

**UNION PUBLIC UTILITY DISTRICT  
339 MAIN STREET  
MURPHYS, CA 95247**

**MINUTES OF JANUARY 20, 2021 REGULAR MEETING**

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 7:00 PM.

Directors Present:	ERIC BOTTOMLEY	President
	GREG RASMUSSEN	Vice President
	TOM QUINCY	Secretary
	RALPH CHICK	Treasurer
	BRUCE TALLAKSON	Incoming Director

Directors Absent:	DUANE ONETO	Director
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Also Present:	BILL ELTRINGHAM	District Manager
	ELAINE URRUTY	Office Manager
	JOEL METZGER	UWPA GM
	PUBLIC AT LARGE	

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA.

Motion:	Director Chick
Second:	Director Quincy
Ayes:	Directors Bottomley, Rasmussen, Quincy and Chick
Nays:	None
Absent:	Director Oneto
Abstain:	None

MINUTE ENTRY. TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT. There was no Public Comment.

**CONSENT AGENDA**

4. APPROVAL OF MINUTES:
  - a. November 18, 2020 – Regular Meeting
  - b. December 2, 2020 – Special Meeting
5. APPROVAL OF EXPENDITURES:
  - a. November 2020 Expenditures

- b. December 2020 Expenditures – Director Rasmussen asked about the IXOM expenditure and it was explained that this was the cost for the Cademartori Reservoir mixer and installation in the amount of \$49,563.75.

Motion: Director Chick  
Second: Director Quincy  
Ayes: Directors Bottomley, Rasmussen, Quincy and Chick  
Nays: None  
Absent: Director Oneto  
Abstain: None

MINUTE ENTRY. TO APPROVE THE CONSENT AGENDA - ITEMS #4.a – MINUTES – NOVEMBER 18, 2020, REGULAR MEETING & DECEMBER 2, 2020 – SPECIAL MEETING; & #5.a – EXPENDITURES – NOVEMBER & DECEMBER 2020, AS PRESENTED.

## REGULAR AGENDA

### RECURRING BUSINESS:

- 6.a CASH RECEIPTS REPORT. The Cash Receipts reports for the months of November & December 2020 were included in the agenda packets for review. Elaine reviewed the cash receipts reports with the Board noting a payments in December from NCPA for their annual facility use agreement in the amount of \$2,500; from Weber, Ghio & Assoc. for reimbursement from the County on Stephen's Fill Line Encroachment permit in the amount of \$731.42; and a new domestic meter connection fee from Dennis Bruni in the amount of \$14,000. Elaine reported that our over 30, 60 & 90 day accounts are continuing to increase due to COVID and no late fees or shut offs, however, the office staff has been working hard to contact delinquent accounts and work with customers offering payment plans to assist in lowering their amounts due and bringing their accounts current. Elaine did note that we have a couple accounts that are now a year old and refuse or are unable to pay.
- 6.b BALANCE OF FUNDS REPORT. The Balance of Funds reports for the months of November and December 2020 were included in the agenda packet for review. Elaine Urruty reviewed the reports with the Board, noting withdrawal in November from UWPA reserve account of \$101,000 to cover the 2<sup>nd</sup> quarter contribution payment and lowering of SRLF debt account for payment made in December. The current LAIF balance as of December 31, 2020 is \$2,599,641.45.
- 6.c BALANCE SHEET & INCOME STATEMENT. The November & December 2020 Balance Sheets & Income Statements were included in the agenda packet for review. Elaine Urruty reviewed the reports and reported the year to-date net income as of December 31, 2020 is \$184,001.45. Elaine reported that the net difference of our cash and reserve accounts to our long term debts as of December 31, 2020 is a positive \$2,118,841.36. Elaine confirmed with the Board that the Cademartori Reservoir mixer and tank aeration project costs will eventually be reimbursed from the District Surplus account once completed.

**OLD BUSINESS:** There was no Old Business.

**NEW BUSINESS:**

8.a ACCEPTANCE OF CANVASS OF PRESIDENTIAL GENERAL ELECTION HELD ON NOVEMBER 3, 2020 PURSUANT TO DIVISION 15, CHAPTER 4, PF THE ELECTIONS CODE; DISCUSSION/POSSIBLE ACTION ELECTION RESULTS AND ACCEPTANCE OF CANVASS OF THE NOVEMBER 6, 2018 GENERAL ELECTION; DISCUSSION/POSSIBLE .....Res No. 2021-01  
Elaine Urruty reported that our office had received the Certified Statement of Results of the November 3, 2020 General Election from the Calaveras County Elections Coordinator and a copy was included in the agenda packet for review. The following persons were declared elected for the following terms:

Four (4) Year Terms: Eric Bottomley - Incumbent  
Bruce Tallakson - Position Vacated by Duane Oneto

Election results need to be accepted by Board resolution.

Motion: Director Chick  
Second: Director Quincy  
Ayes: Directors Bottomley, Rasmussen, Quincy and Chick  
Nays: None  
Absent: Director Oneto  
Abstain: None

RESOLUTION NO. 2020-01. MOTION TO ACCEPT CANVASS OF THE PRESIDENTIAL GENERAL ELECTION HELD ON NOVEMBER 3, 2020.

