600.00	0.00	0.00	42,600.00	0.00	42,600.00	100.00
	E10 Sub Totals:	106,109.00	47,253.95	47,253.95	58,855.05	0.00	58,855.05	55.47
E11	Bad Debts							
01-06-6900	Bad Debts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E11 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E12	Amortization/Depreciation							
01-06-6600	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6650	Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E12 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E14	Elections							
01-06-6850	Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E14 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15	Interest Expense							
01-06-7102	Interest Expense-SRLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-7103	Interest Expense-All Points	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-7104	Interest Expense-West America	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-7105	Interest Expense-DG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E15 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E16	Banking Expense							
01-06-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6213	Bank Fees	30,000.00	20,262.51	20,262.51	9,737.49	0.00	9,737.49	32.46
	E16 Sub Totals:	30,000.00	20,262.51	20,262.51	9,737.49	0.00	9,737.49	32.46
E17	CalPERS Pension - Contra Exp							
01-06-6401	CalPERS Pension Contra Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E17 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E2	Utilities							
01-06-6204	Utilities	4,500.00	3,544.61	3,544.61	955.39	0.00	955.39	21.23
01-06-6500	Telephone	3,500.00	3,048.06	3,048.06	451.94	0.00	451.94	12.91
	E2 Sub Totals:	8,000.00	6,592.67	6,592.67	1,407.33	0.00	1,407.33	17.59
E3	Materials/Supplies							
01-06-6202	Supplies	5,000.00	3,614.91	3,614.91	1,385.09	0.00	1,385.09	27.70
	E3 Sub Totals:	5,000.00	3,614.91	3,614.91	1,385.09	0.00	1,385.09	27.70
E4	Professional Services							
01-06-6104	On Call Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6700	Professional Svc-Hydro	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6801	Professional Svc-Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6802	Professional Svc-Legal	140,000.00	122,609.43	122,609.43	17,390.57	0.00	17,390.57	12.42
01-06-6803	Professional Svc-Accounting	10,400.00	10,700.00	10,700.00	-300.00	0.00	-300.00	0.00
01-06-6804	Professional Svc-Other	31,000.00	14,866.50	14,866.50	16,133.50	0.00	16,133.50	52.04
01-06-6806	Professional Svs - Software	35,000.00	13,562.62	13,562.62	21,437.38	0.00	21,437.38	61.25
	E4 Sub Totals:	216,400.00	161,738.55	161,738.55	54,661.45	0.00	54,661.45	25.26
E5	Vehicles/Equipment							
01-06-6200	Repairs & Maintenance	5,000.00	928.91	928.91	4,071.09	0.00	4,071.09	81.42
01-06-6201	Equipment Repairs	500.00	0.00	0.00	500.00	0.00	500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-06-6208	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6211	Gas, Oil & Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-6215	Equipment Purchases to \$999	5,000.00	1,552.50	1,552.50	3,447.50	0.00	3,447.50	68.95
	E5 Sub Totals:	10,500.00	2,481.41	2,481.41	8,018.59	0.00	8,018.59	76.37
E6	Capital Expenditure							
01-06-6205	Capital Exp/Equip Pur > \$1K	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E6 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E7	Training/Travel							
01-06-6216	Education & Training	1,500.00	2,560.95	2,560.95	-1,060.95	0.00	-1,060.95	0.00
01-06-6450	Travel & Mileage	10,000.00	6,570.67	6,570.67	3,429.33	0.00	3,429.33	34.29
	E7 Sub Totals:	11,500.00	9,131.62	9,131.62	2,368.38	0.00	2,368.38	20.59
E8	Memberships							
01-06-6206	Memberships	22,000.00	20,780.36	20,780.36	1,219.64	0.00	1,219.64	5.54
	E8 Sub Totals:	22,000.00	20,780.36	20,780.36	1,219.64	0.00	1,219.64	5.54
E9	Permits/Fees							
01-06-6207	Permits & Fees	800.00	74.00	74.00	726.00	0.00	726.00	90.75
	E9 Sub Totals:	800.00	74.00	74.00	726.00	0.00	726.00	90.75
	Expense Sub Totals:	925,839.00	660,946.63	660,946.63	264,892.37	0.00	264,892.37	28.61
	Dept 06 Sub Totals:	925,839.00	660,946.63	660,946.63	264,892.37	0.00		
	Fund Revenue Sub Totals:	2,637,477.00	1,765,149.12	1,765,149.12	872,327.88	0.00	872,327.88	33.07
	Fund Expense Sub Totals:	2,937,477.00	1,823,214.07	1,823,214.07	1,114,262.93	0.00	1,114,262.93	37.93
	Fund 01 Sub Totals:	300,000.00	58,064.95	58,064.95	241,935.05	0.00		
	Revenue Totals:	2,637,477.00	1,765,149.12	1,765,149.12	872,327.88	0.00	872,327.88	33.07
	Expense Totals:	2,937,477.00	1,823,214.07	1,823,214.07	1,114,262.93	0.00	1,114,262.93	37.93
	Report Totals:	300,000.00	58,064.95	58,064.95	241,935.05	0.00		



