

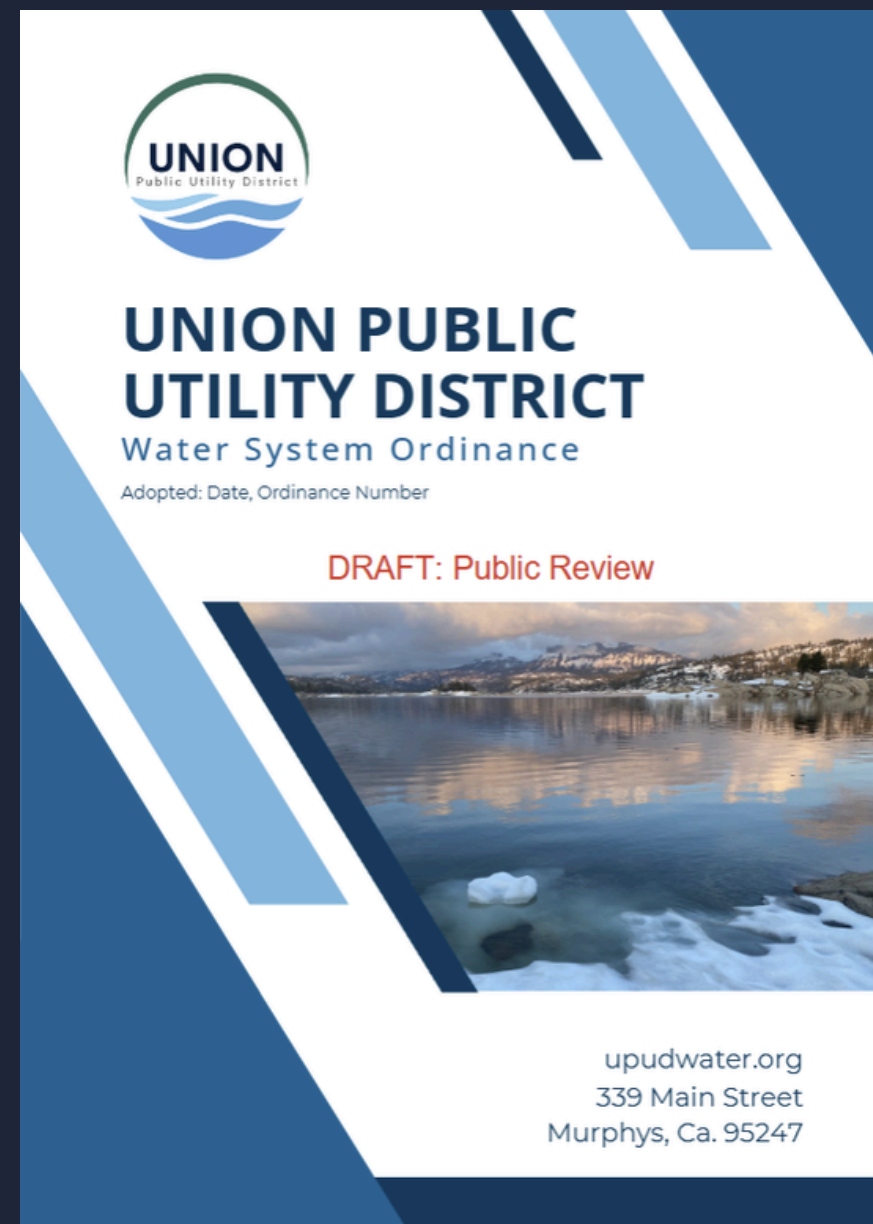
UNION PUBLIC UTILITY DISTRICT

REGULAR BOARD MEETING

September 21, 2026



Water Sytem Ordinance



TIMELINE

Staff input:

2024 - 2026

Legal Review:

2024 - 2026

Board Workshops:

December, 2025

March, 2026

Public Review:

- Valley Springs News,
September 11, 2026
- Hard copy at office
- Website



All chapters were reviewed and updated.

Chapter 1

UPDATED

- “District” definition
- Removed “General Facilities”
- Changed “Manager” to “General Manager” and redefined.
- Defined “Person”
- Removed “Premises”

Chapter 1: General Provisions

1.01 Short Title. This article may be cited as the “Union Public Utility District Water System Ordinance.”

1.02 Definitions. In this article, unless the context otherwise requires, the following words and phrases will have the meanings ascribed to them in this section.

Term	Definition
Applicant	Any person applying for water service, a service connection, or a water main extension.
District Office	The administrative office of the Union Public Utility District.
District	The Union Public Utility District or its Board of Directors or its designee.
Costs	The actual or estimated values of materials, equipment, personnel, professional services, and other expenses incurred, including taxes, engineering, and overhead.
Customer	Any person receiving water service from the District.
Demand	The rate of draft of water for a specified period of time, e.g., the total quantity of water delivered or received during the month, season, year, or other applicable period.
Fire Chief	The chief officer of the applicable fire departments or agencies providing fire protection within the District.
Main	A transmission and distribution pipeline of the water system.
Main extension	The extension of a main exclusive of service connections beyond existing facilities.
General Manager	The executive and administrative officer of the Union Public Utility District, appointed by the Board of Directors.
Person	Any natural person, individual, partnership, firm, association, company, corporation, organization, public agency, including the State of California and the United States of America, or any other entity, or the manager, agent, officer, or employees of any of them.
Water service	The provision of water by the District for residential, commercial, agricultural, or any other authorized purposes.
Water service connection	The water system extension to the point of connection to the customer's water system, including District service pipes, meters, and appurtenances, through which water service is provided by the District.

