



## **REGULAR BOARD MEETING AGENDA**

5:30 PM Wednesday, September 24th, 2025  
UPUD Maintenance Building | 988 Sheep Ranch Rd, Murphys, CA 95247

### **OUR MISSION**

*Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.*

### **The Board Chambers are open to the public**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

## **ORDER OF BUSINESS**

### **CALL TO ORDER/THE PLEDGE OF ALLEGIANCE**

- 1. ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT:**

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendized..

- 4. CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

- a. Approval of Minutes:
  - o August 27, 2025 – Regular Board Meeting
- b. Expenditures – August 2025
- c. Fund Balance Report – August 2025
- d. Balance Sheet & Income Statement – August 2025
- e. YTD Budget to Actuals – August 2025
- f. Legal Fees Year-to-Date Review

**5. NEW BUSINESS**

- a. Discussion and Possible Action Regarding Refund Requests under Ordinance 15.13 *Adjustment, Leakage or Loss*  
*Jenna Mayo, Executive Administrative Coordinator*
- b. Discussion and Possible Action Recognizing Service Employees International Union, Local 1021  
*Jessica Self, General Manager* **RESO 2025-012**
- c. Discussion and Possible Action Regarding Union Public Utility District and Murphys Sanitary District Mutual Assistance Agreement  
*Jessica Self, General Manager*
- d. Discussion Regarding Fire Response and Preparedness  
*Jessica Self, General Manager*
- e. Discussion and Possible Action Regarding Changes to Appointments on the UWPA Board  
*Greg Rasmussen, Board President* **RESO 2025-013**

**6. UPDATES**

Discussion and Potential Direction Regarding Utica Water & Power Authority

**7. REPORTS**

- a. Operations Manager
- b. General Manager
- c. Board

**8. CLOSED SESSION:**

**a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code § 54956.8)**

Property: APN 066-002-036

Agency Negotiator: Jessica Self, General Manager

Negotiating Party: GSD Construction Services, LLC

Under Negotiation: Price and Terms of Purchase

**b. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))**

Name of case: Michael Hatfield v. Union Public Utility District, Case No. 23CV46786

**9. RETURN TO OPEN SESSION:**

- a. Report on Closed Session

**10. NEXT BOARD MEETINGS & EVENTS**

- Wednesday, October 22, 2025 at 5:30 pm
- Wednesday, November 26, 2025 at 5:30 pm
- Wednesday, December 24, 2025 at 5:30 pm

**11. ADJOURNMENT**

*PROCEDURAL NOTICES*

*LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS: Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Board Member over the past 12 months must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Board member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration. The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.*

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## MINUTES

### UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

WEDNESDAY AUGUST 27, 2025

Directors Present: Greg Rasmussen, President  
Bruce Tallakson, Vice-President  
Tom Quincy, Secretary  
Ralph Chick, Treasurer  
Eric Bottomley, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager (via Teams Meeting)  
Jenna Mayo, Executive Admin Coordinator  
Joe Darby, Operations Manager

Others Present: Frank Splendorio, Best, Best & Krieger LLP  
Frank Fields, UWPA Operations & Maintenance Superintendent  
Public at Large

## ORDER OF BUSINESS

### CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Rasmussen called the Regular Board Meeting to order at 5:36 PM and led the Pledge of Allegiance.

#### 2. APPROVAL OF AGENDA

Motion: Director Tallakson  
Second: Director Bottomley  
Ayes: Directors Rasmussen, Tallakson, Quincy, Chick, and Bottomley  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

**3. PUBLIC COMMENT:**

Mike Pierano expressed frustration with moss clogging the irrigation water meter.

**4. CONSENT AGENDA:**

- a. Approval of Minutes: June 25, 2025 – Regular Meeting, August 15, 2025 – Special Meeting
- b. Expenditures – June 2025, July 2025
- c. Fund Balance Report – June 2025, July 2025
- d. Balance Sheet & Income Statement – June 2025, July 2025
- e. YTD Budget to Actuals – June 2025, July 2025
- f. Legal Fees Year-to-Date Review

Motion: Director Bottomley  
Second: Director Tallakson  
Ayes: Directors Rasmussen, Tallakson, Quincy, Chick, and Bottomley  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

**5. NEW BUSINESS**

- a. Discussion and possible action regarding Refund Requests under Ordinance 15.13 *Adjustment, Leakage or Loss*  
(Jenna Mayo, Executive Administrative Coordinator)

Motion: Director Bottomley  
Second: Director Chick  
Ayes: Directors Rasmussen, Tallakson, Quincy, Chick, and Bottomley  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5 A (LEAK ADJUSTMENT - ACCT #005342-001), AS PRESENTED.

- b. Discussion and Possible Action Regarding Authorization to Enter ACWA JPIA Joint Protection Programs  
(Jenna Mayo, Executive Administrative Coordinator)

**RESO 2025-011**

Motion: Director Tallakson  
Second: Director Quincy  
Ayes: Directors Rasmussen, Tallakson, Quincy, Chick, and Bottomley  
Nays: None  
Absent: None  
Abstained: None

RESO NO. 2025-011. CONSENTING TO ENTER THE JOINT PROTECTION PROGRAMS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY, AS PRESENTED.

- c. Discussion and Possible Action regarding Union Public Utility District and Tuolumne District Mutual Aid Agreement  
(Jessica Self, General Manager)

Motion: Director Quincy  
Second: Director Bottomley  
Ayes: Directors Rasmussen, Tallakson, Quincy, Chick, and Bottomley  
Nays: None  
Absent: None  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5 C, AS PRESENTED.

- d. Discussion Regarding Agenda Input for Upcoming JPA Meeting  
(Jessica Self, General Manager)

The Board discussed potential agenda items for the upcoming JPA meeting, including:

- Discussion regarding the potential need for a General Manager following the FERC process
- Review of the JPA Agreement
- Opportunities to increase fiscal responsibility through the Mutual Aid Agreement

## **6. UPDATES**

Discussion and Potential Direction Regarding Utica Water & Power Authority

Director Chick reported that the FERC exemption application has been submitted and filed. The Board is awaiting a status update, and costs are still being incurred for components like SHPO, which will be submitted to FERC as they are completed.

## **7. REPORTS**

- a. Operations Manager

The Operations Manager's report was presented to the Board by Operations Manager, Joe Darby.

**b. General Manager**

The General Manager's report was presented to the Board by General Manger, Jessica Self.

**c. Board Updates**

Director Bottomley commended the team on the work on the emergency bypass.

**8. CLOSED SESSION:** The meeting was adjourned into Closed Session at 6:42 PM

**a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9(d)(1)) Name of case: Michael Hatfield v. Union Public Utility District, Case No. 23CV46786))

**b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov. Code § Section 54957)  
Title: General Manager

**9. RETURN TO OPEN SESSION:** The meeting returned to open session at 8:20 PM

**a. Report on Closed Session**

**10. REPORTABLE ACTION FROM CLOSED SESSION:** There was no reportable action.

**11. NEXT BOARD MEETINGS & EVENTS**

- Wednesday, September 24, 2025 – Regular Board Meeting
- Wednesday, October 22, 2025 – Regular Board Meeting
- Wednesday, November 26, 2025 – Regular Board Meeting

**12. ADJOURNMENT**

The meeting adjourned at 8:21 PM

Respectfully Submitted:

ATTEST:

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Tom E. Quincy, Board Secretary

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Jenna Mayo, Clerk to the Board

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# Bank Reconciliation

## Board Audit

Aug-25

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 03 Enterprise				
Department: 03 Treatment				
0	AT&T U-verse	TP Uverse - 08/13/2025 to 09/12/2025	08/31/2025	123.93
0	CPPA	06/23/2025 - 07/23/2025 - Utilities	08/22/2025	2,879.72
0	PG&E	07/11/2025 to 08/10/2025 - TP Svs	08/31/2025	239.88
0	US Bank	Diamond Maps	08/31/2025	817.75
0	Verizon Wireless	07/16/2025 to 08/15/2025 - TP Cell Phones	08/31/2025	56.78
210291	ACWA JPIA	Employee Health Ins - Sept 2025	08/22/2025	2,964.91
210292	Alpha Analytical Laboratories, Inc.	Order #25G3155	08/22/2025	1,310.00
210293	AT&T CALNET	Telephone - 06/04/2025 - 07/03/2025	08/22/2025	125.31
210298	Clark Pest Control	June 2025 - TP & Corp Yd - Pest Away Svs	08/22/2025	94.00
210303	Gold Electric	Generator Svs - Vallecito TP	08/22/2025	282.22
210311	Shobe Engineering LLP	Water Master Plan - 07/01/2025 - 07/31/2025	08/22/2025	5,117.98
210316	Sterling Water Technologies LLC	Supplies - Chemicals - Cationic Polymer	08/22/2025	27,315.00
210317	USA Blue Book	Supplies - Chemicals	08/22/2025	322.36
210318	Weber, Ghio & Associates	Proj #3125 - Master Plan Update	08/22/2025	2,703.55