UPUD legal fees invoiced to date for January 2023 - Present.

Primary Column	Description	Hours	Total Charge
<b>▣ TOTAL FEES</b>			<b>\$130,779.45</b>
<b>▣ Hatfield v. UPUD</b>		<b>219.37</b>	<b>\$80,754.18</b>
+	February 2023	4.3	\$1,397.50
+	April 2023	8.1	\$2,632.50
+	July 2023	5.32	\$1,787.50
+	August 2023	53.35	\$19,908.30
+	September 2023	18.4	\$7,811.28
+	October 2023	25.8	\$10,115.32
+	November 2023	44.7	\$15,784.06
+	December 2023	39.6	\$14,108.05
+	January 2024	7.85	\$3,506.92
+	February 2024	9.95	\$3,090.25
+	March 2024	2	\$612.50
<b>▣ Glanville v. UPUD</b>		<b>64.475</b>	<b>\$20,451.68</b>
+	February 2023	1.6	\$520.00
+	March 2023	7.8	\$2,535.00
+	April 2023	3.6	\$1,170.00
+	May 2023	14.2	\$4,615.00
+	July 2023	5.4	\$1,755.00
+	August 2023	2.25	\$731.25
+	September 2023	3.5	\$1,137.50
+	October 2023	7	\$2,315.63
+	November 2023	10.25	\$2,876.67
+	December 2023	1.5	\$325.00
+	January 2024	3.375	\$1,130.63
+	March 2024	4	\$1,340.00
<b>▣ Hatfield v. UPUD - Water Rate Initiative</b>		<b>80.45</b>	<b>\$29,573.59</b>
+	June 2023	7.7	\$2,502.50
+	July 2023	1.3	\$422.50
+	October 2023	18.4	\$6,684.50
+	November 2023	48.3	\$18,981.45
+	December 2023	4.75	\$982.64

# Agenda Item

**DATE:** April 24, 2024  
**TO:** UPUD Board of Directors  
**FROM:** Jenna Mayo, Board Clerk  
**SUBJECT:** November 5, 2024 Election Consolidation

---

## **RECOMMENDED ACTION:**

Motion: \_\_\_\_\_ / \_\_\_\_\_ adopting Resolution No. 2024-\_\_\_\_, approving to consolidate the District election with the General District Election to be held on November 5, 2024.

## **SUMMARY:**

The Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with the General Election to be held on November 5, 2024. Due to the consolidation of elections, there are two (2) UPUD Board of Director seats open for election:

Seat currently held by Director Bottomley  
Seat currently held by Director Tallakson

The candidate filing period for the November 5, 2024 election is July 15 through August 9, 2024, if the incumbent does not file for re-election the filing date will extend to August 14, 2024 for everyone other than incumbents.

## **FINANCIAL IMPACT:**

Estimated election costs will be included in the FY 2024/25 budget.