8.b SEAT APPOINTED BOARD MEMBERS – NOVEMBER 2020 ELECTION - OATHS OF OFFICE. Elaine Urruty, Clerk to the Board, gave the Oaths of Office to re-elected Director Eric Bottomley and the newly elected Director Bruce Tallakson.

8.c ELECTION OF OFFICERS; DISCUSSION/POSSIBLE ACTION President Bottomley asked for the Board’s recommendations for officers to the Board. Discussion ensued regarding recommendations for officers. It was the Board’s consensus to elect the following officers:

President	Director Bottomley
Vice President	Director Rasmussen
Secretary	Director Quincy
Treasurer	Director Tallakson
Director	Director Chick

Motion: Director Quincy  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick  
Nays: None

Absent: None  
Abstain: None

MINUTE ENTRY. MOTION TO APPOINT THE UPUD OFFICERS FOR 2021 AS FOLLOWS:

President	Director Bottomley
Vice President	Director Rasmussen
Secretary	Director Quincy
Treasurer	Director Tallakson
Director	Director Chick

- 8.d UPUD LONG RANGE PLANNING (Director Quincy); DISCUSSION/POSSIBLE ACTION  
Director Quincy requested that the Board reinstate the Long Range Planning Committee, as he felt it is needed again for many of the planning issues facing the District. It was the Board's consensus to reinstate the Long Range Planning Committee.
- 8.e UPUD COMMITTEES & APPOINTMENTS; DISCUSSION/POSSIBLE ACTION  
President Bottomley asked for the Board's recommendations for the 2021 committees and appointments. Discussion ensued and the following committees and appointments were made by President Bottomley:

Committees:

Budget Committee:	Tom Quincy Bruce Tallakson Bill Eltringham Elaine Urruty	Alternate: Eric Bottomley
Irrigation Committee:	Eric Bottomley Greg Rasmussen Bill Eltringham	Alternate: Bruce Tallakson
Personnel Committee:	Ralph Chick Bruce Tallakson	Alternate: Eric Bottomley
Long Range Planning Committee:	Tom Quincy Eric Bottomley	Alternate: Greg Rasmussen

Appointments:

UWPA Board: (2 Year Terms)	Ralph Chick Greg Rasmussen	Alternate: Tom Quincy
Hwy 4 Corridor ADHOC Committee/SRA:	Greg Rasmussen	Alternate: None

LAFCO: Tom Quincy Alternate: Greg Rasmussen

CPPA: Ralph Chick Alternate: Greg Rasmussen

8.f RESOLUTION OF APPRECIATION TO DUANE ONETO; DISCUSSION/POSSIBLE ACTION  
.....Res. No. 2021-02

A copy of the Resolution of Appreciation, No. 2021-02, was included in the agenda packet for review. President Bottomley read the resolution to the Board.

Motion: Director Quincy  
Second: Director Rasmussen  
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick  
Nays: None  
Absent: None  
Abstain: None

RES. NO. 2021-02. APPROVAL OF RESOLUTION OF APPRECIATION TO DUANE ONETO, RES NO. 2021-02.

District Manager, Bill Eltringham, said he spoke to Mr. Oneto today and he was sorry he could not attend, but due to COVID quarantine, he was unable to do so. Bill commended Duane Oneto stating that he was a tremendous asset to the District for many years. Bill said Mr. Oneto became a father figure after his father passed and helped by tutoring himself and Frank Tonetti to get their required certifications for their jobs. The Board and staff present also commended and thanked Mr. Oneto, in his absence, for his many years of dedicated service to the District. Mr. Oneto was the longest serving Director to the Union Public Utility District for a combined total of 42 years of service, and was a great asset to the District and will truly be missed. Both Directors and staff will keep in touch with Mr. Oneto, our "district historian" and wish him well.

**REPORTS:**

11.a HWY 4 CORRIDOR ADHOC COMMITTEE REPORT. There was nothing to report at this time.

Hwy 4 Corridor, (AKA; Stanislaus River Association (SRA), plan to meet quarterly on the first Friday, of the 3<sup>rd</sup> month, in each quarter. The Stanislaus River Association (SRA) meetings have been cancelled due to COVID-19 until further notice.

11.b UWPA REPORT. Director Chick reported that the ReMAT program is still pending, but looking better and they will be discussing it at the next meeting. Director Rasmussen noted that UWPA had received a letter back from CalPERS and they accepted our letter, but it will be another 6-8 week process. Director Rasmussen also noted that there is an issue with Cal Pine, who UWPA has a power purchase agreement with, in regards to the ReMAT program. UWPA needs to negotiate with Cal Pine to terminate the 10 year contract early in order to enter the ReMAT program and UWPA is a green hydro plant that Cal Pine would lose in their program, there, they are not happy. Director Rasmussen noted that UWPA is also working on getting a higher amount through the ReMAT program. Director Bottomley informed new Director Tallakson that after the COVID issues calm down we will schedule a meeting with Joel

Metzger, UWPA General Manager, to bring him up to speed on the UWPA history and ReMAT program. Elaine informed Bruce she also has a packet of information on UPUD and UWPA and the ReMAT program to help bring him up to speed.

