



MINUTES

UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

WEDNESDAY SEPTEMBER 24, 2025

Directors Present: Greg Rasmussen, President
Bruce Tallakson, Vice-President
Ralph Chick, Treasurer
Eric Bottomley, Director

Directors Absent: Tom Quincy, Secretary

Staff Present: Jessica Self, General Manager (via Teams Meeting)
Jenna Mayo, Executive Admin Coordinator
Joe Darby, Operations Manager

Others Present: Frank Splendorio, Best, Best & Krieger LLP
Public at Large

ORDER OF BUSINESS

CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Rasmussen called the Regular Board Meeting to order at 5:30 PM and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT:

Justin Shobe of Shobe Engineering and his team introduced themselves to the Board and public. They serve as consultants on the District's new Master Plan and were present for UPUD's fire flow testing.

4. CONSENT AGENDA:

- a. Approval of Minutes:
 - o August 27, 2025 – Regular Board Meeting
- b. Expenditures – August 2025
- c. Fund Balance Report – August 2025
- d. Balance Sheet & Income Statement – August 2025
- e. YTD Budget to Actuals – August 2025
- f. Legal Fees Year-to-Date Review

Motion: Director Bottomley
Second: Director Tallakson
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

5. NEW BUSINESS

- a. Discussion and Possible Action Regarding Refund Requests under Ordinance 15.13 *Adjustment, Leakage or Loss*
Jenna Mayo, Executive Administrative Coordinator

Motion: Director Tallakson
Second: Director Bottomley
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy

Abstained: None

MOTION TO APPROVE ITEM 5A: LEAK ADJUSTMENTS FOR ACCOUNT NOS. 005061-000, 007320-000, AND 007720-000, AS PRESENTED.

- b. Discussion and Possible Action Recognizing Service Employees International Union, Local 1021
Jessica Self, General Manager **RESO 2025-012**

Motion: Director Chick
Second: Director Bottomley
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy
Abstained: None

RESO NO. 2025-012. RECOGNIZING SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 1021, AS PRESENTED.

- c. Discussion and Possible Action Regarding Union Public Utility District and Murphys Sanitary District Mutual Aid Agreement
Jessica Self, General Manager

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5 C, AS PRESENTED.

- d. Discussion Regarding Lightning Complex Fire Recap & Wildfire Response
Jessica Self, General Manager

General Manager Jessica Self presented a recap of the TCU Lightning Complex Fires, which began September 2, 2025, from a lightning strike near Highway 4 and Six Mile Road. Fire crews utilized UPUD hydrants and reservoirs; one hydrant was damaged during mop-up. The District is coordinating with Calaveras County OES to seek reimbursement for hydrant damage, water usage, staff time, and mileage.

Staff also reviewed emergency preparedness measures, including Red Flag procedures, emergency supply kits, improved radio communications, and ongoing coordination with OES and fire agencies to safeguard system assets and support firefighting efforts.

- e. Discussion and Possible Action Regarding Board of Directors Position Updates **RESO 2025-013**
Greg Rasmussen, Board President

Board President, Greg Rasmussen presented this item, noting that the purpose of the discussion was to review the District's representation on the Utica Water and Power Authority (UWPA) Board and to confirm appointments through formal resolution.

General Manager Self read aloud a message submitted by Director Quincy, who was unable to attend in

person. The message stated:

“Being a UPUD Representative at UWPA: You may have strong feelings about the direction of UWPA but you don’t represent yourself at UWPA — you represent the will and wishes of the UPUD Board and its customers. Your strong beliefs and wishes should be expressed and debated at UPUD and left behind after decisions are made. Those decisions should be what you bring forward to UWPA.”

Board Discussion:

Directors discussed the importance of clear representation at UWPA, emphasizing that UPUD’s position must reflect the collective decisions of the Board rather than individual perspectives.

Concerns were raised regarding how individual advocacy at UWPA could create confusion or misalignment with the policies and direction already adopted by the UPUD Board.

Directors acknowledged that strong and differing views are expected and should be encouraged at UPUD meetings, but emphasized that once a decision is reached, the representative must carry that decision forward at UWPA in good faith.

Clarification was sought on the process for appointing both primary and alternate representatives to UWPA, ensuring that in the absence of a Director, the alternate would be empowered to act and speak on behalf of the Board.

Discussion also touched on the importance of communication back to the UPUD Board following UWPA meetings, to ensure transparency and alignment going forward.

Following discussion, the Board acted to formalize its appointments.

Appointments were confirmed as follows:

Director Tallakson appointed to replace Director Quincy as a UPUD representative at UWPA.

Director Bottomley appointed to replace Director Chick as a UPUD representative at UWPA.

Director Quincy appointed to replace Director Bottomley as Alternate Director at UWPA.

Motion: Director Chick
Second: Director Rasmussen
Ayes: Directors Rasmussen, Tallakson, Chick, and Bottomley
Nays: None
Absent: Director Quincy
Abstained: None

Action Taken:

The Board adopted:

RESO NO. 2025-013. APPOINTING DIRECTORS AND ALTERNATE DIRECTORS TO THE UTICA WATER & POWER AUTHORITY BOARD, AS PRESENTED.

6. UPDATES

Discussion and Potential Direction Regarding Utica Water & Power Authority

Director Bottomley reported that UWPA’s General Manager recruitment remains open and applications are being accepted until the position is filled. He also noted that the Flume will be shut down for maintenance on November 3.

7. **REPORTS**

a. Operations Manager

The Operations Manager's report was presented to the Board by Operations Manager, Joe Darby.

b. General Manager

The General Manager's report was presented to the Board by General Manger, Jessica Self.

c. Board

Director Rasmussen expressed appreciation to Director Chick for his service on the UWPA Board.

8. **CLOSED SESSION:** The meeting was adjourned into Closed Session at 7:05 pm

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code § 54956.8)

Property: APN 066-002-036

Agency Negotiator: Jessica Self, General Manager

Negotiating Party: GSD Construction Services, LLC

Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

Name of case: Michael Hatfield v. Union Public Utility District, Case No. 23CV46786

9. **RETURN TO OPEN SESSION:** The meeting returned to open session at 7:55 pm

a. Report on Closed Session

10. **REPORTABLE ACTION FROM CLOSED SESSION:** There was no reportable action.

11. **NEXT BOARD MEETINGS & EVENTS**

- Wednesday, October 22, 2025 at 5:30 pm
- Wednesday, November 26, 2025 at 5:30 pm
- Wednesday, December 24, 2025 at 5:30 pm

12. **ADJOURNMENT**

The meeting adjourned at 7:56 pm

Respectfully Submitted:



Tom E. Quincy, Board Secretary

ATTEST:



Jenna Mayo, Clerk to the Board