Total for Department: 03

44,353.39

Department: 04 Distribution

0	AT&T U-verse	Distr Uverse - 08/13/2025 to 09/12/2025	08/31/2025	73.46
0	California Waste Recovery System	July Svs	08/31/2025	80.46
0	PG&E	07/11/2025 to 08/10/2025 - Corp Yard Svs	08/31/2025	433.92
0	US Bank	Starlink	08/31/2025	396.67
0	Verizon Wireless	07/16/2025 to 08/15/2025 - Distr Cell Phones	08/31/2025	188.90
210290	ACWA JPIA	Worker's Comp Ins - 4th Qtr (01/01/25-06/30/25) - Add'n Owed	08/22/2025	239.58
210291	ACWA JPIA	Employee Health Ins - Sept 2025	08/22/2025	9,477.31
210293	AT&T CALNET	Telephone - 06/04/2025 - 07/03/2025	08/22/2025	138.34
210294	AWWA	Ann'l Membership - 10/01/2025 - 09/30/2026	08/22/2025	420.00
210297	Calaveras Lumber	Water Fill Station Grant - Supplies	08/22/2025	46.60
210298	Clark Pest Control	June 2025 - TP & Corp Yd - Pest Away Svs	08/22/2025	75.20
210302	Ferguson Waterworks #1423	Supplies - Clamps	08/22/2025	776.48
210303	Gold Electric	Generator Svs - Corp Yard	08/22/2025	357.60
210304	Gold Flow Operations	2025 Backflow Tests - 153 Tested	08/22/2025	4,496.00
210305	Hammer Down Repair	R&R FlatbedTrailer Tires	08/22/2025	836.17
210307	Murphys Sanitary District	UPU0002 - Aug 2025 Svs	08/22/2025	48.00
210308	Pace Supply Corp	Supplies - CLAVAL Seat & O-Ring	08/22/2025	1,904.96
210309	R. Sutton Enterprises, LLC	Supplies & Delivery - 3/4" AB & Sand	08/22/2025	1,490.38

210310	Red Store	Supplies	08/22/2025	275.29
210311	Shobe Engineering LLP	Water Master Plan - 07/01/2025 - 07/31/2025	08/22/2025	4,094.38
210312	Sierra Hills Market	Supplies	08/22/2025	94.67
210313	Signal Service	Alarm Svs - Main Office & Corp Yard - 08/01/2025 - 10/31/2025	08/22/2025	72.00
210318	Weber, Ghio & Associates	Proj #3035 - Water Fill Station	08/22/2025	16,871.84

Total for Department: 04

42,888.21

Department: 07 Irrigation

0	AT&T U-verse	Irrig Uverse - 08/13/2025 to 09/12/2025	08/31/2025	18.37
0	California Waste Recovery System	July Svs	08/31/2025	20.11
0	PG&E	07/11/2025 to 08/10/2025 - Corp Yard Svs	08/31/2025	108.48
0	US Bank	Diamond Maps	08/31/2025	98.67
0	Verizon Wireless	07/16/2025 to 08/15/2025 - Irrig Cell Phones	08/31/2025	47.23
210291	ACWA JPIA	Employee Health Ins - Sept 2025	08/22/2025	2,369.33
210293	AT&T CALNET	Telephone - 06/04/2025 - 07/03/2025	08/22/2025	34.58
210294	AWWA	Ann'l Membership - 10/01/2025 - 09/30/2026	08/22/2025	105.00
210298	Clark Pest Control	June 2025 - TP & Corp Yd - Pest Away Svs	08/22/2025	18.80
210302	Ferguson Waterworks #1423	Supplies - Clamps	08/22/2025	194.11
210303	Gold Electric	Generator Svs - Corp Yard	08/22/2025	89.40
210304	Gold Flow Operations	2025 Backflow Tests - 153 Tested	08/22/2025	1,124.00
210305	Hammer Down Repair	R&R FlatbedTrailer Tires	08/22/2025	209.04
210307	Murphys Sanitary District	UPU0002 - Aug 2025 Svs	08/22/2025	12.00
210309	R. Sutton Enterprises, LLC	Supplies & Delivery - 3/4" AB & Sand	08/22/2025	372.59
210310	Red Store	Supplies	08/22/2025	68.82
210311	Shobe Engineering LLP	Water Master Plan - 07/01/2025 - 07/31/2025	08/22/2025	1,023.59
210312	Sierra Hills Market	Supplies	08/22/2025	23.67
210313	Signal Service	Alarm Svs - Main Office & Corp Yard - 08/01/2025 - 10/31/2025	08/22/2025	18.00
210318	Weber, Ghio & Associates	Proj #3125 - Master Plan Update	08/22/2025	540.71

Total for Department: 07

6,496.50

Total for Fund:03 Enterprise

93,738.10

Fund: 06 General

Department: 06 Administration

0	California Waste Recovery System	July Svs	08/31/2025	109.04
0	Comcast	08/01/2025 to 08/31/2025 - Telephone	08/31/2025	251.50
0	Comcast Business	08/01/2025 to 08/31/2025 - Internet	08/31/2025	510.10
0	CPPA	06/23/2025 - 07/23/2025 - Utilities	08/22/2025	210.82
0	De Lage Landen Financial Services, Inc.	Copier Lease - 08/15/2025 to 09/14/2025	08/31/2025	268.46
0	US Bank	Creative Effective Organization	08/31/2025	2,915.43
0	Verizon Wireless	07/16/2025 to 08/15/2025 - Admin Cell Phones	08/31/2025	162.30
210291	ACWA JPIA	Employee Health Ins - Sept 2025	08/22/2025	2,584.46
210295	Best Best & Krieger Attorneys At Law	Matter #90443.00001 - M. Hatfield V. UPUD	08/22/2025	10,994.90
210296	Calaveras First Company, Inc.	Public Notice 02/13/2025 - WGA Cadematori Dam Inundation No	08/22/2025	64.75
210298	Clark Pest Control	June 2025 - Main Office - Termite Protection Svs	08/22/2025	132.00
210299	Dataprose, LLC	07/01/2025 - 07/31/2025 - Statement Mailings	08/22/2025	1,226.83

210300	DMV	05/01/2025 - 07/31/2025 - DMV Pull Notice	08/22/2025	2.00
210301	Everbank	Long Term Loan - Interest Payment	08/22/2025	36,252.00
210303	Gold Electric	Generator Svs - Main Office	08/22/2025	233.17
210306	Mother Lode Answering Service, Inc.	Aug 2025 Svs	08/22/2025	320.30
210307	Murphys Sanitary District	UPU0001 - Aug 2025 Svs	08/22/2025	60.00
210313	Signal Service	Alarm Svs - Main Office & Corp Yard - 08/01/2025 - 10/31/2025	08/22/2025	204.00
210315	Springbrook Holding Company, LLC.	CivicPay Transaction Fee - July 2025	08/22/2025	617.00
210319	Wizix Technology Group, Inc	Copier Usage - 07/15/2025 - 08/14/2025	08/22/2025	10.39
		Total for Department: 06		57,129.45
		Total for Fund:06 General		57,129.45
		Grand Total		150,867.55

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General Ledger  
Fund Balance Report CA CLASS  
Aug-25

<b>Account Number</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>End Balance</b>
<b>01</b>	<b>Water Fund</b>				
01-00-1501	CA CLASS - Emergency Reserve	\$ 1,035,964.32	\$ 3,921.89	\$ -	\$ 1,039,886.21
01-00-1502	CA CLASS - Irrigation Reserve	\$ 216,259.41	\$ 794.49	\$ -	\$ 217,053.90
01-00-1504	CA CLASS - UWPA Reserve	\$ 235,152.21	\$ 753.59	\$ -	\$ 235,905.80
01-00-1506	CA CLASS - Operations Reserve	\$ 549,784.80	\$ 2,019.78	\$ -	\$ 551,804.58
01-00-1507	CA CLASS - Capital Reserve	\$ 637,455.10	\$ 2,341.86	\$ -	\$ 639,796.96
<b>Total CA CLASS</b>		<b>\$ 2,674,615.84</b>	<b>\$ 9,831.61</b>	<b>\$ -</b>	<b>\$ 2,684,447.45</b>