Chapter 2

Application for Water Service

Water Theft: Moved to Chapter 3

Complete rewrites:

- Generally (2.01)
- Issuance of a Will Serve Letter (2.04)
- Expiration of a Will Serve Letter (2.05)

Chapter 2: Application for Water Service

2.01 Generally. A person requesting water service from the District must apply at the District office. District staff, under the direction of the General Manager, will prescribe the form of the application. The applicant, or their authorized agent, must sign the application.

Once the application is approved and executed, the District will send the applicant a notification letter of approval to the address provided in the application. Once approved, the applicant must pay all required fees and charges, and all associated costs within thirty (30) business days of approval by check or money order. Credit card payments are not permitted. Upon receipt of payment, the District will schedule and install the water meter. If the payment is not received within this timeframe, the District will charge a fee, and has the discretion to void the application.

The District is not obligated to provide new water service until the District Engineer, Operations Manager, and General Manager have reviewed and approved the application, the customer has paid all required fees, costs and charges, and the District has issued a will serve letter. Monthly water charges will begin on the date the applicant's meter is installed.

2.02 Contents. The application will set forth:

- 2.02.1 The address, legal description, and total acreage of the premises to be served water;
- 2.02.2 The purpose and use of the water to be consumed;
- 2.02.3 An estimate of the maximum instantaneous water demand;
- 2.02.4 The legal owner of the premises to be served;
- 2.02.5 Additional information and details considered desirable by the General Manager, including but not limited to plans, specifications or drawings of improvements on or planned to be made to the premises.

2.03 Former Customer Owing Bills. When a former customer applies for service and still owes for water service previously received from the District, the General Manager will refuse to furnish, and the customer may not receive, water service until all outstanding fees, charges, and penalties are paid, and all applicable requirements under Section 5.04 are satisfied.

2.04 Issuance of a Will Serve Letter. If the District determines, with the advice and concurrence of the District Engineer, General Manager and Operations Manager,

Chapter 3

Water Theft

Water Service Deposit (form.Chapter 3, moved)

1. Strengthened language
2. Added clear fines (3.04.3)
3. Added language specific to SB 394, which prohibits unauthorized connection to a fire hydrant (3.04.3.3)

UNION PUBLIC UTILITY DISTRICT | WATER SYSTEM ORDINANCE

- such use, or that the use or receipt of benefit was without authorization or consent of the District;
- 3.03.6** Tamper with a fire hydrant, fire hydrant meter, or fire detector check, or divert water, or cause water to be diverted, from a fire hydrant with knowledge of, or reason to believe, that the diversion or unauthorized connection existed at the time of use for non-firefighting purposes or without authorization from the appropriate water system or fire department;
- 3.03.7** Directly or indirectly cause damage to any water, sewer, or recycled water facility or related appurtenances above or below ground intentionally, or by carelessness or neglect; or
- 3.03.8** Take water from any District Facility or District authorized metering device without District permission.
- 3.04.** The District may report any theft of water to the appropriate prosecuting agency and press for prosecution of said activity pursuant to the Penal Code. In addition to pursuing criminal penalties, the District, upon discovering a theft of water or tampering with District property, may also pursue the following remedies or other remedies available at law or equity:
- 3.04.1** Turn off water service and install a lock;
- 3.04.2** Confiscate any equipment or tools used to accomplish the water theft that are attached to District property. Said equipment shall be held by the District until fines and other charges are paid;
- 3.04.3** Charge the customer or perpetrator a fine:
- 3.04.3.1** If the water theft is committed via meter tampering:
- 3.04.3.1.1** \$130 for the first violation;
- 3.04.3.1.2** \$700 for the second violation within one year of the first violation;
- 3.04.3.1.3** \$1,300 for the third and each additional violation.
- 3.04.3.2** All other forms of water theft:
- 3.04.3.2.1** \$1,000 for a first violation;
- 3.04.3.2.2** \$2,000 for a second violation within one year of the first violation;
- 3.04.3.2.3** \$3,000 for each additional violation.
- 3.04.3.3** If the unauthorized use is committed via unauthorized connection to a fire hydrant, including the unauthorized use of a fire hydrant, fire hydrant meter, or fire detector check, the District may charge the customer or perpetrator the following administrative penalty. If the District charges the penalty under this subsection, it shall not charge the penalties under Sections 3.04.3.1 and 3.04.3.2 for the same violation:

Chapter 4: Liability for Water Service

4.01 Applicability. This Ordinance applies to all users of the District's water system, including residential, commercial, industrial, and raw water customers, and governs all aspects of service connection, use, and billing. In the event of any conflict between this Ordinance, District rules, or District policies and any customer agreement or request, the District's Ordinance, rules, and policies shall control. Conservation standards apply to all water use within the service area unless exempted by law or expressly authorized by the agency.

4.02 Liability for Maintenance or Damages (Private Property). Customer service lines are privately owned and are not the property or responsibility of the District. The District shall not be liable, and the customer shall be solely responsible, for any expenses associated with installing, modifying, relocating, or reconstructing privately owned service lines, including when such installation, modification, relocation, or reconstruction is required by the District.

The customer is solely responsible for maintenance and repair of water service pipelines connecting to the District's system. The connection between the water main and the water meter box, including the water meter, are owned and maintained by the District.

