

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247**

MINUTES OF FEBUARY 16, 2022 REGULAR MEETING

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 7:00 PM.

Directors Present:	ERIC BOTTOMLEY	President
	GREG RASMUSSEN	Vice President
	TOM QUINCY	Secretary
	BRUCE TALLAKSON	Treasurer
	RALPH CHICK	Director
Directors Absent:	None	
Also Present:	BILL ELTRINGHAM	District Manager
	ELAINE URRUTY	Office Manager
	JOEL METZGER	UWPA General Manager
	PUBLIC AT LARGE	

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA.

Motion:	Director Rasmussen
Second:	Director Quincy
Ayes:	Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays:	None
Absent:	None
Abstain:	None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT. There was no Public Comment.

CONSENT AGENDA

4. APPROVAL OF MINUTES:
 - a. December 15, 2021 - Regular Meeting – Tabled to next meeting
 - b. January 18, 2022 – Special Meeting
 - c. January 19, 2022 – Regular Meeting – Tabled to next meeting
 - d. January 26, 2022 – Special Meeting
5. APPROVAL OF EXPENDITURES:
 - a. January 2022 Expenditures

Motion: Director Rasmussen
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA WITH REMOVAL OF DECEMBER & JANUARY REGULAR MEETING MINUTES; ITEMS #4.B – JANUARY 18, 2022 – SPECIAL MEETING MINUTES; #4.D – JANUARY 26, 2022 – SPECIAL MEETING MINUTES; AND #5.A – EXPENDTURES – JANUARY 2022, AS PRESENTED.

REGULAR AGENDA

RECURRING BUSINESS:

- 6.a CASH RECEIPTS REPORT. The Cash Receipts report for the month of January 2022 was included in the agenda packets for review. Elaine reviewed the cash receipts report with the Board.
- 6.b BALANCE OF FUNDS REPORT. The Balance of Funds report for the month of January 2022 was included in the agenda packet for review. Elaine reviewed the report and quarterly transfers with the Board. The current LAIF balance as of January 31, 2022 is \$2,263,044.66.
- 6.c BALANCE SHEET & INCOME STATEMENT. The January 2022 Balance Sheet & Income Statement were included in the agenda packet for review. Elaine Urruty reviewed the reports and reported the year to-date net income as of January 30, 2022 is \$346,394.75. Elaine reported that the net total of our cash and reserve accounts as of January 30, 2022 is a positive \$2,631,892.80.

At this time President Bottomley moved Old Business, Item #7.f.

OLD BUSINESS:

- 7.f HIRING OF NEW GENERAL MANAGER AND APPROVAL OF CONTRACT;
DISCUSSION/POSSIBLE ACTION Summer Nicotero, General Manager applicant & her family were introduced to the public. The proposed General Manager Contract was provided to the Board for review. Discussion ensued regarding the contract and proposed corrections. It was recommended approve the contract as presented with the correction of Section 4.02 to add back in Disability coverage and in Section 4.03 to correct Sick Leave and Vacation to match current Employee Policy.

Motion: Director Rasmussen
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. MOTION TO APPROVE HIRING SUMMER NICOTERO AS NEW GENERAL MANAGER AND SIGNING OF CONTRACT WITH CORRECTIONS NOTED.

At this time Director Bottomley returned to Old Business, Item #7. a.

- 7.a UPDATE ON STATUS OF EASEMENTS ON PARCELS AT GOLDEN CREEK DRIVE & HWY 4 - APN#057-016-001 – REEVES & APN #057-012-006 – SWISS RANCH INC./TODESCHINI) – REVIEW OF DRAFT EASEMENT, RESOLUTION & AGREEMENT FOR TODESCHINI; DISCUSSION/POSSIBLE ACTION Director Bottomley reported that District Engineer, Matt Ospital, had been contacted by Bob Todeschini to further review the easement maps and agreement. This item was tabled to the next meeting.
- 7.b DON & MIKE PEIRANO REQUEST TO REVIEW PRIOR WATER AGREEMENT WITH CARSON HILL MINE AND SALE OF PROPERTY TO NEW OWNER WITH UPUD BOARD; DISCUSSION/POSSIBLE ACTION Director Bottomley reported that this item will be removed from the agenda and at this time there will not be any water agreement with WMC Corporate Svs., Inc. (Carson Hill Gold Mining Corp) as in the past with Suttons. The Peirano seasonal irrigation account, per prior agreement, will go back to regular irrigation connection and billing.
- 7.c WMC CORPORATE SVS, INC – DBA: CARSON HILL GOLD MINING CORP (CHGMC)) – REQUEST TO REVIEW NEW WATER SERVICES PURCHASED NOVEMBER 9, 2021; DISCUSSION/POSSIBLE ACTION Per Director Bottomley no action was taken and this item was removed from the agenda.
- 7.d UPDATE ON UPUD ACCESSORY DWELLING UNITS (ADU) CONNECTION FEES & MONTHLY CHARGE REQUIREMENTS NOTICE & IMPLEMENTATION; DISCUSSION/POSSIBLE ACTION Director Bottomley reported that he and Director Quincy recommend that the district move forward on the proposed plan, per prior notices sent to customers. Discussion ensued and it was decided to table this item to give the new General Manager time to review this item.
- 7.e REQUEST FOR ANNEXATION FROM JONATHAN TAL, LADY BUG VENTURES, LLC – ANGELS CAMP RV & CAMPING RESORT, 3069 HWY 49, ANGELS CAMP – APN #064-007-072; DISCUSSION/POSSIBLE ACTION This item was tabled and to be reviewed for possible future agenda.
- 7.f UPUD PREPARATION FOR DROUGHT IMPACTS & CONSERVATION PLANNING; DISCUSSION/POSSIBLE ACTION The District is still at a voluntary 15% reduction per the

