

MINUTES

UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

JANUARY 22, 2025

Directors Present: Eric Bottomley, President
Bruce Tallakson, Treasurer
Tom Quincy, Secretary
Ralph Chick, Director

Directors Absent: Greg Rasmussen, Vice-President

Staff Present: Jessica Self, General Manager
Jenna Mayo, Executive Admin Coordinator

Others Present: Frank Splendorio, Best, Best & Krieger LLP

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:30 PM and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Quincy
Second: Director Tallakson
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT:

Kelly Gerkenmeyer, External Affairs Manager at CCWD, invited everyone to the CCWD Board Meeting on Wednesday, January 29, 2025, at 3:00 PM. He will be presenting the 2024 Year in Review.

4. CONSENT AGENDA:

- a. Approval of Minutes: November 20, 2024 – Special Meeting, December 11, 2024 – Special Meeting
- b. Expenditures – November 2024, December 2024
- c. Fund Balance Report – November 2024, December 2024
- d. Balance Sheet & Income Statement – November 2024, December 2024
- e. YTD Budget to Actuals – November 2024, December 2024
- f. Legal Fees Year-to-Date Review

Motion: Director Tallakson
Second: Director Chick
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH ITEM 4 F TO BE PULLED FOR DISCUSSION AND REVIEW.

Director Tallakson stated that, year-to-date, the legal fees for the Hatfield v. UPUD Class Action Lawsuit amount to \$107,774.64. Additionally, for the new litigation, Hatfield v. UPUD – Brown Act Violation claim, the total investment so far is \$1,912.50.

Motion: Director Chick
Second: Director Quincy
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4F AS PRESENTED.

5. NEW BUSINESS

- a. Discussion/Action: CalFires Fuels Reduction Project
(Jessica Self, General Manager)

RES 2025-001

Motion: Director Chick
Second: Director Bottomley
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen

Abstained: None

RESO NO. 2025-001. TO ADOPT RESOLUTION NO. 2025.001 SUPPORTING THE CAL FIRE FOREST HEALTH GRANT PROGRAM FUNDING FOR THE BLACK CREEK/UPUD FOREST HEALTH PROJECT, AS PRESENTED.

- b. Discussion/Action: Memorandum of Understanding Between County Of Calaveras And Union Public Utility District
(Jessica Self, General Manager)

General Manager Jessica Self presented the MOU between Calaveras County and UPUD for the installation of the water fill station. Funded through the Tuolumne-Stanislaus IRWMA's DAC Drinking Water Reliability Project, one station will be placed near Murphys Park on Calaveras County property within a UPUD easement. Groveland Community Services District is receiving funding for one station, and UPUD will install both. Installation is scheduled for Summer 2025, with UPUD responsible for ownership, operation, maintenance, and repairs. The board authorized the General Manager to execute the agreement.

Motion: Director Bottomley
Second: Director Quincy
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5B AS PRESENTED.

- c. Discussion/Action: Relocation of Regular Board Meetings RES 2025-002
(Jessica Self, General Manager)

Motion: Director Chick
Second: Director Quincy
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

RESO NO. 2025-002. TO ADOPT RESOLUTION NO. 2025.002 APPROVING THE RELOCATION OF REGULAR BOARD MEETINGS, AS PRESENTED.

- d. Discussion/Action: Board of Directors Position Updates and Oath of Office Administration
(Eric Bottomley, Board President)

Director Bottomley's **Oath of Office** was administered during the meeting.

Board Position Updates:

The following board officer appointments were presented:

- **President:** Director Rasmussen
- **Vice President:** Director Tallakson
- **Board Secretary:** Director Quincy (continuing in role)
- **Treasurer:** Director Chick
- **Director:** Director Bottomley

The Utica Board Director appointments for the next two years will be the following:

- Directors Chick and Quincy, with Director Bottomley as the alternate.

Motion: Director Chick
Second: Director Quincy
Ayes: Directors Bottomley, Tallakson, Quincy, and Chick
Nays: None
Absent: Director Rasmussen
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 5D AS PRESENTED.

6. UPDATES

a. Discussion/Potential Direction Regarding Utica Water & Power Authority

FERC Exemption Update (Presented by Director Chick)

Director Chick provided an update on the FERC Exemption status as of **January 22, 2025**:

- **Expenditures to Date:**
 - Consultants: **\$580,000**
 - Legal Counsel: **\$43,000**
 - General Services: **\$101,000**
 - **TOTAL: \$724,000**
- **Reserves for Exemption: \$1.2 million**
- **Projected Financial Requirements:**
 - Stantec estimates the total cost of the exemption application will range between **\$1.7 million and \$2.5 million**.
 - Staff is working to keep costs as low as possible.
- **Estimated Submission Timeline:**
 - The goal is to submit the final application in **Q1 2025**.
 - Submission could be delayed to later in **2025** if additional studies or agreements are required.
- **FERC Review Timeline:**
 - The review process is expected to take **1–2 years** following the final application submission.

7. GENERAL MANAGER

The General Manager's report was presented to the Board by General Manager, Jessica Self.

8. DIRECTORS COMMENTS

Director Bottomley expressed his gratitude to everyone for the opportunity to serve as president. Director Tallakson then thanked Director Bottomley for his dedicated leadership over the past six years.

9. NEXT BOARD MEETINGS & EVENTS

- Wednesday, February 26, 2025 at 5:30 PM – Regular Board Meeting
- Wednesday, March 26, 2025 at 5:30 PM – Regular Board Meeting
- Wednesday, April 23, 2025 at 5:30 PM – Regular Board Meeting

10. ADJOURNMENT


The meeting adjourned at 6:12 PM

Respectfully Submitted:



Tom E. Quincy, Board Secretary

ATTEST:



Jenna Mayo, Clerk to the Board