The District assumes no responsibility for the delivery of water through private pipelines, or for any damage resulting from operation of such pipelines. The District assumes no responsibility for or duty to the customer or any third party for the operation, maintenance, review, or inspection of water lines or facilities beyond the District's meter, or to inform the customer or any third party of any leaks or damage resulting from the operation and maintenance of such lines or facilities.

4.03 District Non-Liability for Damages. The District shall not be responsible or liable for any loss, damage, or injury, including to customer-owned water facilities, that may result from interruption, suspension, fluctuation, limitation or discontinuation of, or failure to provide, water service, or insufficient, excessive, or fluctuations in, water pressure or quality, from a cause beyond the District's control, or which is necessary for system operations, including system repairs and connections to the water system. Customers are advised to install pressure-regulating and relief devices, backflow prevention assemblies, and other protective equipment necessary to safeguard plumbing systems, appliances, and processes from damage.

Chapter 4

Liability for Water Service

Complete Rewrite of all sections:

1. Applicability (4.01)
2. Liability for Maintenance or Damages (Private Property) (4.02)
3. District Non-Liability for Damages

Chapter 5: Refusal, Limitation or Discontinuance of Service

5.01 Service Refusal/Discontinuation. The General Manager may refuse to furnish water, discontinue water service to any premises, or refuse to issue new connection will serve letters for the following reasons:

- 5.01.1** To protect the District or water system, or both, from fraud and/or abuse;
- 5.01.2** The requested water service demand may be detrimental or injurious to the water service of other customers;
- 5.01.3** The distribution facilities are inadequate to supply the requested water service demand.
- 5.01.4** The availability of water, or lack thereof, because of drought conditions or other causes of water loss to the District's water system.
- 5.01.5** To protect public health, safety, and welfare pursuant to, and/or to respond to a specified trigger requiring initiation of a drought response stage of, the District's duly adopted Water Shortage Contingency Plan ("WSCP").

5.02 Service Limitation. The General Manager may limit the total quantity of water furnished to premises or may establish the times and the rates of draft at which water may be taken or will be furnished to premises, even though a limit or maximum use may or may not appear on the application for water service to the premises. In limiting water service, the General Manager will be guided by but not restricted to the following factors:

- 5.02.1** The past seasonal water use at the premises;
- 5.02.2** The effect of current use on the customers;
- 5.02.3** The effect of current use on the water system facilities;
- 5.02.4** The availability of water, or lack thereof, because of drought conditions or other causes of water loss to the District's water system, including any responses, restrictions, or limitations required by the WSCP.

5.03 Emergencies – Base Rate. In the event water service is discontinued, interrupted, or limited due to an emergency, power outage, natural disaster, or other circumstances beyond the District's control, customers shall still be responsible for paying the monthly meter service charge.

5.04 Service Discontinuance. Any person wishing to discontinue water service must submit a request in writing or in person at the District office not less than two (2) working days before the desired discontinuance date. The request must include the effective date of discontinuance and a forwarding address.

Chapter 5

Refusal, Limitation or Discontinuance of Service

Complete Rewrite of the following sections:

1. Added Section 5.01.5 (WSCP language)
2. Emergencies - Base Rate (5.03)
3. Service Discontinuance (5.04)
4. Indemnification (5.05)
5. No Waiver of Rights (5.06)

amend their application for water service and bear all costs associated with changes to their account. The customer may also be required to have the District install a larger or smaller meter and shall bear all associated costs. (See Chapter 7).

6.02 New Application for Changed Connection.

6.02.1 Applicability.

This section applies to all water customers, domestic and raw water, requesting a change in their existing service connection, including changes in meter size, meter location, or the number of water service connections serving a premises.

6.02.2 Requirement for New Application.

Any person requesting a change in the size, location, or number of water service connections to a premises that has previously received domestic water service must submit a new application for water service. All conditions and requirements applicable to new service and new service connections, as outlined in Chapters 2 and 7 of this Ordinance, shall apply. All water service connections, as changed, must comply with the District's Cross-Connection Control requirements. (See Chapter 17, Cross-Connection Control.)

6.02.3 Administrative Review.

The applicant must pay a nonrefundable administrative review fee, in an amount established by the District, at the time they submit an application for review of an existing domestic or raw water service connection. Additional review fees may apply depending on the scope and complexity of the request.

6.02.4 Requests for Meter Size Review.

A customer may request a reassessment of their meter size subject to the following:

6.02.4.1 Timing of Review. A request for a meter size review will only be considered if the customer has received continuous water service at the existing meter location and the meter has been in service for at least two (2) years. Subsequent reviews may be requested no more than once every two (2) years.

6.02.4.2 Assessment Criteria. The District will assess the appropriate meter size based on:

- 6.02.4.2.1** Actual water usage over the preceding two-year period;
- 6.02.4.2.2** Applicable engineering and design standards;
- 6.02.4.2.3** Fire flow requirements, where applicable;

Chapter 6

Changes in Customer Requirements

Rewrite of the following section:
1. New Application for Changed
Connection (6.02)

Chapter 7

Standard Service Connection

Significant Changes

1. Meter size, new service: 1 inch
2. Definitions of ADU and JADU (Section 7.04)
3. Relocation (7.09)
4. Nontransferable (7.11)
5. Installation - Location (7.13.3)
6. Obstructing Access to Meter (7.14)
7. Access (7.16)

Chapter 7: Standard Service Connections

7.01 Meter and Lateral Size and Location. The District reserves the right to regulate and determine the size, type, quantity and location of all meters and service laterals and connections. Meters, and increases in the size of meters, are only allowed if distribution facilities are adequate to meet demand. Where deemed in the best interests of the District, at its discretion, the District may reduce the size, or change the location or the pressure of the service connection.