*Attachment: Reso 2024-\_\_ Calling General District Election*



**RESOLUTION NO. 2024-  
UNION PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**RESOLUTION CALLING GENERAL DISTRICT  
ELECTION**

**WHEREAS**, an election will be held within the Union Public Utility District within Calaveras County on November 5, 2024, for the purpose of electing Governing Board Members; and

**WHEREAS**, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

**THEREFORE, BE IT RESOLVED** that the Board of Directors of the Union Public Utility District requests the Board of Supervisors of Calaveras County to consolidate the District Election with the election to be held on November 5, 2024.

**BE IT FUTHER RESOLVED that** the District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The Union Public Utility District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code §10418.

**PASSED, APPROVED, AND ADOPTED** this 24<sup>th</sup> day of April 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

---

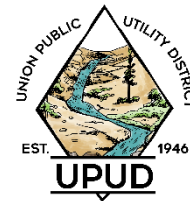
Eric Bottomley, President  
Union Public Utility District

I hereby certify that the within and foregoing is a full, true, and correct copy of the Resolution which was duly passed and adopted at a regular meeting of the Board of Directors of the Union Public Utility District on the 24<sup>th</sup> day of April 2024.

---

Jenna Mayo  
Clerk to the Board

# Agenda Item



**DATE:** April 24, 2024

**TO:** UPUD Board of Directors

**FROM:** Jessica Self, General Manager

**SUBJECT:** Approval of CEQA Exemption for the Water Fill Station Project

---

## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ by Minute Entry to approve a CEQA Notice of Exemption for the Water Fill Station Project.

## BACKGROUND:

The T-Stan IRWMA and Union Public Utility District (UPUD) share the goal of serving the local community. T-Stan IRWMA secured funding from the Tuolumne Stanislaus DAC Drinking Water Reliability Project to establish a Water Fill Station within UPUD's service area. This initiative is a collaborative project involving UPUD and the City of Angels Camp. Both agencies have residents with wells located within their districts, yet our infrastructure cannot currently supply water directly to these properties. Annually, some residents experience dry wells and turn to our agencies for water supply. With a centrally located fill station along the Highway 4 corridor, nearby residents will have convenient access to drinking water.

## SUMMARY:

The District plans to take advantage of a CEQA exemption under Public Resources Code section 21080.47 to enhance drinking water reliability for existing residents of a small, disadvantaged community. By utilizing this exemption, the District can bypass further CEQA review and benefit from a shortened timeline, as any potential CEQA lawsuit must be filed within approximately 30 days.

To achieve this exempt status and streamline the project's progress, the following steps must be completed:

**Federal Funding Consideration:** The District must notify the SWRCB and inquire if utilizing the exemption would affect the District's eligibility for federal funds. This step ensures alignment with funding opportunities and maintains financial support.

**Board Approval:** The UPUD Board needs to formally approve a CEQA Notice of Exemption (NOE) for the project. This crucial step affirms the project's compliance and secures the exemption.

**NOE Filing and Posting:** The approved NOE must be filed with Calaveras County and the State and subsequently posted by the relevant entity for a period of 30 days. This process ensures public awareness and compliance with legal requirements.

By following these steps, the District can efficiently proceed with the project while benefiting from a streamlined review process and reduced legal risk. This strategic approach supports the District's commitment to enhancing the quality of life for residents in the community.

**FINANCIAL CONSIDERATIONS:**

A NOE would drastically reduce project costs and timeline. All costs for filing a CEQA NOA are covered by grant funds.

*Attachments:*                      *CEQA NOE*  
   *Letter to SWRCB*

# Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: Calaveras

**From:** (Public Agency): Union Public Utility District  
339 Main Street, Murphys, CA 95247

(Address)

Project Title: UPUD Bulk Water Fill Station

Project Applicant: Union Public Utility District

Project Location - Specific:

Fill Station will be located on the SE corner of APN 066-001-039-000, adjacent to Algiers St, south of the hotel.