General Ledger  
Fund Balance Report LAIF  
Aug-25

<b>Account Number</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>End Balance</b>
<b>01</b>	<b>Water Fund</b>				
01-00-1401	LAIF-Emergency Reserve	\$ 13,304.03	\$ -	\$ -	\$ 13,304.03
<b>Total LAIF</b>		<b>\$ 13,304.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,304.03</b>

General Ledger  
Fund Balance Report Money Market  
Aug-25

<b>Account Number</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>End Balance</b>
<b>01</b>	<b>Water Fund</b>				
01-00-1307	BofS Money Mrkt	\$ 1,382,366.88	\$ 4,174.00	\$ -	\$ 1,386,540.88
<b>Total BofS Money Market</b>		<b>\$ 1,382,366.88</b>	<b>\$ 4,174.00</b>	<b>\$ -</b>	<b>\$ 1,386,540.88</b>

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# General Ledger

## Balance Sheet

Aug-25

### Fund ALFRE

Account Type	Amount
01 - Water Fund	
Assets	
Cash & Investments	7,417,345.17
Debt Issuance Fee	397.50
Accounts Receivable	81,222.67
Inventory	0.00
Fixed Assets	4,672,618.36
Other Long Term Assets	0.00
CalPERS Pension Outflows	318,606.00
Grant Receivable	0.00
Total Assets:	12,490,189.70
Liabilities	
Accounts Payable	100,715.04
Long Term Loan - Everbank	1,373,102.50
Payroll Liabilities	0.00
Deferred Revenue	4,712.32
Compensated Absences	74,871.35
Bonds/Notes Payable-Current	0.00
CalPERS Pension -Liability Exp	525,941.00
CalPERS Pension - Inflows	43,711.00
Total Liabilities:	2,123,053.21
Fund Balance	
Fund Balance	10,073,659.12
Total Fund Balance:	10,073,659.12
Total Liabilities and Fund Balance:	12,196,712.33
Total Retained Earnings:	293,486.10
Total Fund Balance and Retained Earnings:	10,367,145.22

Total Liabilities, Fund Balance, and Retained Earnings: 12,490,198.43

Totals for Fund 01 - Water Fund: 0.00

02 - Utica

Assets

Cash & Investments (370,000.00)

Total Assets: (370,000.00)

Liabilities

Accounts Payable 0.00

Total Liabilities: 0.00

Fund Balance

Fund Balance (277,500.00)

Total Fund Balance: (277,500.00)

Total Liabilities and Fund Balance: (277,500.00)

Total Retained Earnings: (92,500.00)

Total Fund Balance and Retained Earnings: (370,000.00)

Total Liabilities, Fund Balance, and Retained Earnings: (370,000.00)

Totals for Fund 02 - Utica: 0.00

03 - Enterprise

Assets

Cash & Investments (1,907,845.42)

Total Assets: (1,907,845.42)

Liabilities

Accounts Payable (59,846.80)

Payroll Liabilities (2,268.39)

Total Liabilities: (62,115.19)

Fund Balance

Fund Balance (1,387,154.73)

Total Fund Balance: (1,387,154.73)

Total Liabilities and Fund Balance: (1,449,269.92)

Total Retained Earnings: (458,575.50)

Total Fund Balance and Retained Earnings: (1,845,730.23)

Total Liabilities, Fund Balance, and Retained Earnings: (1,907,845.42)

Totals for Fund 03 - Enterprise: 0.00

06 - General

Assets

Cash & Investments	(922,407.13)
Total Assets:	(922,407.13)

Liabilities

Accounts Payable	(486.03)
Payroll Liabilities	(94.08)
Customer Assistance	(3,825.00)
Total Liabilities:	(4,780.11)

Fund Balance

Fund Balance	(757,352.79)
Total Fund Balance:	(757,352.79)

Total Liabilities and Fund Balance: (762,132.90)

Total Retained Earnings: (160,282.96)

Total Fund Balance and Retained Earnings: (917,635.75)

Total Liabilities, Fund Balance, and Retained Earnings: (922,415.86)

Totals for Fund 06 - General: 0.00

General Ledger  
 Revenues by Category  
 Aug-25

Account Number	Description	One Year Prior Actual	Budget	Period Amt	End Bal
<b>01</b>	<b>Water Fund</b>				
01-01-4100	Domestic Water Revenue	\$ (309,636.57)	\$ (1,915,568.00)	\$ 169.20	\$ (196,796.11)
01-01-4105	Irrigation Water Revenue	\$ (33,270.66)	\$ (156,555.00)	\$ -	\$ (20,563.27)
01-01-4106	Utica Conveyance Fees	\$ (61,876.50)	\$ (407,000.00)	\$ -	\$ (32,484.24)
01-01-4107	Utica Irrigation Water Sales	\$ -	\$ (157.00)	\$ -	\$ -
01-01-4120	Hydrant Meter Revenue	\$ (250.00)	\$ (2,000.00)	\$ (125.00)	\$ (250.00)
01-01-4160	Penalties	\$ 40.00	\$ (10,000.00)	\$ -	\$ 10.00
01-01-4180	Other - Water Related	\$ (300.00)	\$ (5,000.00)	\$ (35.00)	\$ (6,575.00)
01-01-4189	Meter Reset Fees	\$ -	\$ (1,000.00)	\$ -	\$ -
01-01-4190	Meter Connection Fees	\$ -	\$ (14,000.00)	\$ -	\$ -
01-01-4195	Non-Operating Income	\$ -	\$ (1,500.00)	\$ -	\$ -
01-01-4200	Interest Earned	\$ (32,963.26)	\$ (110,000.00)	\$ (14,005.61)	\$ (28,438.53)
01-01-4300	County Taxes	\$ (8,917.65)	\$ (165,000.00)	\$ -	\$ (11,958.66)
01-01-4440	Garage Rental Revenue	\$ -	\$ (1,200.00)	\$ -	\$ -
01-01-4441	NCPA Facilities Use Agreement	\$ -	\$ (2,500.00)	\$ -	\$ -
01-01-4460	Grant Income	\$ (6,511.60)	\$ (141,087.00)	\$ -	\$ -
01-01-4470	Loan Proceeds	\$ -	\$ (1,400,000.00)	\$ -	\$ -
<b>01</b>	<b>Water Fund</b>	<b>\$ (453,686.24)</b>	<b>\$ (4,689,013.00)</b>	<b>\$ (13,996.41)</b>	<b>\$ (297,055.81)</b>
<b>Revenue Total</b>		<b>\$ (453,686.24)</b>	<b>\$ (4,689,013.00)</b>	<b>\$ (13,996.41)</b>	<b>\$ (297,055.81)</b>

4 e

A background image showing a close-up of water ripples. A single water droplet is captured mid-fall, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue. In the center of the image, there is a circular overlay with a gradient from light green on the left to light blue on the right. The text 'Agenda Item' is centered within this circle.

Agenda  
Item

4 e

# General Ledger

## YTD Budget Status

August 2025

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 03	Enterprise							
Dept 03-03 Treatment								
E1	Salary & Benefits							
03-03-6100	Labor	100,234.00	13,266.15	26,408.42	73,825.58	0.00	73,825.58	73.65
03-03-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6102	Vacation Pay	0.00	0.00	1,078.44	-1,078.44	0.00	-1,078.44	0.00
03-03-6103	Overtime	20,000.00	823.48	6,564.93	13,435.07	0.00	13,435.07	67.18
03-03-6104	On Call Pay	11,000.00	1,225.00	1,737.50	9,262.50	0.00	9,262.50	84.20
03-03-6105	WT Cert Bonus	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
03-03-6107	Temp Labor	9,500.00	0.00	0.00	9,500.00	0.00	9,500.00	100.00
03-03-6108	COVID Bonus Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-03-6110	FICA 7.65%	8,166.00	1,171.50	2,737.85	5,428.15	0.00	5,428.15	66.47
03-03-6300	Health Insurance	36,750.00	2,964.91	5,929.82	30,820.18	0.00	30,820.18	83.86
03-03-6301	Worker's Compensation	3,300.00	0.00	449.21	2,850.79	0.00	2,850.79	86.39
03-03-6400	CalPERS PR Expense	26,000.00	1,919.85	16,162.74	9,837.26	0.00	9,837.26	37.84
	E1 Sub Totals:	215,950.00	21,370.89	61,068.91	154,881.09	0.00	154,881.09	71.72
E10	Misc. Operating Expense							
03-03-6209	Uniforms	700.00	0.00	0.00	700.00	0.00	700.00	100.00
03-03-6220	CV Autogate Expense	1,500.00	51.46	67.37	1,432.63	0.00	1,432.63	95.51
03-03-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	2,200.00	51.46	67.37	2,132.63	0.00	2,132.63	96.94
E2	Utilities							
03-03-6204	Utilities	45,000.00	3,099.95	5,270.84	39,729.16	0.00	39,729.16	88.29
03-03-6500	Telephone	3,500.00	150.28	207.06	3,292.94	0.00	3,292.94	94.08
	E2 Sub Totals:	48,500.00	3,250.23	5,477.90	43,022.10	0.00	43,022.10	88.71
E3	Materials/Supplies							
03-03-6202	Supplies	75,000.00	27,663.46	35,263.65	39,736.35	0.00	39,736.35	52.98
	E3 Sub Totals:	75,000.00	27,663.46	35,263.65	39,736.35	0.00	39,736.35	52.98
E4	Professional Services							
03-03-6212	Water Analysis	22,000.00	1,310.00	4,379.00	17,621.00	0.00	17,621.00	80.10