7.02 Single-Family Dwellings. A single service connection may not serve more than one premise except as provided in Section 7.14. The standard water service connection is a one (1) inch I.P. size service pipe and a one(1) inch meter. The standard water service connection is the minimum service for a single-family dwelling. If a customer requests a larger connection, the District may install it if, in the District's opinion, it would not negatively impact the water service provided or available to other customers. The District may require calculations or verification of the proposed demand requirements. In addition, the District may request additional information in order to make a final determination, including but not limited to a list of number and types of fixtures within the residence.

7.03 Single-Family Dwelling Divided into Multiple Family Units and Accessory Dwelling Units. Each Unit shall be subject to a service charge, billed in accordance with the District's established billing schedule (e.g., monthly), in an amount established by the District. The service charge shall include the UPUD Base Rate, the UWPA Fee, and any applicable ADU fee adopted by the District as part of its rate structure.

7.04 Accessory Dwelling Units and Junior Accessory Dwelling Units Defined. (Per Gov Code §66313) An Accessory dwelling unit (ADU) means an attached or detached residential dwelling unit which provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. A Junior accessory dwelling unit (JADU) means a unit that is no more than 500 square feet in size and contained entirely within a single-family residence. A JADU may include separate sanitation facilities, or may share sanitation facilities with the existing structure. (See Government Code for complete definitions.)

7.04.1 Additional Connection Fee Required.

(Per Gov. Code 66311.5) Newly constructed attached or detached ADU's will be charged a separate, reduced connection fee (Per Section 7.08) and a capacity fee unless exempt under state law (generally ADUs and JADUs within the existing space of the primary residence or accessory structure). The

Chapter 8

Special Service Connections

Significant Changes

1. Fire Service Connection (8.01)
2. Temporary Connection - Service Charges (8.04)
3. Construction Connection (8.05)

Chapter 8: Special Service Connections

8.01 Fire Service Connections.

8.01.1 Any sprinkler and fire service installation will be approved by the Fire Chief and by the Inspection Bureau of the Board of Fire Underwriters of the Pacific before water service is started. Any such installation will comply with all other applicable regulations issued by federal, state or county agencies. The fire service shall terminate at the property line, edge of District easement, or other point designated by the District, and the District's maintenance obligation ends at such termination point. The customer and/or property owner is solely responsible for installing, testing, operating and maintaining all sprinklers and fire service installations, including all required backflow prevention devices, on the premises, and ensuring their compliance with all applicable laws, rules and regulations.

8.01.2 The District shall have no responsibility for the proper functioning of the fire service or sprinkler system or for the availability of water from its mains for fire protection in the event of an emergency. The district shall incur no liability nor be subject to any damages resulting from a failure or malfunctioning of the fire service lateral, sprinklers or fire protection system, discontinuation of service per Chapters 2, 11 or 14, or from a lack of water in adequate quantity or pressure to make the fire service, sprinklers or fire protection system fully effective.

8.01.3 Each fire service will have a detector check valve of a pattern and design approved by the District.

8.01.4 Water furnished through a fire service may only be used for extinguishing fires or for authorized testing of the fire-fighting system on the premises served by the fire service. Unauthorized use of a fire service shall be grounds for discontinuance of service. If a Customer wishes to test their fire protection system, they must notify the District office at least two working days before making the test.

8.01.5 Connection fees for sprinkler systems will be determined on an individual basis, and will include a time and material charge. Refer to Chapter 17, Cross Connection.

8.01.6 A backflow prevention device is required for all sprinkler systems. All sprinkler systems and backflow prevention devices (if applicable) must be inspected by the District prior to receiving water service.

8.02 Temporary Connections - Permit. Whenever practical, all water furnished through a temporary service connection will be metered. A permit for a temporary service

Chapter 9

Water System Extensions

No significant changes, mostly
bostered language.

Section 9.02.3.10 is new.

Chapter 9: Water System Connections

- 9.01 Generally.** Private parties with the approval of the Board of Directors may extend water mains. All work will be in accordance with District standards and will be approved by the District Engineer and General Manager. The District will accept, maintain, and operate those extensions constructed to its standards and any additional terms and conditions imposed pursuant to this Chapter and the applicable facilities extension agreement. The location of all extensions and service connections shall be at the discretion of the District.
- 9.02 Application Procedure.** Any person who desires to build an extension to the water system including main line and service line extensions may do so at their own expense upon approval of the Board of Directors. Any person seeking an extension must take the following steps:
- 9.02.1** Applicant will provide the District with a preliminary map and legal description of the property to be served with an inspection fee.
 - 9.02.2** Applicant and the District will enter into a facilities extension agreement that sets forth the terms and conditions under which the District will approve the extension. The agreement will include terms requiring that the applicant will pay a deposit and will be responsible for all of the District's costs for entering into and implementing the agreement.
 - 9.02.3** The agreement required by section 9.02.2 will require, at a minimum, that the following items will be completed as a condition of completing the design of the extension and approval for construction:
 - 9.02.3.1** The final project map is approved by the District Engineer;
 - 9.02.3.2** Applicant obtains and/or conveys to District all necessary easements or rights of way;
 - 9.02.3.3** District's approval of contractor;
 - 9.02.3.4** Performance bond by developer or contractor or both, in the form and amount specified by the District Engineer;
 - 9.02.3.5** Certificate of Liability and Property Damage Insurance of the type and in the amount specified by the District Engineer, and showing an endorsement which includes the District and the District's Engineer as Co-insured;
 - 9.02.3.6** Approval from all necessary regulatory agencies and the applicable land use jurisdiction;
 - 9.02.3.7** Property boundary stakes or monuments, both to be in place before construction staking;
 - 9.02.3.8** The District Engineer must be given at least five business day's notice before start of construction;

