



## REGULAR BOARD MEETING AGENDA

5:30 PM Wednesday April 19, 2023  
UPUD Headquarters | 339 Main Street, Murphys, CA 95247

### OUR MISSION

*Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.*

**Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:**

**To join the video meeting, click this [link](#):**

*Meeting ID: 542 628 9577*

*Passcode: 2ux9yC*

**To join by phone (audio only)**

**+1 669-900-9128; +1 346-24-7799 or +1 253-215-8782.**

*Meeting ID: 542 628 9577*

*Passcode: 754521*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

### ORDER OF BUSINESS

- 1. CALL TO ORDER & THE PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT:**

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendized.

**4. CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

- a. Approval of Minutes: March 15, 2022 – Regular Meeting
- b. Approval of Minutes: March 30, 2022 – Special Meeting
- c. Expenditures- March 2023
- d. Fund Balance Report – March 2023
- e. Balance Sheet & Income Statement – March 2023
- f. YTD Budget to Actuals – March 2023

**5. PUBLIC HEARING:**

- a. Discussion/ Action regarding adoption of the Irrigation Account Review Policy  
(Jessica Self, General Manager) **ORD 2023-001**

**6. OLD BUSINESS:**

- a. Discussion/Action revising District Employee Policies  
(Jessica Self, General Manager) **RES 2023-002**

- 1. 2009 - Salary Schedule
- 2. 2020 - Vacation Policy
- 3. 2030 - Holiday Schedule
- 4. 2040 - Sick Leave Policy
- 5. 2110 – Employee Benefits
- 6. 2095 – Apprenticeship Program
- 7. 2090 – District Issued Uniforms and Annual Clothing Stipend
- 8. 2330, 2335, 2340, 2345, 2350 – Job Descriptions

- b. Discussion/Action regarding Disconnection Policy  
(Jessica Self, General Manager) **RES 2023-003**

**7. NEW BUSINESS:**

- a. Discussion/Action regarding Authorizing UPUD Representative for SWRCB Financial Assistance Application  
(Jessica Self, General Manager) **RES 2023-004**

- b. Discussion/Action regarding TStan-IRWM and ACWA Memberships  
(Jessica Self, General Manager)

- c. Discussion/Action regarding the formation of a Finance Committee  
(Jessica Self, General Manager)

- d. Discussion/Action regarding Renewal of Liability Insurance Policy with Cutler Segerstrom Insurance  
(Elaine Urruty, Clerk to the Board)

**8. REPORTS:**

- a. UWPA
- b. LAFCO
- c. GENERAL MANAGER

**9. DIRECTORS COMMENTS**

**10. CLOSED SESSION:**

- a. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Government Code, §54956.9(d): One (1) matter
- b. Liability Claims – Government Code §54956.95  
Claimant: Michael Hatfield  
Agency Claimed Against: Union Public Utility District

**11. RETURN TO OPEN SESSION**

- a. Report on Closed Session

**12. NEXT BOARD MEETINGS**

- Wednesday, May 17, 2023, at 5:30 PM – Regular Meeting
- Wednesday, June 15, 2023, at 5:30 PM - Regular Meeting

**13. ADJOURNMENT**