Next UWPA meeting is scheduled for Tuesday, January 26, 2021 at 5:30 PM at the UWPA office in Angels Camp.

11.c LAFCO REPORT. There was nothing to report.

The next LAFCO meeting is scheduled for Monday, January 25, 2021 at 6:00 PM at the Calaveras County Board of Supervisors Chambers in San Andreas.

11.d DISTRICT MANAGER'S REPORT. Bill Eltringham reported that the aerator/mixer was installed last month at Cademartori Reservoir and is moving 10,000 gals per hour and hopefully this will help with our TTHMs. Bill stated that UPUD exceeded our TTHM levels again this last quarter and we therefore had to send out compliance notices in our December statements. Bill said we are progressing with the aerators in the tank and had a hold up with the electrical work, but this work has been turned over to Gold Electric to help Bruce Whittle get the work completed. Hopefully, this work will be completed in the next month or two. Bill noted that these aerators will increase the cost of running the tanks as the electrical expense will be high. Bill said he estimates the cost of the tank to be \$200,000 to \$225,000. Bill said he also is looking into a maintenance contract on these units, which are very expensive, and he will bring those costs back to the Board once finalized. Bill reported that Aquavideo has started inspection and cleaning of the tank and there is some sediment, which is normal. We also are getting our three clear wells cleaned and should be done by tomorrow. Bill said he had held off flushing mains because of the lack of rain, but has decided to start flushing lines this month. Bill said we really need rain to keep from being in another drought year. Bill reported that Troy Mumm has informed us that he will be off for a couple weeks for child bonding with the birth of his new baby which is due the start of February. Bill said they should be able to handle his time off for a couple weeks with the staff we have. Bill noted that the certification testing for both Troy and Kyle are still on hold by the state due to COVID.

At his time Joel Metzger, UWPA General Manager, returned to the meeting and reported that he had heard from CalPERS and UWPA is moving forward with the application and finally passed the financial review and will be bringing this item to the Board for consideration in the coming months. Joel also reported that they expect the ReMAT program to open up either this month or next month and UWPA will be submitting their application to get this started as well.

11.e OFFICE MANAGER'S REPORT. Elaine Urruty reported that TTHM Compliance Notices were completed, printed and sent out with December statements and posted in town and on the website. Elaine said she has been working on the quarterly and end of year payroll taxes and reports along with W2s and 1099's. Elaine said she has been attending the Hazard Mitigation Plan (HMP) Steering & Planning Committee meetings along with a required CalOES webinar on the NOI and grant application process, which was a 6 hr. class. Elaine said the class was very informative, but very involved in the application process and what they require. We have also just received an email from our consultant, Paul Bockrath, asking Bill and Elaine to review the draft plan, which is almost 400 pages, for any edits or corrections. Elaine said, if any of the Board members want to review the plan, she can provide them the link to the website for

review. Elaine said she also attended a PSPS webinar that PG&E put on for all water & wastewater agencies in the state. This webinar was also very informative and gave connections for assistance in the future, as the State may require we have written SOPs for PSPS events in the future. Elaine said she has started sending information to Lan at Bryant Jolley's office to complete our audit long distance due to COVID and will continue working on the audit with her. Elaine said she still needs to complete the DAC report for the SWRCB to continue getting DAC rates along with continued work on the LAFCO report and Springbrook Migration. Elaine also provided 700 Forms to the Board to complete and return before the required due date of April 1, 2021.

- 11.f IRRIGATION COMMITTEE. There was nothing to report.
- 11.g PERSONNEL COMMITTEE. There was nothing to report.
- 11.h BUDGET/FINANCE COMMITTEE. There was nothing to report.
- 12. DIRECTORS COMMENTS. Director Rasmussen thanked Duane Oneto for all his years on the Board and said he enjoyed working with him and appreciated his guidance as a Director and a Teacher many years before. Director Rasmussen also welcomed Director Tallakson to the Board as did all the Board. Director Bottomley also thanked Duane Oneto for his years on the Board and for being very informational and available to all the other Directors, as he is sure he will continue to do so. Director Bottomley stated "what a great relationship he had with the Board". All the Board members concurred. Director Bottomley also welcomed Director Tallakson and thanked him for volunteering and said the Board looks forward to his fresh ideas and input. Director Bottomley also thanked Joel Metzger for his time & report.
- 13. NEXT MEETING: Next regular meeting is scheduled for Wednesday, February 17, 2021, at 7:00 PM.
- 14. ADJOURNMENT. The meeting was adjourned with no further business at 7:46 PM.

Submitted by: Thomas E. Quincy  
Thomas E. Quincy, Secretary

Date: 2-17-21

ATTEST:

Elaine M. Urruty  
Elaine M. Urruty  
Clerk to the UPUD Board of Directors