Chapter 10: Water Meters

10.01 Sealing Required. All water meters will be sealed at the time of installation, and no seal will be altered or broken except by an authorized employee of the District.

10.02 Maintenance.

10.02.1 The District will maintain, repair and replace water meters.

10.02.2 If a replacement, repair or adjustment of a meter is necessary due to the act, neglect or carelessness of the owner or customer, the customer shall be responsible for, and the District shall charge them, the full expense to the District for such replacement, repair or adjustment.

10.03 Testing – Deposit – Adjustment of Charges.

10.03.1 Each customer may request the District to make a test of the meter serving their premises for accuracy. The District will arrange for the test within a reasonable time after receipt of the request and will notify the customer twenty-four hours before the time set for the test. When the customer makes the request, they must deposit an amount to be set by the District; the test will not be scheduled or conducted unless such deposit is received.

10.03.2 If the meter test shows that the meter is:

10.03.2.1 Registering not more than two percent more or less than the actual quantity of water passing through it, the District will keep the deposit;

10.03.2.2 Registering more than two percent more than the actual quantity of water passing through it, an accurate meter will be installed, the deposit refunded, and the water bills adjusted to correct the error discovered through a billing credit;

10.03.2.3 Registering more than two percent less than the actual quantity of water passing through it, an accurate meter will be installed, the deposit refunded and the customer billed from the amount of undercharge;

10.03.2.4 The adjustment for overcharge or undercharge will be for a period of six months or the period during which the meter was measuring service to the customer, whichever is shorter.

10.04 Erroneous Meters. When a meter does not register correctly, the District will charge the customer a minimum service charge or an estimated amount of water used, based upon either the customer's previous consumption during the same billing month of the prior year if conditions are the same, or upon a reasonable comparison with use of other customers during the same period receiving the same class of service under similar circumstances. Alternatively, for new customers and accounts

Chapter 10

Water Meters

Significant Changes to:

- Erroneous Meters (10.04)
- Inaccessible Meters (10.05)
- Replacement of aging Meters (10.07)

Chapter 11: Customer Responsibilities

11.01 Installation and Maintenance of Equipment.

11.01.1 The customer will, at their own risk and expense, furnish, install and keep in good and safe condition all equipment required for receiving, controlling, applying and utilizing water on the premises. The District is not responsible for loss or damage caused by the improper installation of water equipment, or the negligence, want of proper care or wrongful act of the customer or of their tenant, agent, employee, contractor, licensee, invitee or permittee in installing, maintaining, using, operating, or interfering with the equipment.

11.01.2 The customer is responsible for determining the pressure operation limits of their fixtures and equipment and properly protecting the fixtures and equipment from any variance of water delivery pressures, including periods when no water is available. If the customer fails to install a control valve or check valve as required by the District, the District will install the valve at the customer's sole expense.

11.01.3 The District is not responsible for water loss beyond the meter.

11.02 Control Valve Installation. The owner of a premises to be served will install a control valve on the house piping between the water meter and the first fixture outlet on the premises. When an old premise to which a service connection was previously installed is altered, the owner will install a control valve if one is not provided. The customer will not operate the curb stop in the meter box.

11.03 Check Valve Installation. The owner of the premises to be served will install a suitable check valve, and pressure reducer on the house lead pipe as close to the meter location as practical. When old premises to which a service connection was previously installed are altered, the owner will install a check valve if a check valve is not already provided. Single check valves are for the purpose of preventing the draining of the customer's piping and plumbing in case water has to be shut off temporarily and will not be considered adequate if a backflow protection device is required.

11.04 Pressure Relief Valve on Water Heater Required. Each water heater will be equipped with a suitable pressure relief valve of a type and nature required by the Uniform Plumbing and Building Codes.

11.05 Backflow Prevention Devices - Required When. Pursuant to State law and regulations, a backflow device must be installed for any new connection to the District's domestic and raw water systems, and for current connections, when required by Chapter 17, as well as in the following situations:

11.05.1 When the District supplies the property with raw water;

Chapter 11

Customer Responsibilities

No significant changes, mostly
bostered language.

Chapter 12: Fire Hydrants

- 12.01 Use Restricted.** Fire hydrants are provided for the sole purpose of extinguishing fires and may not be opened and used by any person other by the District or fire protection agency having jurisdiction without the express written consent of the District.
- 12.02 Opening Method.** A person authorized to open fire hydrants will use an approved spanner wrench and will replace the caps on the outlets when not in use.
- 12.03 Temporary Service Supply Permit.** If temporary service is to be supplied through a fire hydrant, the customer must first obtain a permit for the temporary service from the District office. The permit will be exhibited at the work site for the duration of the permit.
- 12.04 Removal or Relocation Procedure.** Any person who desires the removal or relocation of a fire hydrant will make a request in writing to the District. If the Fire Chief approves the proposed removal or relocation, the District will prepare an estimate of the cost of the proposed work. The person requesting the removal or relocation will first deposit an amount equal to the estimated cost with the District office before the District starts work. Upon completion of the work, the actual cost will be compiled and any difference between the actual and estimated cost will be billed or refunded for the applicant's account.