Project Location - City: Murphys, CA Project Location - County: Calaveras

Description of Nature, Purpose and Beneficiaries of Project:

Project will provide a location for those in need of drinking water to fill portable containers with drinking water to be used offsite. The fill station will be solar powered and will include automated water dispensing.

Name of Public Agency Approving Project: Union Public Utility District

Name of Person or Agency Carrying Out Project: Union Public Utility District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: \_\_\_\_\_
- Statutory Exemptions. State code number: Pub. Res. Code 21080.47

Reasons why project is exempt:

The project will serve a disadvantaged community, the District is a "small community water system", and work will be performed by the District.

Lead Agency

Contact Person: Jessica Self Area Code/Telephone/Extension: 209-728-3651

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

April 18, 2024

By U.S. Mail

Division of Financial Assistance  
State Water Resources Control Board  
1001 I Street  
Sacramento, CA 95814

Re: Union Public Utility District - CEQA Exemption

To Whom It May Concern:

The Union Public Utility District (the “District”), a small community water system in Calaveras County that provides agricultural and domestic water service to an area of approximately 19.1 square miles, is considering a project to construct a water fill station (“Project”) to provide clean drinking water to its unhoused community and residents who are experiencing domestic well disruptions. The Project will be located in the town of Murphys and be fully contained within a District easement. The District proposes to utilize the California Environmental Quality Act (“CEQA”) exemption provided under Public Resources Code section 21080.47, which pertains to projects that improve drinking water reliability for existing residents of a small, disadvantaged community. This letter is intended to serve as the notice required by subdivision(b)(2) of section 21080.47.

For a project to fall under the section 21080.47 exemption, a community water system must first show that the project will benefit a “disadvantaged community,” meaning a community with an annual median household income that is less than 80 percent of the statewide annual median household income. (Pub. Resources Code, § 21080.47(b)(1).) Here, the Project will primarily provide clean water to unhoused residents but will also provide clean water to residents who are experiencing domestic well disruptions. Based on the composition of the target population, the community falls well under 80 percent of the statewide annual median household income.

Second, the project must improve the water system’s water quality, water supply, or water supply reliability or provide drinking water service to existing residents where drinking water wells are no longer able to provide adequate water supply. (Pub. Resources Code, §§ 21080.47(b)(1)(A) & (C).) As the Project will provide clean drinking water to unhoused residents, who currently do not have

access to clean water, and residents who are experiencing domestic well disruptions, the Project meets both requirements.

Third, the lead agency must contact the State Water Resource Control Board (“SWRCB”) to determine whether claiming the exemption will affect the ability of the water system to receive federal financial assistance or federally capitalized financial assistance. (Pub. Resources Code, § 21080.47(b)(2).) This letter constitutes the District’s notice.

Fourth, in accordance with subsection (c), the project must not affect any wetlands or sensitive habitats; must not cause a significant effect on the environment; must not be located on a hazardous waste site; must not cause a substantial adverse change in the significance of a historical resource; must fully mitigate any construction impacts; and, any successive reasonably anticipated projects of the same type as the project must not have a significant cumulative impact. (Pub. Resources Code, §§ 21080.47(c).) Here, the Project will be fully contained within an easement that has not been identified as a sensitive habitat, hazardous waste site, or in close proximity to a historical resource. The Project pertains to one fill station and subsequent iterations have not been contemplated. Furthermore, District staff has determined that the Project will not result in a significant affect to the environment or result in an unmitigated construction impact. Therefore, the Project meets the requirements of subsection (c).

Lastly, if the Project is to be constructed using outside workforces, such workforce must be unionized. (Pub. Resources Code, §§ 21080.47(d).) The District has determined that any construction necessary to complete the Project shall be completed by the District’s workforce.

As discussed above, the District is required to contact the SWRCB to determine whether claiming the section 21080.47 exemption will affect the ability of the small, disadvantaged community water system to receive federal financial assistance or federally capitalized financial assistance. Though it is the District’s belief that the construction of the Project will not have such an effect, the District requests a written confirmation that the completion of the Project will not affect the small, disadvantaged community water system from receiving such assistance in the future.

