

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247**

MINUTES OF FEBRUARY 19, 2020 REGULAR MEETING

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 7:00 PM.

Directors Present:	ERIC BOTTOMLEY	President
	GREG RASMUSSEN	Vice President
	TOM QUINCY	Secretary
	RALPH CHICK	Treasurer
	DUANE ONETO	Director

Also Present:	ELAINE URRUTY	Office Manager
	KEN AIROLA	District Attorney
	PUBLIC AT LARGE	

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA. – Agenda was approved as presented.
3. PUBLIC COMMENT. There was no Public Comment.

CONSENT AGENDA

- 4.a APPROVAL OF MINUTES: January 15, 2020
- 5.a APPROVAL OF EXPENDITURES: January 2020 Expenditures.

Motion:	Director Oneto
Second:	Director Rasmussen
Ayes:	Directors Bottomley, Rasmussen, Quincy, Chick and Oneto
Nays:	None
Absent:	None
Abstain:	None

MINUTE ENTRY. TO APPROVE THE CONSENT AGENDA - ITEM #4 – MINUTES – JANUARY 15, 2020 & #5 – EXPENDITURES – JANUARY 2020 AS PRESENTED.

REGULAR AGENDA

RECURRING BUSINESS:

- 6.a CASH RECEIPTS REPORT. The Cash Receipts report for the month of January 2020 was included in the agenda packets for review. Elaine reviewed the cash receipts report with the Board noting receipt of a Calaveras County tax disbursement for FY 2019-2020 in the amount of \$67,732.66 and receipt of our SWRCB/SRLF grant distribution #5 partial payment for the 4th quarter of FY 2018-2019 in the amount of \$16,959.00.
- 6.b BALANCE OF FUNDS REPORT. The Balance of Funds report for the month of January 2020 was included in the agenda packet for review. Elaine Urruty reviewed the Fund Balance Report with the Board. Elaine reviewed the quarterly transfers and interest which were completed for the 2nd quarter of FY 2019-2020. The current LAIF balance as of January 31, 2020 is \$2,538,881.59.
- 6.c BALANCE SHEET & INCOME STATEMENT. The January 2020 Balance Sheet & Income Statement were included in the agenda packet for review. Elaine Urruty reviewed the reports and reported the year to-date net income as of January 31, 2020 is \$230,233.39. Elaine reported that the net difference of our cash and reserve accounts to our long term debts as of January 31, 2020 is a positive \$1,740,904.24.

OLD BUSINESS:

- 7.a DISTRICT ENGINEER MEMORANDUM AND RESOLUTION TO APPROVE THE INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (IS/MND) FOR THE BACKWASH/RECYCLING & TANK AERATION PROJECT & FILING OF THE NOTICE OF DETERMINATION (Matt Ospital); DISCUSSION/POSSIBLE ACTION. A memorandum from District Engineer, Matt Ospital, regarding the DWSRF – Planning and Design Grant for Treatment Plant Backwash Recycle and THM Reduction Initial Study/Mitigated Negative Declaration (IS/MND), was included in the agenda packet along with Draft Resolution #2020-01. Matt Ospital reviewed the memorandum with the Board and recommended passing the resolution approving the IS/MND with the required findings and mitigations for the Backwash/Recycling & Tank Aeration Project. There was a noted correction to the resolution on page 1, paragraph 5, to correct 'twi' to 'two'.

Motion: Director Chick
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Chick and Oneto
Nays: None
Absent: None
Abstain: None

RES. #2020-01. MOTION TO APPROVE RESOLUTION #2020-01 ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE BACKWASH/RECYCLING & TANK AERATION PROJECT, WITH THE NOTED CORRECTION.

NEW BUSINESS:

8.a DISTRICT ENGINEER'S REPORT & REVIEW OF PROJECTS (Matt Ospital); DISCUSSION/POSSIBLE ACTION. Matt Ospital handed out a Memorandum with the Engineer's Report Update and reviewed the current district planned project's status' with the Board.

Motion: Director Oneto
Second: Director Rasmussen
Ayes: Directors Bottomley, Rasmussen, Quincy, Chick and Oneto
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. MOTION TO APPOINT THE UPUD OFFICERS FOR 2020 AS FOLLOWS:

President	Director Bottomley
Vice President	Director Rasmussen
Secretary	Director Quincy
Treasurer	Director Chick
Director	Director Oneto