Chapter 12

Fire Hydrants

No significant changes, mostly bostered language. Specifically 12.01.

Chapter 13

Displacement, Use or Sale of Water Service

Significant Changes:

1. Displacement of Facilities for Construction Work (13.01)
2. Tapping or Connecting to Main (13.02)
3. Selling Water (13.03)
4. Reselling or Re-Delivering Water (13.04)

Chapter 13: Displacement, Use or Sale of Water Service

13.01 Displacement of Facilities for Construction Work. Each person engaged in construction, street, or excavation work shall provide the District at least ten (10) business days' written notice prior to removing, relocating, or protecting any District facilities that may be affected. Failure to provide notice or exercise due care in performing the work shall result in full liability for any damages to District facilities. All related costs shall be borne by the person or entity performing the work unless otherwise specified in a written agreement or public contract. All costs related to the work, including encroachment permits and all other applicable fees, will be borne by the person or entity performing the work, unless otherwise expressly provided in a written agreement or public contract approved by the District. Each person performing such work shall pay the District a fee in an amount sufficient to cover all District costs for review and approval of all plans and specifications and inspection of all work pursuant to this Section 13.01.

No work may commence until all plans and specifications have been submitted to and approved by the District. The District will have the right to inspect the work at any time during construction and upon completion to ensure compliance with all District specifications, standards, and requirements.

13.02 Tapping or Connecting to Main. No person except an employee of the District, or a licensed or certified contractor under supervision and approval of the District will tap, connect to, or interfere with any District main, service line, valve, or appurtenance. Unauthorized connections are prohibited and subject to penalties, disconnection, and recovery of costs pursuant to Chapters 2 and/or 14 .

13.03 Selling Water. It is unlawful for a person to sell water without first receiving permission to do so from the Board of Directors. It is unlawful for any person to sell, deliver, or otherwise distribute District water to others without the express written authorization of the Board of Directors.

13.04 Reselling or Re-Delivering Water. The District shall not supply water to any customer who intends to or does resell or redistribute District water without the District's written consent. It is unlawful for any person receiving District water to deliver such water to any premises other than those approved in the service application. Violation of this section may result in termination of service and cost recovery per District policy and law.

Chapter 14

Shutoff or Fluctuation of Water Service

Significant Changes:

1. Shutoff without Notification (14.01)
2. Available Volume and Pressure (14.02)
3. Fire Chief Authority (14.03)
4. Service Discontinuance for Violation (14.04)

Chapter 14: Shut-off or Fluctuation of Water Service

14.01 Shut-off Without Notification. The District may temporarily interrupt or discontinue water service without prior notice due to fire, emergency maintenance or repair, contamination, emergencies, power outages, natural disasters, or other circumstances outside the District's control, compliance with State mandates, drought response, including compliance with the District's WSCP, the reasons described in Section 5.01, or for the protection of public health, safety, and property. Otherwise, the District will make reasonable efforts to minimize service interruptions and, when practicable, the District shall provide advance notification through available communication methods of any interruption of water service.

14.02 Available Volume and Pressure. The District does not guarantee continuous or uninterrupted water service. The District is not obligated to deliver to the premises of any of its customers any particular volume of water or water pressure. It is the customer's responsibility to install and pay for appropriate pressure boosters approved by the District in the event such customer has inadequate pressure. If a booster pump is installed, a backflow prevention device is required and must be approved by the District. It is required that the District Engineer reviews the backflow device and booster pump is prior to receiving service. The District reserves the right to decline a request for water service at a location with less than 20 PSI.

14.03 Fire Chief Authority. During any fire, alarm of fire, or emergency, the Fire Chief or Incident Commander may request adjustments to valves, gates, or pressure levels to maximize fire-flow availability. Such adjustments shall only be performed by authorized District personnel under the direction of the General Manager or designee. Once the emergency has subsided, normal service shall be restored as soon as practical.

14.04 Service Discontinuance for Violation. Every customer receiving District water service is deemed to have consented to all terms and conditions of this Ordinance. The District may discontinue water service to any premises for violation of this Ordinance or District rules, regulations, or policies, including but not limited to non-payment, tampering, failure to maintain backflow prevention, waste of water, or refusal to permit access to District facilities. The District may discontinue service immediately without prior notice anytime a violation or other condition exists which poses an immediate health risk to the public water system. For other violations, the District shall provide written notice to correct the violation(s) five (5) business days prior to termination. However, failure of the customer to receive such notice shall not affect the right of the District to terminate service. If the issue remains unresolved after the notice period, the District shall terminate water service and lock the service valve. Water service shall remain inactive and shall not be restored until the District has verified and approved that all violations or causes for termination have been corrected and the customer has paid all outstanding fees,

Chapter 15

Billing

Significant Changes:

1. Separate Bills for Each Meter (15.02)
2. Adjustment - Unmetered Use (15.03)
3. Owners Responsibility (15.05)
4. Delinquent Accounts - Service Discontinuance - When (15.07)
5. Delinquent Accounts - Service Discontinuance - Several Locations (15.08)