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-03-6801	Professional Svc-Engineer	35,000.00	967.50	1,397.50	33,602.50	0.00	33,602.50	96.01
03-03-6804	Professional Svc-Other	22,000.00	277.02	1,502.92	20,497.08	0.00	20,497.08	93.17
	E4 Sub Totals:	79,000.00	2,554.52	7,279.42	71,720.58	0.00	71,720.58	90.79
E5	Vehicles/Equipment							
03-03-6200	Repairs & Maintenance	40,000.00	282.22	282.22	39,717.78	0.00	39,717.78	99.29
03-03-6201	Equipment Repairs	7,500.00	732.56	3,221.30	4,278.70	0.00	4,278.70	57.05
03-03-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-03-6215	Equipment Purchase	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
	E5 Sub Totals:	58,000.00	1,014.78	3,503.52	54,496.48	0.00	54,496.48	93.96
E6	Capital Expenditure							
03-03-6205	Capital Exp/ Equip Pur >\$1K	1,500,000.00	6,854.03	152,165.60	1,347,834.40	0.00	1,347,834.40	89.86
	E6 Sub Totals:	1,500,000.00	6,854.03	152,165.60	1,347,834.40	0.00	1,347,834.40	89.86
E7	Training/Travel							
03-03-6216	Education & Training	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-03-6450	Travel & Mileage	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E7 Sub Totals:	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
E9	Permits/Fees							
03-03-6207	Permits & Fees	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	E9 Sub Totals:	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	Expense Sub Totals:	2,012,150.00	62,759.37	264,826.37	1,747,323.63	0.00	1,747,323.63	86.84
	Dept 03 Sub Totals:	2,012,150.00	62,759.37	264,826.37	1,747,323.63	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 03-04 Distribution								
E1	Salary & Benefits							
03-04-6100	Labor	298,684.00	32,828.42	49,823.84	248,860.16	0.00	248,860.16	83.32
03-04-6101	Sick Pay	0.00	584.02	584.02	-584.02	0.00	-584.02	0.00
03-04-6102	Vacation Pay	0.00	1,960.17	3,857.81	-3,857.81	0.00	-3,857.81	0.00
03-04-6103	Overtime	10,000.00	237.50	588.82	9,411.18	0.00	9,411.18	94.11
03-04-6104	On Call Pay	12,000.00	1,225.00	1,787.50	10,212.50	0.00	10,212.50	85.10
03-04-6105	TD Cert Bonus	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
03-04-6107	Temp Labor	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
03-04-6110	FICA	23,249.00	2,817.97	4,333.14	18,915.86	0.00	18,915.86	81.36
03-04-6300	Health Insurance	114,309.00	9,477.31	18,954.62	95,354.38	0.00	95,354.38	83.42
03-04-6301	Worker's Compensation	9,372.00	239.58	1,677.03	7,694.97	0.00	7,694.97	82.11
03-04-6400	CalPERS PR Expense	54,453.00	5,116.16	29,119.18	25,333.82	0.00	25,333.82	46.52
	E1 Sub Totals:	538,067.00	54,486.13	110,725.96	427,341.04	0.00	427,341.04	79.42
E10	Misc. Operating Expense							
03-04-6209	Uniforms	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
	E10 Sub Totals:	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
E2	Utilities							
03-04-6204	Utilities	6,000.00	481.92	887.97	5,112.03	0.00	5,112.03	85.20
03-04-6500	Telephone	5,500.00	327.24	516.14	4,983.86	0.00	4,983.86	90.62
	E2 Sub Totals:	11,500.00	809.16	1,404.11	10,095.89	0.00	10,095.89	87.79
E3	Materials/Supplies							
03-04-6202	Supplies	50,000.00	4,682.45	5,573.29	44,426.71	0.00	44,426.71	88.85
	E3 Sub Totals:	50,000.00	4,682.45	5,573.29	44,426.71	0.00	44,426.71	88.85
E4	Professional Services							
03-04-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-04-6801	Professional Svc-Engineer	65,000.00	1,838.80	11,677.40	53,322.60	0.00	53,322.60	82.03
03-04-6804	Professional Svc-Other	15,000.00	4,921.12	7,743.68	7,256.32	0.00	7,256.32	48.38
	E4 Sub Totals:	80,000.00	6,759.92	19,421.08	60,578.92	0.00	60,578.92	75.72
E5	Vehicles/Equipment							
03-04-6200	Repairs & Maintenance	8,000.00	357.60	357.60	7,642.40	0.00	7,642.40	95.53
03-04-6201	Equipment Repairs	7,500.00	836.17	836.17	6,663.83	0.00	6,663.83	88.85
03-04-6208	Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
03-04-6211	Gas, Oil & Fuel	25,000.00	132.00	2,227.86	22,772.14	0.00	22,772.14	91.09
03-04-6215	Equipment Purchase	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
	E5 Sub Totals:	47,000.00	1,325.77	3,421.63	43,578.37	0.00	43,578.37	92.72

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E6 03-04-6205	Capital Expenditure Capital Exp/Equip Pur > \$1K	160,000.00	19,174.02	22,019.02	137,980.98	0.00	137,980.98	86.24
	E6 Sub Totals:	160,000.00	19,174.02	22,019.02	137,980.98	0.00	137,980.98	86.24
E7 03-04-6216	Training/Travel Education & Training	5,000.00	0.00	291.67	4,708.33	0.00	4,708.33	94.17
03-04-6450	Travel & Mileage	1,000.00	0.00	966.00	34.00	0.00	34.00	3.40
	E7 Sub Totals:	6,000.00	0.00	1,257.67	4,742.33	0.00	4,742.33	79.04
E8 03-04-6206	Memberships Memberships	7,500.00	420.00	1,173.68	6,326.32	0.00	6,326.32	84.35
	E8 Sub Totals:	7,500.00	420.00	1,173.68	6,326.32	0.00	6,326.32	84.35
E9 03-04-6207	Permits/Fees Permits & Fees	500.00	0.00	192.33	307.67	0.00	307.67	61.53
	E9 Sub Totals:	500.00	0.00	192.33	307.67	0.00	307.67	61.53
	Expense Sub Totals:	902,767.00	87,657.45	165,188.77	737,578.23	0.00	737,578.23	81.70
	Dept 04 Sub Totals:	902,767.00	87,657.45	165,188.77	737,578.23	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 03-07 Irrigation								
E1	Salary & Benefits							
03-07-6100	Labor	74,671.00	6,525.58	10,577.42	64,093.58	0.00	64,093.58	85.83
03-07-6101	Sick Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6102	Vacation Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6103	Overtime	2,500.00	112.35	302.12	2,197.88	0.00	2,197.88	87.92
03-07-6104	On Call Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6105	TD Cert Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6107	Temp Labor	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
03-07-6110	FICA	5,811.00	507.81	832.27	4,978.73	0.00	4,978.73	85.68
03-07-6300	Health Insurance	28,577.00	2,369.33	4,738.66	23,838.34	0.00	23,838.34	83.42
03-07-6301	Worker's Compensation	2,353.00	0.00	359.36	1,993.64	0.00	1,993.64	84.73
03-07-6400	CalPERS PR Expense	13,513.00	704.97	6,551.36	6,961.64	0.00	6,961.64	51.52
	E1 Sub Totals:	129,425.00	10,220.04	23,361.19	106,063.81	0.00	106,063.81	81.95
E10	Misc. Operating Expense							
03-07-6209	Uniforms	600.00	0.00	0.00	600.00	0.00	600.00	100.00
	E10 Sub Totals:	600.00	0.00	0.00	600.00	0.00	600.00	100.00
E2	Utilities							
03-07-6204	Utilities	1,500.00	120.48	221.99	1,278.01	0.00	1,278.01	85.20
03-07-6500	Telephone	1,100.00	81.81	129.04	970.96	0.00	970.96	88.27
	E2 Sub Totals:	2,600.00	202.29	351.03	2,248.97	0.00	2,248.97	86.50
E3	Materials/Supplies							
03-07-6202	Supplies	15,000.00	682.86	828.15	14,171.85	0.00	14,171.85	94.48
	E3 Sub Totals:	15,000.00	682.86	828.15	14,171.85	0.00	14,171.85	94.48
E4	Professional Services							
03-07-6212	Water Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6801	Professional Svc-Engineer	9,000.00	193.50	279.50	8,720.50	0.00	8,720.50	96.89
03-07-6804	Professional Svc-Other	0.00	1,241.28	1,323.17	-1,323.17	0.00	-1,323.17	0.00
	E4 Sub Totals:	9,000.00	1,434.78	1,602.67	7,397.33	0.00	7,397.33	82.19
E5	Vehicles/Equipment							
03-07-6200	Repairs & Maintenance	2,000.00	89.40	89.40	1,910.60	0.00	1,910.60	95.53
03-07-6201	Equipment Repairs	1,500.00	209.04	209.04	1,290.96	0.00	1,290.96	86.06
03-07-6208	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-07-6211	Gas, Oil & Fuel	4,800.00	33.00	454.66	4,345.34	0.00	4,345.34	90.53
03-07-6215	Equipment Purchase to \$999	600.00	0.00	0.00	600.00	0.00	600.00	100.00
	E5 Sub Totals:	8,900.00	331.44	753.10	8,146.90	0.00	8,146.90	91.54