6.d UPUD COMMITTEES & APPOINTMENTS; DISCUSSION/POSSIBLE ACTION A copy of the 2019 UPUD Committees and Appointments Listing was provided for the Board's review. Discussion ensued regarding committees & appointments. Elaine Urruty provided an email memo to the Board from Cindy Secada & the Hwy 4 Corridor group regarding changes being discussed for the Hwy 4 Corridor Group. They are discussing changing this group to the Stanislaus River Association (SRA) and patterning it after the Mokelumne River Association. Meetings will be from 11 am to 1 pm, but flexible, and on the first Friday of the 3rd calendar month of each quarter. Each agency will take turns hosting a meeting and the host provides a speaker, location and lunch for everyone. Discussion ensued regarding this change, cost and time of meeting and whether to continue participation. At this time Greg Rasmussen will stay on committee and see what happens. It was the Board's consensus to amend the Committees & Appointments for 2020 with the following appointments:

Budget:	Eric Bottomley Duane Oneto Bill Eltringham Elaine Urruty	Alternate: Ralph Chick
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Irrigation:	Eric Bottomley Duane Oneto Bill Eltringham
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Personnel Committee:	Duane Oneto Tom Quincy	Alternate: Eric Bottomley
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UWPA Board:	Greg Rasmussen Ralph Chick	Alternate: Eric Bottomley
Hwy 4 Corridor Group (AKA: Stanislaus River Assoc.):	Greg Rasmussen	Alternate: TBD
LAFCO:	Greg Rasmussen	Alternate: Tom Quincy
CPPA:	Ralph Chick	Alternate: Greg Rasmussen

REPORTS:

9.a HWY 4 CORRIDOR ADHOC COMMITTEE REPORT. There was nothing to report beyond the memo received and noted during committee appointments.

Hwy 4 Corridor, (AKA; Stanislaus River Association (SRA), plan to meet quarterly on the first Friday of the 3rd month in each quarter. The next meeting is tentatively scheduled for Friday, March 6, 2019 at 11:00 AM to 1:00 PM with location to be determined.

9.b UWPA REPORT. Director Rasmussen reported that at the last UWPA meeting it was decided to appoint Scott Biehl as the new member at-large to replace Larry Thompson. Also, after the UWPA meeting there was a party for Larry Thompson who was recognized with a proclamation given by the State representatives and it was very nice.

Next UWPA meeting is scheduled for Tuesday, January 21, 2020 at 5:30 PM at the UWPA office in Angels Camp.

9.c LAFCO REPORT. There was nothing to report.

The next LAFCO meeting is scheduled for Monday, January 27, 2020 at 6:00 PM at the Calaveras County Board of Supervisors Chambers in San Andreas.

9.d DISTRICT MANAGER'S REPORT. Bill Eltringham was not in attendance. Director Oneto reported that things seemed to be going well in Bill's absence. Elaine Urruty reported that the crew just finished another required quarterly testing for the EPA and they are awaiting results and then there will be one more testing to complete.

9.e OFFICE MANAGER'S REPORT. Elaine Urruty reported that she was gone for a week the start of January and Lisa and Mary ran the office smoothly in her absence and it has also been going smoothly with the crew in Bill's absence. Elaine said she is currently working on completing the quarterly and annual payroll taxes, W2s, 1099s, and reports. Elaine said she will also be working on LAIF quarterly calculations, transfers and postings and completing audit calculations and postings, more Master Plan numbers for Weber-Ghio, and gathering data for TMF study for representative, Brian Hoffman, assigned by SWRCB for our grant. Elaine said


she also will need to start working on data for the annual report and annual compensation reports due in April and continue work on the office move and software migration when time permits. Elaine said she continues to attend the UWPA JPA Collaboration meetings and reminded the Board that the Joint Meeting is scheduled for Tuesday, February 25th, with estimated start time of 5 pm. Elaine noted that Steve Sarantopoulos is out ill currently and that she had some concerns after the last meeting and her required time involvement. Lengthy discussion ensued regarding the UWPA JPA meetings, plans for the February 25th joint meeting and the two year plan and contribution that are being asked for. Elaine reported that she informed UWPA of the information the Board is looking for in order to make decisions and she has been told that they will need the two year funding to give them time to do studies to gather the data asked for. It was the Board's consensus to inform the UWPA JPA that Elaine does not have time to prepare a presentation for thr meeting, but can provide our financial numbers when needed.

- 9.f IRRIGATION COMMITTEE. There was nothing to report.
- 9.g PERSONNEL COMMITTEE. There was nothing to report.
- 9.h BUDGET/FINANCE COMMITTEE. There was nothing to report.
- 10. DIRECTORS COMMENTS. Director Oneto commended Director Chick for setting a fine example of how to run a meeting as President.
- 11. NEXT MEETING: Next regular meeting is scheduled for Wednesday, February 19, 2020, at 7:00 PM.
- 12. ADJOURNMENT. The meeting was adjourned with no further business at 8:30 PM.

Submitted by: 
Thomas E. Quincy, Secretary

Date: 4-19-20

ATTEST:


Elaine M. Urruty
Clerk to the UPUD Board of Directors