Division of Financial Assistance

April 18, 2024

Page 3

If you have any questions regarding the matter, please contact me at [jself@upudwater.org](mailto:jself@upudwater.org) or 209-728-3651.

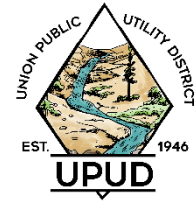
Sincerely,

Jessica Self, General Manager

cc:

Matt Ospital, District Engineer

# Agenda Item



**DATE:** April 24, 2024

**TO:** UPUD Board of Directors

**FROM:** Jessica Self, General Manager

**SUBJECT:** Review of Draft Updates to District Fees

---

## **RECOMMENDED ACTION:**

Discussion and direction regarding updates to District fees.

## **SUMMARY:**

Union Public Utility District (UPUD) has not adjusted its fees in several years. Additionally, UPUD does not charge some fees commonly imposed by other water agencies. It is essential to review and update the District's connection and capacity fees, as well as other miscellaneous fees such as late fees, application review fees, and equipment rental fees. Primarily, this process will ensure UPUD recoups costs for connections, capacity demands and other services.

District staff, general counsel and Weber Ghio have reviewed neighboring water agencies fees, updates to regulations, and assessed the District's assets to develop fee updates. Weber Ghio's Paul Steigerwald will be providing an overview of draft Connection and Capacity fees. General Manager, Jessica Self, will be giving an overview of recommendations for updates to the District's miscellaneous fees.

## **BACKGROUND:**

### **Reassessment of Water Connection & Capacity Fees:**

Water connection and capacity fees are charged by water utilities to new developments or property owners when connecting to the water supply system. These fees are intended to cover the costs of expanding and improving water infrastructure to accommodate the increased demand resulting from new connections. The specifics of these fees vary by utility and are influenced by local circumstances, such as the availability of water resources, infrastructure needs, and the local cost of construction.



**Purpose of the Fees:** These fees are used to offset the costs of expanding and improving the water supply system, such as constructing new pipelines, storage tanks, treatment plants, or other infrastructure.

**Fee Structure:** The fee structure can vary widely from one water district to another. In some areas, the fee may be a flat rate per connection, while in others, it may be based on the size of the meter, the type of development, or the expected water demand.

**Local Variations:** Each water district in California may have its own method of calculating and charging these fees. Some utilities may base the fee on the size of the water meter (larger meters for commercial or industrial use may incur higher fees), while others might consider the type and size of development.

### **Reassessment and implementation of miscellaneous fees:**

Assessing and updating miscellaneous fees for a public water agency involves a process that balances the need for adequate. District staff considered the following:

**Review Current Fees:** Staff reviewed the existing fee structure and any associated policies.

**Identify Services Covered:** Staff listed the various services or administrative processes for which the agency conducts. This includes new service connections, reconnections, and late payment charges.

**Analyze Costs:** Staff determine the actual cost of providing each service or administrative process. This includes direct costs (labor, materials) and indirect costs (for example, administrative expenses).

**Compare Fees to Costs:** Assess whether current fees are aligned with the costs of providing each service. Ideally, UPUD's fees should cover costs but not exceed them.

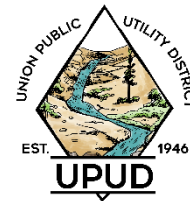
**Benchmark Against Other Agencies:** Staff researched neighboring water agencies for comparable services.

In conclusion, reassessing and implementing appropriate fees is vital for the Union Public Utility District to continue providing high-quality water services. By adjusting our fee structure to reflect current costs and operational realities, we can sustain the District's financial health and maintain the quality and reliability of our water systems. Staff will be seeking Board and public input during the April Board meeting and aim to present finalized fees to the Board for consideration in May, 2024.

### **FINANCIAL CONSIDERATIONS:**

Updating District fees will ensure equity by aligning appropriate fees with true cost of service.