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E6 03-07-6205	Capital Expenditure Capital Exp/Equip Pur > \$1K	20,000.00	1,370.80	1,370.80	18,629.20	0.00	18,629.20	93.15
	E6 Sub Totals:	20,000.00	1,370.80	1,370.80	18,629.20	0.00	18,629.20	93.15
E7 03-07-6216	Training/Travel Education & Training	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
03-07-6450	Travel & Mileage	140.00	0.00	0.00	140.00	0.00	140.00	100.00
	E7 Sub Totals:	1,440.00	0.00	0.00	1,440.00	0.00	1,440.00	100.00
E8 03-07-6206	Memberships Memberships	900.00	105.00	293.42	606.58	0.00	606.58	67.40
	E8 Sub Totals:	900.00	105.00	293.42	606.58	0.00	606.58	67.40
E9 03-07-6207	Permits/Fees Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E9 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	187,865.00	14,347.21	28,560.36	159,304.64	0.00	159,304.64	84.80
	Dept 07 Sub Totals:	187,865.00	14,347.21	28,560.36	159,304.64	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	3,102,782.00	164,764.03	458,575.50	2,644,206.50	0.00	2,644,206.50	85.22
	Fund 03 Sub Totals:	3,102,782.00	164,764.03	458,575.50	2,644,206.50	0.00		
Fund 06	General							
Dept 06-00	Customer Assistance							
E18	Customer Assistance	0.00	0.00	-375.00	375.00	0.00	375.00	0.00
06-00-2000								
	E18 Sub Totals:	0.00	0.00	-375.00	375.00	0.00	375.00	0.00
	Expense Sub Totals:	0.00	0.00	-375.00	375.00	0.00	375.00	0.00
	Dept 00 Sub Totals:	0.00	0.00	-375.00	375.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 06-06 Administration								
E1	Salary & Benefits							
06-06-6100	Labor	350,372.00	31,425.60	52,744.79	297,627.21	0.00	297,627.21	84.95
06-06-6101	Sick Pay	0.00	654.44	981.66	-981.66	0.00	-981.66	0.00
06-06-6102	Vacation Pay	0.00	327.22	327.22	-327.22	0.00	-327.22	0.00
06-06-6103	Overtime	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
06-06-6110	FICA	27,000.00	2,623.24	4,423.33	22,576.67	0.00	22,576.67	83.62
06-06-6300	Health Insurance	31,014.00	3,968.46	7,936.92	23,077.08	0.00	23,077.08	74.41
06-06-6301	Worker's Compensation	2,044.00	0.00	423.37	1,620.63	0.00	1,620.63	79.29
06-06-6304	Health Benefits Adm Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6400	CalPERS PR Expense	46,301.00	3,369.23	20,861.88	25,439.12	0.00	25,439.12	54.94
	E1 Sub Totals:	457,731.00	42,368.19	87,699.17	370,031.83	0.00	370,031.83	80.84
E10	Misc. Operating Expense							
06-06-6203	Copier Expense	3,700.00	278.85	572.76	3,127.24	0.00	3,127.24	84.52
06-06-6209	Uniforms	500.00	0.00	146.08	353.92	0.00	353.92	70.78
06-06-6210	Postage	9,500.00	1,003.90	1,814.16	7,685.84	0.00	7,685.84	80.90
06-06-6217	Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6302	General Insurance	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
06-06-6303	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6805	Professional Svcs - IT	21,000.00	280.88	3,610.88	17,389.12	0.00	17,389.12	82.81
06-06-6810	Communications	5,000.00	2,726.25	3,767.21	1,232.79	0.00	1,232.79	24.66
06-06-6901	Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	94,700.00	4,289.88	9,911.09	84,788.91	0.00	84,788.91	89.53
E11	Bad Debts							
06-06-6900	Bad Debts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E11 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E14	Elections							
06-06-6850	Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E14 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15	Interest Expense							
06-06-7102	Interest Expense-SRLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7103	Interest Expense-All Points	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7104	Interest Expense-West America	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7105	Interest Expense-DG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-7106	Interest Expense - Everbank	0.00	36,252.00	36,252.00	-36,252.00	0.00	-36,252.00	0.00
	E15 Sub Totals:	0.00	36,252.00	36,252.00	-36,252.00	0.00	-36,252.00	0.00
E16	Banking Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
06-06-6213	Bank Fees	12,000.00	1,013.06	1,579.58	10,420.42	0.00	10,420.42	86.84
06-06-6903	Customer Transaction Fee	18,000.00	1,957.98	3,147.78	14,852.22	0.00	14,852.22	82.51
	E16 Sub Totals:	30,000.00	2,971.04	4,727.36	25,272.64	0.00	25,272.64	84.24
E2	Utilities							
06-06-6204	Utilities	4,500.00	270.82	452.42	4,047.58	0.00	4,047.58	89.95
06-06-6500	Telephone	4,000.00	413.80	890.79	3,109.21	0.00	3,109.21	77.73
	E2 Sub Totals:	8,500.00	684.62	1,343.21	7,156.79	0.00	7,156.79	84.20
E3	Materials/Supplies							
06-06-6202	Supplies	8,000.00	0.00	255.78	7,744.22	0.00	7,744.22	96.80
	E3 Sub Totals:	8,000.00	0.00	255.78	7,744.22	0.00	7,744.22	96.80
E4	Professional Services							
06-06-6801	Professional Svc-Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6802	Professional Svc-Legal	230,000.00	10,994.90	10,994.90	219,005.10	0.00	219,005.10	95.22
06-06-6803	Professional Svc-Accounting	12,000.00	0.00	70.00	11,930.00	0.00	11,930.00	99.42
06-06-6804	Professional Svc-Other	40,000.00	1,697.42	3,251.63	36,748.37	0.00	36,748.37	91.87
06-06-6806	Professional Svs - Software	36,000.00	141.15	294.80	35,705.20	0.00	35,705.20	99.18
	E4 Sub Totals:	318,000.00	12,833.47	14,611.33	303,388.67	0.00	303,388.67	95.41
E5	Vehicles/Equipment							
06-06-6200	Repairs & Maintenance	10,000.00	233.17	233.17	9,766.83	0.00	9,766.83	97.67
06-06-6201	Equipment Repairs	500.00	0.00	0.00	500.00	0.00	500.00	100.00
06-06-6208	Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-06-6215	Equipment Purchases	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	E5 Sub Totals:	17,500.00	233.17	233.17	17,266.83	0.00	17,266.83	98.67
E6	Capital Expenditure							
06-06-6205	Capital Exp/Equip Pur > \$1K	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E6 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E7	Training/Travel							
06-06-6216	Education & Training	6,000.00	0.00	790.00	5,210.00	0.00	5,210.00	86.83
06-06-6450	Travel & Mileage	12,000.00	134.85	634.85	11,365.15	0.00	11,365.15	94.71
	E7 Sub Totals:	18,000.00	134.85	1,424.85	16,575.15	0.00	16,575.15	92.08
E8	Memberships							
06-06-6206	Memberships	23,000.00	0.00	4,200.00	18,800.00	0.00	18,800.00	81.74
	E8 Sub Totals:	23,000.00	0.00	4,200.00	18,800.00	0.00	18,800.00	81.74
E9	Permits/Fees							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
06-06-6207	Permits & Fees	800.00	0.00	0.00	800.00	0.00	800.00	100.00
	E9 Sub Totals:	800.00	0.00	0.00	800.00	0.00	800.00	100.00
	Expense Sub Totals:	976,231.00	99,767.22	160,657.96	815,573.04	0.00	815,573.04	83.54
	Dept 06 Sub Totals:	976,231.00	99,767.22	160,657.96	815,573.04	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	976,231.00	99,767.22	160,282.96	815,948.04	0.00	815,948.04	83.58
	Fund 06 Sub Totals:	976,231.00	99,767.22	160,282.96	815,948.04	0.00		
	Revenue Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Totals:	4,079,013.00	264,531.25	618,858.46	3,460,154.54	0.00	3,460,154.54	84.83
	Report Totals:	4,079,013.00	264,531.25	618,858.46	3,460,154.54	0.00		

4 f

A background image of water ripples in shades of blue and green. A circular overlay with a light blue to green gradient is centered on the page. The text 'Agenda Item' is written in a blue serif font within this circle.

