



## MINUTES

### UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

JANUARY 28, 2026

Directors Present: Greg Rasmussen, President  
Tom Quincy, Secretary  
Ralph Chick, Treasurer  
Eric Bottomley, Director

Directors Absent: Bruce Tallakson, Vice-President

Staff Present: Jessica Self, General Manager  
Joe Darby, Operations Manager  
Jenna Mayo, Executive Admin Coordinator  
Kelsey McCormick, Customer Service Representative

Others Present: Chloe Graham, Best, Best & Krieger LLP  
Public at Large

## ORDER OF BUSINESS

### CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

Director Rasmussen called the Regular Board Meeting to order at 5:35 PM and led the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Motion: Director Bottomley  
Second: Director Chick  
Ayes: Directors Rasmussen, Quincy, Chick, and Bottomley  
Nays: None  
Absent: Director Tallakson  
Abstained: None

**3. PUBLIC COMMENT:**

No Public Comment

**4. CONSENT AGENDA:**

- a. Approval of Minutes:
  - o December 18, 2025 – Special Board Meeting
- b. Expenditures – December 2025
- c. Fund Balance Report – December 2025
- d. Balance Sheet & Income Statement – December 2025
- e. YTD Budget to Actuals – December 2025
- f. Legal Fees Year-to-Date Review

Motion: Director Quincy  
Second: Director Bottomley  
Ayes: Directors Rasmussen, Quincy, Chick, and Bottomley  
Nays: None  
Absent: Director Tallakson  
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

**5. NEW BUSINESS**

- a. Discussion and Possible Action: Board of Directors Position Updates  
Greg Rasmussen, Board President

It was noted that the Board, Committee & Organization Appointments sheet incorrectly reflected the Utica Water & Power Authority alternate. The record was clarified to confirm that Director Tom Quincy serves as the UWPA alternate.

President Rasmussen announced the Board and committee assignments for 2026.

- b. Discussion and Possible Action: Budget Adjustment FY 2025-2026 RES 2026-001  
Jessica Self, General Manager

Motion: Director Quincy  
Second: Director Bottomley  
Ayes: Directors Rasmussen, Quincy, Chick, and Bottomley  
Nays: None  
Absent: Director Tallakson  
Abstained: None

RESO NO.2026-001. APPROVING MODIFICATIONS TO THE FY26 BUDGET, AS PRESENTED.

**6. UPDATES**

Discussion and Potential Direction Regarding Utica Water & Power Authority

Director Bottomley reported that UWPA's new General Manager, Erik Holt, had a successful first week. He noted that Mr. Holt is well organized, has met with all UWPA employees, and that recent meetings went well. Director Bottomley also stated that UWPA is current on FERC matters.

He further reported that new board chairs were assigned for the upcoming two-year term and that he and Director Tallakson were appointed to serve on the Board. Director Tallakson was also appointed to the Budget Committee. Director Bottomley noted that the General Manager was pleased with Director Tallakson's appointment given his accounting background.

**7. REPORTS**

**a. Operations Manager**

The Operation's Manager's report was presented to the Board by Operations Manager, Joe Darby.

**b. General Manager**

The General Manager's report was presented to the Board by General Manager, Jessica Self.

**c. Board**

Director Bottomley encouraged Board members to stop by the office to view the remodeling progress, noting that it is looking very good.

Director Rasmussen thanked everyone and expressed his enthusiasm for moving forward into the new year.

**8. CLOSED SESSION:**

Prior to recessing to Closed Session, Michael Hatfield addressed the Board regarding Item 8(b), Conference with Legal Counsel – Existing Litigation (Michael Hatfield v. Union Public Utility District, Case No. 23CV46786). Mr. Hatfield suggested that the parties meet without legal counsel.

The Board recessed to Closed Session at 6:25 p.m.

**a. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)**  
Agency Designated Representative: Board President  
Unrepresented employee: General Manager

**b. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code §**

54956.9(d)(1))

Name of case: Michael Hatfield v. Union Public Utility District, Case No. 23CV46786

9. **RETURN TO OPEN SESSION:** The meeting returned to open session at 7:10 PM
- a. Report on Closed Session
10. **REPORTABLE ACTION FROM CLOSED SESSION:** There was no reportable action.

11. **NEXT BOARD MEETINGS & EVENTS**

- February 25, 2026 at 5:30 pm
- March 25, 2026 at 5:30 pm
- April 22, 2026 at 5:30 pm

12. **ADJOURNMENT**

The meeting adjourned at 7:11 PM

Respectfully Submitted:

  
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Tom E. Quincy, Board Secretary

ATTEST:

  
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Jenna Mayo, Clerk to the Board