Chapter 15: Billing

- 15.01 Periods.** Bills for metered service shall be issued monthly and are due by the last day of the month. Meters will be read at regular intervals for preparation of bills, with special readings for new or terminated service.
- 15.02 Separate Bill for Each Meter.** Each meter shall be billed separately. Readings will not be combined except when multiple meters are installed by the District for operational purposes.
- 15.03 Adjustment – Unmetered Use.** If unmetered use is discovered, the District shall estimate usage based on historical data or consumption by other customers during the same period receiving the same class of service under similar circumstances and issue a corrected bill. The District may install a meter at the customer's expense.
- 15.04 Service for Less Than Thirty Days.** For service periods of less than thirty (30) days, charges shall be calculated based solely on actual water consumption. No minimum charge applies.
- 15.05 Owner Responsibility.** The property owner and customer of record are jointly and severally responsible for all charges related to service at the property. Bills shall be mailed to the property owner's address of record.
- 15.06 Payment.** Bills are due by the last day of the month in which they are issued. Payments may be made at the District office, drop box, or electronically as authorized by the District.
- 15.07 Delinquent Accounts - Service Discontinuance - When.** Bills unpaid after the last day of the month in which they are issued shall be considered delinquent. A late fee equal to the greater of twenty-five dollars (\$25.00) or ten percent (10%) of the unpaid balance shall be added to the account.
- 15.08 Delinquent Accounts – Service Discontinuance - Several Locations.** The District may discontinue service at multiple properties held under the same ownership if any account is delinquent, consistent with due process requirements.
- 15.09 Delinquent Charges Constituting Lien on Real Property.** Unpaid fees, charges, penalties, and interest constitute a lien on the property served pursuant to Public Resources Code § 16472.1. The lien attaches upon recordation of a certificate by the District with the County Recorder and remains until satisfied. The District shall release the lien within thirty (30) days of payment or escrow demand, as further described in Section 16472.1. Alternatively, the District may collect any unpaid fees, charges, penalties and interest required by this Ordinance on the tax roll in the same manner and together with the general taxes of the District pursuant to Section 16469 et seq. of the Public Utilities Code.

Chapter 15

Billing - - - Continued

Significant Changes:

6. Delinquent Charges Constituting Lien on Real Property (15.09)
7. Delinquent Accounts - Re-Continuance of Service - Requirements (15.10)
8. Delinquent Accounts - Re-Continuance of Service - Unauthorized (15.11)
9. Adjustment - Leakage or Loss (15.13)

Chapter 15: Billing

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Chapter 16: Rates

16.01 Authority, Purpose and Establishment of Rates.

The District's water rates and charges are established in full compliance with Proposition 218, a state constitutional amendment that ensures fairness and transparency in how public agencies set property-related fees and charges (Article XIII D of the California Constitution). Under Proposition 218, the District must notify property owners and customers of any proposed rate changes, hold a public hearing, and give all affected property owners the right to protest.

Rates and charges must be based on the actual cost of providing water service, and no customer shall be charged more than their proportional share of those costs. All revenues collected are used solely to operate, maintain, and improve the District's water system and cannot be used for any other purpose.

The District shall establish water service rates and charges by Resolution duly adopted by the Board of Directors.

All rates and charges shall be supported by a cost-of-service analysis and adopted following the notice, hearing, and protest procedures required by Proposition 218.

The District shall maintain public records supporting all rates and charges, including cost-of-service studies, budgets, and adopted Resolutions.

All changes to water rates and charges shall be preceded by public notice and a hearing in accordance with Proposition 218 procedures.

A current schedule of rates and charges shall be available to the public at the District office and on the District's website.

16.02 Scheduled Rates – Governmental Agencies and Bulk Users. The District may establish water service rates for governmental agencies and bulk water users that differ from the standard customer rate schedule. Such rates shall be set by written agreement, approved by the District's Board of Directors, and adopted by resolution.

The terms and conditions contained in any duly approved agreement shall take precedence over standard rates established elsewhere in this chapter, provided the agreement complies with all applicable provisions of California law, including Proposition 218 requirements governing cost-of-service and rate fairness.

Chapter 16

Rates

Updated to meet all California
Constitution Requirements under
Proposition 218.

Chapter 17: Cross Connections

17.01 Purpose. The purpose of this Chapter is:

- 17.01.1** To protect the public potable water supply of the District from the possibility of contamination or pollution by isolating within the customer's internal distribution system(s) or the customer's private water system(s) such contaminants or pollutants which could backflow into the public water system; and,
- 17.01.2** To promote the elimination or control of actual or potential cross connections between the customer's in-plant potable water system(s) and non-potable water system(s), plumbing fixtures and industrial piping systems; and,
- 17.01.3** To provide for the maintenance of a continuing Program of Cross-Connection Control which will systematically and effectively prevent the contamination or pollution of the public water system.

17.02 Responsibility. The District is responsible for the protection of the public potable water system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connection. If, in the judgement of the District, an approved backflow prevention assembly is required at the customer's water service connection, or within the customer's private water system for the safety of the public water system pursuant to the District's rules and regulations and applicable State law and regulations, including the State Water Resources Control Board Cross-Connection Control Policy Manual, as amended from time to time, the District shall give notice in writing to said customer to install an approved backflow prevention assembly(ies) at specific location(s) on customer's premises. The customer shall immediately install such an approved assembly(s) at the customer's own expense. The District will not provide water service to a water user with a newly installed backflow prevention assembly until the District receives passing field tests. The water user is responsible for providing the District with passing field tests to receive service. Failure, refusal or inability on the part of the customer to install, test and maintain said assembly(ies) shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met.