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	Hours	Total Charge
<b>TOTAL FEES</b>		<b>\$155,408.00</b>
<b>Hatfield v. UPUD</b>	<b>416.02</b>	<b>\$155,408.00</b>
February 2023	4.3	\$1,397.50
April 2023	8.1	\$2,632.50
July 2023	5.32	\$1,787.50
August 2023	53.35	\$19,908.30
September 2023	18.4	\$7,811.28
October 2023	25.8	\$10,115.32
November 2023	44.7	\$15,784.06
December 2023	39.6	\$14,108.05
January 2024	7.85	\$3,506.92
February 2024	9.95	\$3,090.25
March 2024	2	\$612.50
April 2024	1.1	\$468.22
May 2024	0.1	\$4.40
June 2024	0.75	\$228.00
July 2024	0.8	\$2,624.50
September 2024	4.4	\$1,575.50
October 2024	32.4	\$11,789.00
November 2024	27.4	\$10,330.84
December 2024	4.5	\$1,912.50
January 2025	18.1	\$7,425.50
February 2025	18.8	\$6,784.96
March 2025	18.1	\$7,425.50
April 2025	0.2	\$85.00
May 2025	2.9	\$623.50
June 2025	23.9	\$10,050.90
July 2025	39.9	\$12,099.10
August 2025	3.3	\$1,226.40

5 a

A background image of water ripples in shades of blue and green. A circular overlay with a light blue to green gradient is centered on the page. The text 'Agenda Item' is written in a dark blue serif font within this circle.

Agenda  
Item

5 a

# Agenda Item



**DATE:** September 24, 2025

**TO:** Jessica Self, General Manager

**FROM:** Jenna Mayo, Executive Administrative Coordinator

**SUBJECT:** Refund Requests under Ordinance 15.13 *Adjustment, Leakage or Loss*

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ approving approve the refund requests under Ordinance 15.13 Adjustment, Leakage or Loss

## SUMMARY:

Union Public Utility District Ordinance 15.13 provides for adjustments to water bills when a customer experiences a verified leakage or loss that results in unusually high water usage. Customers may apply for relief in accordance with the policy, which allows the District to provide a refund or credit when criteria are met.

Three requests for adjustments under Ordinance 15.13 has been received and reviewed by staff. Both customers submitted documentation consistent with the policy requirements, and staff has confirmed that the circumstance aligns with the intent of the ordinance.

- **Request #1:** Customer experienced an undetected water leak at a vacant property located at 810 Hwy 4, Murphys. Due to a restraining order, the customer was unable to access the property from September 2024 through June 2025. The leak went unnoticed until June 27, 2025, when a plumber repaired the broken pipe and shut off the valve. Meter records confirm that usage stabilized immediately after the repair. The customer is requesting an adjustment for charges from May 2025 through July 2025. For analysis, staff used the highest month (May 2025) to calculate the impact of the leak. Staff verified the circumstances and calculated a refund of \$689.56 (50% of total consumption costs), if approved by the board.
- **Request #2:** Customer reported a water line break on July 9, 2025, which was repaired the same day. Despite the quick repair, the incident resulted in unusually high water usage for the July 2025 billing cycle. The customer provided documentation of the repair costs and noted the financial burden caused by both the repair and the elevated bill. The account has been in good standing since 2013. Staff reviewed the request and calculated a refund of \$156.32 (50% of total consumption costs), if approved by the board.
- **Request #3:** Customer reported a leak that resulted in abnormally high water usage during both July and August 2025. Because payment was set up through auto-pay, the

customer did not notice the issue until the end of August, at which point the leak was repaired. The leak created significantly higher-than-normal bills for two consecutive months, in addition to costly repair expenses. Staff reviewed the request and calculated a refund of \$179.66 (50% of total consumption costs), if approved by the board.

Staff has calculated the appropriate refund amounts in accordance with the provisions of Ordinance 15.13.

*Attachments:*                      *Supporting Documents for both requests*

# UNION PUBLIC UTILITY DISTRICT

## LEAK ADJUSTMENT CALCULATION

ACCOUNT #:		005061-000
APN #:		066-006-006
DATE OF LEAK: (Billing Cycle)		5/31/2025
BILLED CONSUMPTION:	\$	1,381.86
THREE YEAR CONSUMPTION AVG:	\$	2.74
DIFFERENCE:	\$	1,379.12
CREDIT: (50% OF DIFFERENCE)	\$	689.56

**UNION PUBLIC UTILITY DISTRICT**  
**LEAK ADJUSTMENT CALCULATION**

<b>ACCOUNT #:</b>		<b>007320-000</b>
<b>APN #:</b>		<b>068-053-005</b>
<b>DATE OF LEAK: (Billing Cycle)</b>		<b>7/31/2025</b>
<b>BILLED CONSUMPTION:</b>	<b>\$</b>	<b>316.42</b>
<b>THREE YEAR CONSUMPTION AVG:</b>	<b>\$</b>	<b>3.79</b>
<b>DIFFERENCE:</b>	<b>\$</b>	<b>312.63</b>
<b>CREDIT: (50% OF DIFFERENCE)</b>	<b>\$</b>	<b>156.32</b>

**UNION PUBLIC UTILITY DISTRICT**  
**LEAK ADJUSTMENT CALCULATION**

<b>ACCOUNT #:</b>		<b>007720-000</b>
<b>APN #:</b>		<b>068-030-009</b>
<b>DATE OF LEAK: (Billing Cycle)</b>		<b>8/31/2025</b>
<b>BILLED CONSUMPTION:</b>	<b>\$</b>	<b>374.58</b>
<b>THREE YEAR CONSUMPTION AVG:</b>	<b>\$</b>	<b>15.27</b>
<b>DIFFERENCE:</b>	<b>\$</b>	<b>359.31</b>
<b>CREDIT: (50% OF DIFFERENCE)</b>	<b>\$</b>	<b>179.66</b>

5 b

A background image of water ripples in shades of blue and teal. A circular overlay with a light blue to green gradient is centered on the page. The text 'Agenda Item' is written in a dark blue serif font within this circle.

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5 b

# Agenda Item



**DATE:** September 24, 2025  
**TO:** UPUD Board of Directors  
**FROM:** Jessica Self, General Manager  
**SUBJECT:** Approval of Resolution Recognizing Service Employees International Union, Local 1021

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## **RECOMMENDED ACTION:**

Motion: \_\_\_\_\_ / \_\_\_\_\_ adopting Resolution No. 2025-12 Recognizing Service Employees International Union, Local 1021

## **SUMMARY:**

The Meyers-Miliias-Brown Act (“MMBA”) affords employees of local agencies the right to form unions and collectively bargain a contract over changes in wages, hours, and terms of employment.” The purpose of the MMBA is to promote full communication between public employers and their employees by providing a reasonable method of resolving disputes regarding wages, hours and other terms and conditions of employment between public employers and public employee organizations.

On August 27, 2025, Service Employees International Union, Local 1021 (“SEIU”) filed a Demand for Recognition pursuant to the Union Public Utility District (“District”) Employer Employee Relations Resolution (“EER”).

The proposed resolution would formally recognize SEIU as the exclusive bargaining representative of the bargaining unit comprised of the employee four employee classifications identified in SEIU’s Demand for Recognition, specifically:

- Water Distribution/Treatment Operator in Training
- Water Distribution/Treatment Operator I
- Water Distribution/Treatment Operator II
- Water Distribution/Treatment Operator III

The General Manager has determined that SEIU’s Demand for Recognition meets the criteria required by the EER. As a gesture of good faith and based upon available information, it is recommended that the Board voluntarily recognize SEIU as the exclusive representative of the foregoing classifications and authorize the General Manager to meet and confer with SEIU in good faith over mandatory subjects of bargaining, in accordance with the MMBA.