Governor's order. Joel Metzger, UWPA General Manager, gave an update on status of still no curtailments from the State and possible water years depending on weather.

NEW BUSINESS:

- 8.a APPROVAL OF COVID-19 STATE OF EMERGENCY AUTHORIZING REMOTE TELECONFERENCE MEETINGS (FEBRUARY 21, 2022 – MARCH 20, 2022); DISCUSSION/POSSIBLE ACTION

Motion: Director Chick
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

RES. #2022-04. TO APPROVE PROCLAMATION OF A STATE OF EMERGENCY AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF UNION PUBLIC UTILITY DISTRICT BOARD FOR THE PERIOD OF FEBRUARY 21, 2022 TO MARCH 20, 2022.

- 8.b REVIEW OF NEW IRRIGATION SERVICES; DISCUSSION/POSSIBLE ACTION (Bill Eltringham)
Bill Eltringham, District Manager, reported that he wanted the Board's direction on whether to hold off on issuing any new irrigation accounts due to the drought conditions. Discussion ensued regarding status of irrigation system during the drought. It was the Board's consensus to review irrigation applications and drought conditions on a monthly basis.

Motion: Director Quincy
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO REVIEW IRRIGATION APPLICATIONS AND DROUGHT CONDITIONS ON A MONTHLY BASIS.

REPORTS:

- 9.a HWY 4 CORRIDOR ADHOC COMMITTEE REPORT. There was nothing to report at this time. It was the Board's consensus to remove this item from future reports until the group becomes active again.

Hwy 4 Corridor, (AKA; Stanislaus River Association (SRA), plan to meet quarterly on the first Friday, of the 3rd month, in each quarter. The Stanislaus River Association (SRA) meetings have been cancelled due to COVID-19 until further notice.

- 9.b UWPA REPORT. Joel Metzger reported that UWPA is making good money so far with the REMAT program now at the Murphy's Powerhouse. Joel reviewed estimated incomes and CIP projections and said he looks forward to meeting with UPUD's new General Manager, Summer Nicotero, and Rebecca Callen at City of Angels to review budgets and get their input and direction.
- Next UWPA meeting is scheduled for Tuesday, February 22, 2022, at 5:30 PM at the UWPA office in Angels Camp.
- 9.c LAFCO REPORT. Director Quincy reported that he spent a lot of time at the LAFCO meeting talking to John Benoit and looks forward to meeting with Elaine & Summer to review.
- The next LAFCO meeting is scheduled for Monday, March 21 2022, at 6:00 PM at the Calaveras County Board of Supervisors Chambers in San Andreas.
- 9.d DISTRICT MANAGER'S REPORT. Bill Eltringham reported that the PG&E upgrade was completed at the treatment plant and we should now be able to run all of the equipment as required. Bill said he will be contacting irrigation customers to remind them to not irrigate in the off season.
- 9.e OFFICE MANAGER'S REPORT. Elaine Urruty reported that quarterly and end of year payroll taxes were completed including W-2s & 1099s. We have been notified of our upcoming Worker's Comp audit. Elaine reported that we have received our arrearage check in the amount of \$11,592. We now need to calculate payments to post to arrearage accounts and setup a payment plan process per requirements. Elaine also reported that she completed the Retro PR along with the General Manager hiring paperwork & contract. Elaine she is working on collecting data for the annual report and completion of the audit.
- 9.f IRRIGATION COMMITTEE. Director Rasmussen stated that he recommended we schedule an irrigation committee meeting in the near future to review status of irrigation system and accounts.
- 9.g PERSONNEL COMMITTEE. Director Bottomley stated that the hiring of the General Manager is now complete and raises have been done and thanked everyone involved for their hard work.
- 9.h BUDGET/FINANCE COMMITTEE. There was nothing to report.
- 9.i LONG RANGE PLANNING COMMITTEE. There was nothing to report.
10. DIRECTORS COMMENTS. There were no Director comments.
11. NEXT MEETING: The Board thanked the Personnel Committee and Elaine for their work on the General Manager recruitment and welcomed our new General Manager, Summer Nicotero.
12. ADJOURNMENT. The meeting was adjourned with no further business at 8:06 PM.

Submitted by: TE Quincy
Thomas E. Quincy, Secretary

Date: 7-20-22

ATTEST:

Elaine M. Urruty
Elaine M. Urruty
Clerk to the UPUD Board of Directors