17.03 Water system.

- 17.03.1** The water system shall be considered as made up of two parts: The Utility System and the Customer System.
- 17.03.2** Utility System shall consist of the source facilities and the distribution system and shall include all those facilities of the water system under the complete control of the utility, up to the point where the Customer System begins.

Chapter 17

Cross Connections

Rewrote entire Chapter to meet new State mandates

Chapter 18: Raw Water System

- 18.01 Purpose.** The purpose of this chapter is to set forth guidelines for raw water users.
- 18.02 Annual Evaluation.** District will conduct an annual evaluation of raw water services. This evaluation will determine if water is being used for the agricultural or fire flow purposes for which it is intended. If not, the District reserves the right to terminate service.
- 18.03 Booster Pumps Prohibited.** District prohibits future booster pumps on irrigation systems. Those pumps already installed will be evaluated on a regular basis. District will require existing booster pump systems found to be affecting the District system and other irrigation users to be discontinued.
- 18.04 Sale of Property with Existing Irrigation Meter.** In the event that a parcel with an existing irrigation meter is sold, the new owner must submit a request, in writing, for the transfer of the meter to the General Manager and District Engineer. The irrigation meter does not automatically transfer with the sale of the parcel, and must be approved after review from the District Engineer and approval from the General Manager. The General Manager has discretion to refer such requests to the Board for final consideration of approval.

Chapter 18

Raw Water System

Renamed to Raw Water and cleaned up language.

Miscellaneous Fees

TIMELINE

Public Review:

- Valley Springs News,
September 11, 2026
- Hard copy at office
- Website

Union Public Utility District	Current	Proposed	Comments
Miscellaneous Fees			
Hydrant Water Fees			
Hydrant Meter set/ remove/ inspection	\$125.00	\$175.00	
Water usage per 100 CF	\$2.00	Current Domestic Consumption Rate	
Account/Penalty Fee			
Standby Accounts Annual Rate	*1/2 current	*1/2 current	Billed January. * 1/2 of current annual domestic service base rate
New Account	\$25.00	\$30.00	
Late Payment	\$10.00	\$20.00	
Water Turn On/Off	\$100.00	\$150.00	
Meter Reset	\$1,000.00	\$1,000.00	
Lien Filing	Actual Cost	\$150.00	Minimum charge. May be more based on actual costs incurred.
Lien Filing Admin/Travel Cost	*Actual Cost	Remove	Combine with lien filing.
NSF	\$35.00	\$35.00	
Meter obstruction	NA	\$40.00	Charged after each time District personnel are dispatched to verify after warning given by the District.
Door tag fee	NA	\$20.00	
Notary	Actual Cost	\$30.00	Minimum charge. May be more based on actual costs incurred.
Standards Copy Fee	\$25.00		
Service Call			Applicable to calls for service or verification to determine compliance with Agency rules and regulations for service, verification, special service requests, and/or other miscellaneous customer inquiries:
Service Call - during business hours	NA	\$100.00	Additional costs for staff time and travel after 2 hours.
Service Call - After hours, weekends and holidays	NA	\$150.00	Minimum \$150, then \$75 per hour after 2 hours
Backflow Prevention Device Inspection	Actual Cost	\$300.00	Minimum charge, may be more based on actual cost based on costs incurred. NOTE: Previously invoiced by outside inspector.
Site Inspections	NA	\$200.00	Applicable for calls to inspect, locate, measure or verify pipelines, meter boxes, service lines, curb/meter stops or other devices or sites during regular business hours
Meter Test	NA	\$50.00	Additional costs for time and materials if larger than a 1" meter

Application for New Service With Existing Service Connection			
Application for New Service (residential)	NA	\$45.00	
Application for New Service (commercial)	NA	\$90.00	
Application for New Service Without Service Connection	NA	\$500.00	<i>plus additional review costs if exceeding minimum charge.</i>
Cost-to-Serve Letters			
Residential and Commercial on lot without service stub to parcel		\$225.00	<i>in addition to application review</i>
Residential on lot with service stub to parcel		\$35.00	<i>in addition to application review</i>
Commercial with service stub to parcel		\$90.00	<i>in addition to application review</i>
Equipment			
Backhoe	\$80.00	\$150.00	<i>per hour</i>
Dump Truck	\$45.00	\$150.00	<i>per hour</i>
Flatbed Truck	\$45.00	\$150.00	<i>per hour</i>
Vac Trailer	NA	\$150.00	<i>per hour</i>
Skip Ladder	\$70.00	\$75.00	<i>per day</i>
Compressor	\$40.00	\$75.00	<i>per day</i>
Pump	\$20.00	\$75.00	<i>per day</i>
Welder	\$30.00	\$75.00	<i>per day</i>
Generator	\$20.00	\$75.00	<i>per day</i>
Weed Wacker	\$20.00	\$75.00	<i>per day</i>
Compactor	\$20.00	\$75.00	<i>per day</i>
Cement Mixer	\$20.00	\$75.00	<i>per day</i>
3/4 Ton Truck	\$25.00	\$100.00	<i>per day</i>
1/2 Ton Truck	\$15.00	\$85.00	<i>per day</i>