**Recommendation:**

That the Board approve proposed Resolution recognizing SEIU as the exclusive bargaining representative of the bargaining unit consisting of the employees identified in SEIU's Representation Petition and authorizing the General Manager to meet and confer with SEIU in good faith over mandatory subjects of bargaining, in accordance with the MMBA.

**ATTACHMENTS:**

- A. Resolution Recognizing Service Employees International Union Local 1021  
SEIU

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
UNION PUBLIC UTILITY DISTRICT  
RECOGNIZING SERVICE EMPLOYEES INTERNATIONAL  
UNION, LOCAL 1021**

**RESOLUTION NO: 2025-12**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF UNION PUBLIC UTILITY DISTRICT** as follows:

**RECITALS**

WHEREAS, the Meyers-Milias-Brown Act (“MMBA,” Government Code § 3500 et seq.) affords employees of “local agencies” (cities, counties and special districts) in California the right to form unions and “collectively bargain” a contract over “changes in wages, hours, and terms of employment”; and,

WHEREAS, the purpose of the MMBA is to promote full communication between public employers and their employees by providing a reasonable method of resolving disputes regarding wages, hours, and other terms and conditions of employment between public employers and public employee organizations; and,

WHEREAS, on August 27, 2025, Service Employees International Union, Local 1021 (“SEIU”) filed a Demand for Recognition pursuant to the Union Public Utility District’s Employer Employee Relations Resolution, and

WHEREAS, in the interest of harmonious labor relations, it has been recommended that SEIU be recognized as the exclusive representative for the proposed unit outlined in the Demand for Recognition dated August 27, 2025

**RESOLUTION**

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby grants formal recognition of SEIU as the exclusive bargaining representative of the bargaining unit consisting of employees identified in SEIU's Demand for Recognition dated August 27, 2025.

BE IT FURTHER RESOLVED that the General Manager is authorized to meet and confer with SEIU in good faith over mandatory subjects of bargaining, in accordance with the MMBA.

**PASSED, APPROVED AND ADOPTED** on September 24, 2025

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

5 c

A close-up photograph of a water droplet hitting a surface, creating concentric ripples. The water is a clear, vibrant blue. A semi-transparent circular overlay is centered on the ripples.

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5 c

# Agenda Item



**DATE:** September 24, 2025

**TO:** UPUD Board of Directors

**FROM:** Jessica Self, General Manager

**SUBJECT:** Union Public Utility District and Murphys Sanitary District Mutual Assistance Agreement

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ to approve the Mutual Assistance Agreement between Murphys Sanitary District (MSD) and Union Public Utility District (UPUD), and to authorize the General Manager to execute the agreement.

## SUMMARY:

UPUD has established mutual aid agreements with several neighboring agencies, including Tuolumne Utilities District, Calaveras County Water District, City of Angels Camp, and Utica Water and Power Authority. These agreements are designed to provide critical support between agencies during emergency situations or extraordinary circumstances, such as equipment failures, staffing shortages, or natural disasters.

MSD has expressed interest in formalizing a similar agreement with UPUD. The agreement would allow both agencies to request and provide mutual assistance, fostering regional cooperation and ensuring operational resiliency.

The proposed Mutual Aid Agreement sets forth the terms and conditions under which UPUD and MSD may provide assistance to one another. Key points include:

- **Voluntary Participation:** Neither party is obligated to provide assistance but may do so upon request if resources are available.
- **Cost Recovery:** Each agency is responsible for covering its own expenses unless otherwise agreed upon in writing.
- **Operational Flexibility:** The agreement allows for the sharing of staff, equipment, and materials as circumstances require.
- **Public Benefit:** Strengthens regional partnerships and enhances the District's ability to respond effectively to emergencies.

By approving this agreement, UPUD will continue its practice of collaboration with neighboring

districts, improving resilience and public service delivery.

**FISCAL IMPACT**

There are no direct costs associated with entering into this agreement. Any future assistance provided or received will be handled on a cost-recovery basis.

*Attachments: Draft Mutual Aid Agreement between UPUD & MSD*

## MUTUAL ASSISTANCE AGREEMENT

THIS MUTUAL ASSISTANCE AGREEMENT (this “Agreement”) is made and entered into effective as of \_\_\_\_\_, 2025, by and between the Murphys Sanitary District, a public agency (the “MSD”), and the Union Public Utility District, a public agency (the “UPUD”).

### RECITALS

A. Whereas, MSD and UPUD have determined that it would be in their mutual best interests to periodically lend to each other equipment, supplies and personnel, and to otherwise cooperate with and assist each other in the event of an emergency or in other situations where one agency has insufficient resources to undertake a necessary public project or activity.

B. Whereas, the parties desire to set forth herein the terms on which they may provide mutual assistance through the sharing of resources.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises set forth below, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Requests for Assistance. In the event that either party to this Agreement (the “Borrower”) has a need for the equipment, supplies, personnel or other resources of the other party hereto (the “Lender”) for purposes of undertaking a necessary public project or activity, the Borrower may request that the Lender provide such resources. Any such request may be submitted as follows:

If to MSD:                   Murphys Sanitary District  
15 Ernest Street, Suite A, Murphys, Ca 95247  
Phone: (209) 728-3094  
Email: kristinafillmore@gmail.com  
Attn: Administration Manager

If to UPUD:                   Union Public Utility District  
339 Main St., Murphys, Ca 95247  
Phone: (209) 728-0211  
Email: jself@upudwater.org  
Attn: General Manager

2. Discretion by Lender. The Lender shall have the absolute discretion to approve or decline any request for assistance and shall have no liability to the

Borrower for failing to provide such assistance. It is understood and agreed that the Lender will grant a request for assistance only where the Lender has determined that it has the requested resources available and will be able to meet its own needs while rendering the requested assistance. The execution of this Agreement shall not create any duty to grant any assistance requested by the Borrower.

3. Equipment. If the Lender loans equipment to the Borrower, such as construction equipment, vehicles, tools, pumps, or generators, such loaned equipment shall be subject to the following conditions:

- (a) If the Lender so determines, the loaned equipment shall be operated by the Lender's personnel, which personnel will then be provided with the equipment.
- (b) The loaned equipment shall be returned to the Lender within the first to occur of (i) 24 hours after completion of the project for which the equipment was requested and provided, or (ii) 24 hours after the Lender delivers to the Borrower a written request that the equipment be returned.
- (c) The Borrower shall, at its own expense, supply all fuel, lubrication, and maintenance for the equipment. The Lender may, at its option, charge the Borrower for costs related to the transportation, handling, loading, and unloading of the equipment.
- (d) Reimbursement for vehicles and equipment will be calculated at the hourly rates for such vehicles and equipment, or the closest mutually agreed upon equivalent, in the Cal Trans Labor Surcharge and Equipment Rental Rate Book.
- (e) In the event loaned equipment is damaged while in the custody or use of the Borrower, the Borrower shall reimburse the Lender for the reasonable cost of repairing such damage. If the equipment cannot be repaired or has been destroyed, the Borrower shall reimburse the Lender for the cost of replacing the equipment with comparable equipment. If the Lender is required to lease replacement equipment while the loaned equipment is being repaired or replaced by the Borrower, the Borrower shall reimburse the Lender for such lease costs.

4. Supplies. The Borrower shall reimburse the Lender in kind or at the actual replacement cost for the use of expendable or non-returnable supplies

provided by the Lender. Supplies of reusable items that are returned to the Lender in a clean and undamaged condition will not be charged to the Borrower.

5. Personnel. In the event the Lender makes its personnel available to the Borrower, the Borrower will reimburse the Lender for such personnel's applicable salary or hourly wage plus benefits and insurance, including workers' compensation insurance, while the personnel is providing mutual aid to the Borrower. Personnel providing mutual aid to the Borrower will be under the supervision and control of the Borrower. The Borrower will be responsible for all direct and indirect costs associated with workers' compensation claims arising in connection with work performed by the Lender's personnel while providing mutual aid to the Borrower.

6. Term. This Agreement shall commence as of the effective date set forth above and shall continue until terminated.

7. Indemnity.

- (a) *Claims Arising from Acts or Omissions of Borrower*. To the extent permitted by law, Borrower shall defend, indemnify and hold harmless Lender, its directors, officers, employees, and authorized volunteers from and against all claims, damages, losses and expenses, including reasonable attorneys' fees and costs to defend arising out of the mutual assistance requested, and caused in whole or in part by any negligent act or omission of the Borrower, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the Lender, its directors, officers, employees, and authorized volunteers.
- (b) *Claims Arising from Acts or Omissions of Lender*. To the extent permitted by law, Lender shall defend, indemnify and hold harmless Borrower, its directors, officers, employees, and authorized volunteers from and against all claims, damages, losses and expenses, including reasonable attorneys' fees and costs to defend arising out of the mutual assistance provided, and caused in whole or in part by any negligent act or omission of the Lender, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the Borrower, its directors, officers, employees, and authorized volunteers.