# Agenda Item



**DATE:** April 24, 2024

**TO:** UPUD Board of Directors

**FROM:** Jessica Self, General Manager

**SUBJECT:** Adoption of Resolution 2024- \_\_\_\_ Supporting the Highway 4 Regional Water Supply Partnership

---

## **RECOMMENDED ACTION:**

Motion: \_\_\_\_ / \_\_\_\_ approving Resolution 2024 - \_\_\_\_ supporting the Highway 4 Regional Water Supply Partnership.

## **SUMMARY:**

The Highway 4 Regional Water Supply partnership is composed of the Union Public Utility District, City of Angels Camp, Calaveras County Water District, and Utica Water and Power Authority. Together, we strive to collaborate on prioritizing long-term planning and solutions for the Highway 4 community water supply, as we have for many decades. Specifically, we aim to enhance backup water supplies, evaluate potential impacts to water supply reliability, explore potential water sources for each service area, and find methods to provide water service more efficiently.

The resolution outlines the UPUD Board's commitment to the partnership and their support for conducting a Regional Water Supply Study that will:

### **1. Evaluate Existing Water Sources and Infrastructure:**

- Conduct a thorough assessment of the current water sources and infrastructure in each service area.
- Identify potential options to connect to redundant backup water supplies for greater reliability.
- Determine ways to optimize operations and improve efficiency within the district.

### **2. Find Cost Savings and Provide Services More Efficiently:**

- Investigate opportunities to reduce operational costs while maintaining or enhancing water reliability and service.
- Explore and potentially implement new technologies or practices to streamline water delivery and usage.

### **3. Identify Gaps in Emergency Response Plans:**

- Review existing emergency response plans to determine gaps or areas for improvement.
- Prepare for potential water supply interruptions due to drought, climate change, or major infrastructure failures.
- Formulate strategic actions to address these gaps, ensuring rapid and effective response in emergencies.

Staff recommends the UPUD Board support the multi-agency collaboration along Highway 4 to achieve these goals and to support each other in improving regional water reliability.

### **FINANCIAL CONSIDERATIONS:**

UPUD should plan to contribute funds for the Regional Water Supply Study.

*Attachments: Resolution 2024-\_\_\_ Support for the Highway 4 Regional Water Supply Partnership*

**UNION PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**RESOLUTION 2024-**

**SUPPORT FOR THE  
HIGHWAY 4 REGIONAL WATER SUPPLY PARTNERSHIP**

**WHEREAS**, the Board of Directors of the Union Public Utility District supports the Highway 4 Regional Water Supply partnership between the Union Public Utility District, City of Angels, Utica Water and Power Authority and Calaveras County Water District; and

**WHEREAS**, the partnership aims to:

- Improve backup water supplies for the Highway 4 community,
- Assess potential impacts on water supply reliability,
- Explore potential water sources for each service area, and
- Identify ways to provide water services more efficiently; and

**WHEREAS**, the UPUD Board commits to the partnership and support for conducting a Regional Water Supply Study that will evaluate existing water sources and infrastructure to identify:

- Options to connect to redundant backup water supplies.
- Opportunities to optimize operations, find cost savings, and provide services more efficiently.
- Identify gaps that might exist in current emergency response plans to prepare for drought, climate change, and failure of major water supply infrastructure.

**WHEREAS**, the UPUD Board commits to the overarching goal of collaboration across agencies in this partnership, prioritizing the safety, protection, and cost-effectiveness of water services through this partnership.

**NOW THEREFORE BE IT RESOLVED**, the Union Public Utility District enthusiastically supports the Highway 4 Regional Water Supply partnership.

**PASSED, APPROVED, AND ADOPTED** this 24th day of April 2024

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Eric Bottomley, President  
Union Public Utility District

I hereby certify that the within and foregoing is a full, true, and correct copy of the Resolution which was duly passed and adopted at a regular meeting of the Board of Directors of the Union Public Utility District on the 24<sup>th</sup> day of April 2024.

---

Jenna Mayo  
Clerk to the Union Public Utility District Board