- (c) *Joint Defense.* Notwithstanding paragraph 7(a) and 7(b), Borrower and Lender may agree in writing to a joint defense, and may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of the Borrower and Lender. Joint defense counsel shall be selected by mutual agreement of the Borrower and Lender. Borrower and Lender agree to share the costs of such joint defense and any agreed settlement in equal amounts. Borrower and Lender further agree that neither party may bind the other to a settlement agreement without the written consent of both the Borrower and Lender.
- (d) *Reimbursement and/or Reallocation.* Where a trial verdict or arbitration award allocates or determines the comparative fault of the parties, Borrower and Lender may seek reimbursement and/or relocation of defense costs, judgments and awards, consistent with such comparative fault.

8. Insurance. Each party must obtain at its own cost and expense, and keep in force and effect during the term of this Agreement, policies of insurance or programs of self-insurance with policy limits in sufficient amounts to cover any and all potential liability of such party hereunder. Minimum policy limits maintained by any party shall in no way limit the party's indemnification obligations.

9. Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

10. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the permitted successors and assigns of the parties hereto.

11. Conformance with Rules and Regulations. All parties shall be in conformity with all applicable federal, state, and local laws, rules and regulations, current and hereafter enacted, including equipment and professional licensing and/or certification laws, as required. The parties shall further comply with all laws applicable to wages and hours of employment, occupational safety, and to health, sanitation, and safety.

12. Entire Agreement/Amendments. This Agreement (including all exhibits attached hereto) is the final expression of and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings and communications with respect thereto. This Agreement may not be modified, changed, supplemented, or terminated, nor may any obligations hereunder be waived, except by a written instrument signed by the party to be charged.

13. Third Party Beneficiaries Excluded. This Agreement is intended solely for the benefit of the parties to this Agreement. The parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.

14. Severability. If any terms or provisions of this agreement or the application thereof to any person or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this agreement, or the application of such term and provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and every other term and provision of this agreement shall be valid and enforced to the maximum extent permitted by law.

15. Construction. Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the parties and are not a part of this Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs and subparagraphs are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated by this reference.

16. Governing Law. The parties hereto expressly agree that (i) this Agreement shall be governed by, interpreted under and enforced in accordance with the laws of the United States of America and the State of California, (ii) in the event of any dispute, the parties shall be subject to the jurisdiction of the courts of the State of California, regardless of their place of residence, and (iii) in any action arising in connection with this Agreement, venue shall be in the County of Calaveras, State of California, United States of America.

17. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

18. Facsimile or Electronic Signatures. In the event executed copies of this Agreement are provided by one party to the other(s) by facsimile transmission, the original copies shall be sent by the signing party to the other party(ies) as soon as reasonably feasible, and pending the receipt thereof, the facsimile copies and the signatures thereon shall for all purposes be treated as originals. Upon mutual agreement of the Parties, the Agreement may be executed using electronic signatures.

19. Further Assurances. The parties agree to take such actions and execute such documents as may be reasonably required to carry out the intent of this Agreement.

20. Waiver. Any failure by the Parties to enforce any provision of this Agreement or any waiver thereof by a Party, shall not constitute a waiver of its right to enforce subsequent violations of the same or any other terms or conditions contained herein.

21. Assignment. Neither party may assign its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of the other party.

22. Termination for Convenience. Either party may, by providing at least thirty (30) days written notice, terminate this Agreement for convenience, at any time.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first set forth above.

MURPHYS SANITARY DISTRICT

UNION PUBLIC UTILITY DISTRICT

By: \_\_\_\_\_  
Kristina Fillmore,  
Administration Manager

By: \_\_\_\_\_  
Jessica Self, General Manager

ATTEST:

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

5 d

A background image showing a close-up of water ripples. A single water droplet is captured in mid-air, just above the surface, creating a series of concentric ripples that spread outwards. The water is a clear, vibrant blue color.

Agenda  
Item

5 d

# Agenda Item



**DATE:** September 24, 2025

**TO:** UPUD Board Directors

**FROM:** Jessica Self, General Manager

**SUBJECT:** Discussion regarding recent fire response and fire preparedness

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## **RECOMMENDED ACTION:**

None.

## **SUMMARY:**

In September, our community faced two significant emergencies within Union Public Utility District's boundaries: a major wildfire and a structure fire. The District's raw and domestic water systems played a critical role in fire suppression efforts, underscoring the importance of reliable infrastructure in protecting lives and property.

On September 2, 2025, the 2-7 Lightning Complex Fire ignited around noon and burned hundreds of acres within the District. Later in the month, on the evening of September 16, a structure fire occurred on Main Street in Murphys, further testing the resiliency of our water systems.

In response to these events, District staff have been advancing the development of Standard Operating Procedures for Red Flag Warnings and wildfire response. Following the Lightning Complex Fire, these procedures were finalized and immediately put into practice. In addition, the District invested in fire safety gear for all staff, which has now been placed in every District vehicle and facility.

The safety of our staff is the District's highest priority. Ensuring that our team is protected allows them to continue performing the critical work required during emergencies, keeping water flowing to customers and available for fire suppression when it is needed most.

5 e

A background image of water ripples in shades of blue and green. A circular overlay with a light blue to green gradient is centered on the page. The text 'Agenda Item' is written in a dark blue serif font within this circle.

Agenda  
Item

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# UNION PUBLIC UTILITY DISTRICT

Board, Committee & Organization Appointments

## **BOARD OF DIRECTORS**

Eric Bottomley, Director  
Ralph (Rocky) Chick, Treasurer  
Tom Quincy, Secretary  
Greg Rasmussen, President  
Bruce Tallakson, Vice President

## **UPUD COMMITTEES**

### **Finance Committee**

Tom Quincy  
Bruce Tallakson

## **AUDITOR**

Bryant Jolly, CPA

## **JOINT POWER AUTHORITIES**

### **Utica Water & Power Authority**

Ralph Chick  
Tom Quincy  
Eric Bottomley (Alternate)

## **LEGAL COUNSEL**

Frank Splendorio, BBK  
Lutfi Kharuf, BBK

## **FINANCIAL SERVICES**

Bank of Stockton  
US Bank

## **OTHER REGIONAL ORGANIZATIONS TO NOTE**

**Tuolumne-Stanislaus Integrated Regional Water Management JPA Watershed Committee (WAC):** Jessica Self (Alt: Jenna Mayo)

**Mountain Counties Water Resources Association (MCWRA):** All Board Directors

**MCWRA Legislative Committee:** Jessica Self

**ACWA Region 3 Board:** Jessica Self

**ACWA JPIA Director Representative:** Bruce Tallakson

**UNION PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**RESOLUTION 2025-013**

**APPOINTING DIRECTORS AND ALTERNATE DIRECTORS TO THE UTICA WATER & POWER AUTHORITY BOARD**

**WHEREAS**, the Union Public Utility District (“UPUD”) is a member of the Utica Water & Power Authority (“UWPA”); and

**WHEREAS**, pursuant to the UWPA Joint Powers Agreement, two Directors and two Alternate Directors shall be appointed by the governing body of UPUD to serve on the UWPA Board of Directors; and

**WHEREAS**, the Joint Powers Agreement provides that such Directors and Alternate Directors shall serve at the pleasure of their appointing governing body and may be changed from time to time by written designation of the governing body; and

**WHEREAS**, it is the desire of the UPUD Board of Directors to update its appointments to the UWPA Board; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Board of Directors of the Union Public Utility District as follows:

The following individuals are hereby appointed to serve as UPUD’s representatives on the UWPA Board of Directors for the balance of the current two-year term, and until their successors are appointed:

Director: \_\_\_\_\_

Director: \_\_\_\_\_

The following individuals are hereby appointed to serve as Alternate Directors on the UWPA Board of Directors for the balance of the current two-year term, and until their successors are appointed:

Alternate Director: \_\_\_\_\_

Alternate Director: \_\_\_\_\_

The General Manager or designee is hereby directed to provide UWPA with a certified copy of this Resolution to serve as UPUD’s written designation of its appointed Directors and Alternates.

**PASSED, APPROVED, AND ADOPTED** this 24th day of September, 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

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Greg Rasmussen, President  
Union Public Utility District

I hereby certify that the within and foregoing is a full, true, and correct copy of the Resolution which was duly passed and adopted at a regular meeting of the Board of Directors of the Union Public Utility District on the 24<sup>th</sup> day of September 2025.

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Jenna Mayo  
Clerk to the Union Public Utility District Board